

CHINO VALLEY
UNIFIED SCHOOL DISTRICT

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

BOARD OF EDUCATION

AGENDA

August 15, 2024

BOARD OF EDUCATION

Donald L. Bridge
Andrew Cruz
Jonathan Monroe
James Na
Sonja Shaw

Gabriella Segoviano, Student Representative

SUPERINTENDENT

Norm Enfield, Ed.D.

CHINO VALLEY UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
District Board Room, 5130 Riverside Drive, CA 91710
5:00 p.m. – Closed Session • 6:00 p.m. – Regular Meeting
August 15, 2024

AGENDA

- The public are invited to address the Board of Education regarding items listed on the agenda. Comments on an agenda item are accepted during consideration of that item, or prior to consideration of the item in the case of a closed session item. Persons wishing to address the Board are requested to complete and submit to the Administrative Secretary, Board of Education, a "Request to Speak" form available at the entrance to the Board room.
- In compliance with the Americans with Disabilities Act, please contact the Administrative Secretary, Board of Education, if you require modification or accommodation due to a disability.
- Agenda documents distributed to members of the Board of Education less than 72 hours prior to the meeting are available for inspection at the Chino Valley Unified School District Administration Center, 5130 Riverside Drive, Chino, California, during the regular business hours of 7:30 a.m. to 4:30 p.m., Monday through Friday.
- Order of business is approximate and subject to change.

The meeting is live streamed on the District's YouTube channel at https://www.youtube.com/channel/UCWKinB4PTb_uskobmwBF8pw.

I. OPENING BUSINESS

I.A. CALL TO ORDER 5:00 P.M.

1. Roll Call
2. Public Comment on Closed Session Items
3. Closed Session
4. Community Letter

Discussion and possible action (times are approximate):

- a. Conference with Legal Counsel-Anticipated Litigation (Significant exposure to litigation pursuant to subdivision (d)(2) and (e) of section 54956.9): One cases. (Atkinson, Andelson, Loya, Ruud, & Romo) (30 minutes)
- b. Conference with Legal Counsel-Existing Litigation (Paragraph (1) of subdivision (d) Government Code 54956.9): San Bernardino County Superior Court Case No. CIVSB2317301. (Liberty Justice Center) (10 minutes)
- c. Conference with Labor Negotiators (Government Code 54957.6): A.C.T. and CSEA Negotiations. Agency Designated Representatives: Grace Park, Ed.D., Sandra Chen, Joseph Durkin, and Jaime Ortega. (10 minutes)
- d. Public Employee Appointment (Government Code 54957): Elementary School Principal; Junior High School Principal; and Adult School Assistant Principal. (10 minutes)

Proceedings of this meeting are recorded.

I. CLOSED SESSION**I.A. ADMINISTRATION****I.A.4. Community Letter**

This matter is being considered in closed session pursuant to Government Code 54956.9, subdivision (d)(2) and (e)(5). Government Code 54956.9(e)(5), permits a closed session to discuss a “statement threatening litigation made by a person outside an open and public meeting on a specific matter within the responsibility of the legislative body so long as the official or employee of the local agency receiving knowledge of the threat makes a contemporaneous or other record of the statement prior to the meeting, which record shall be available for public inspection pursuant to [Section 54957.5](#).”

In the case of *Fowler v. City of Lafayette* (2020) 45 Cal.App.5th 68, the Court noted that when litigation has been threatened outside a public meeting, it may be discussed in closed session under Government Code section 54956.9(e)(5). However, the Court stated that a record of a litigation threat to be discussed in closed session must be included in the agenda packet made available upon request before a meeting. The Court concluded that, “read together, sections 54956.9, subdivision (e)(5) and 54957.5 require public agencies to include with the agenda materials litigation threats to be discussed in closed session.” In compliance with this holding, the District includes in the agenda packet a redacted version of the demand.

July 25, 2024

Dr. Norm Enfield
Superintendent, Chino Valley Unified School District

Dr. Enfield,

As a parent of two Chino Valley Unified School District graduates and a Chino Hills resident, this email serves as a formal complaint against CVUSD Board of Education for allegedly violating a central provision of the Ralph Brown Act by initiating a lawsuit against the state of California without an opportunity for a public hearing and public comment.

The CVUSD Board of Education met in closed session on June 20, 2024, to amend its contract with Liberty Justice Center, along with dozens of other contract/consultant services, with the following vague wording: “Add verbiage to replace old verbiage in scope of services: any related appeals, and in affirmative litigation challenging

California AB 1955 (2024) in the event that bill is enacted into law for the purpose of defending the District's parental notification policy or policies."

Immediately after that closed session vote, in an open meeting, the board approved the amended contracts under the consent calendar. Given that the SAFETY Act had not been passed by the state Legislature at that time, this contract amendment does not constitute a vote by the BOE to initiate the lawsuit, which should have been a separate vote held in an open meeting with an opportunity for the public to comment. It is not reasonable to assume that members of the public took this new contract language, which was not included in the agenda in full, as authorization to initiate a lawsuit opposing a bill that had not even been passed yet by the Legislature, let alone signed by the governor.

On July 16, one day after the SAFETY Act was signed by Gov. Gavin Newsom, the Liberty Justice Center filed a [lawsuit](#) on behalf of Chino Valley Unified School District, along with eight individuals from various districts, against Gov. Newsom, State Attorney General Rob Bonta and state Superintendent of Public Instruction Tony Thurmond. There was never a separate agenda item to initiate this litigation in an open meeting with public comment.

The Brown Act states that it is the intent of the law that the actions of public legislative bodies be taken openly and that their deliberations be conducted openly. By attempting to bury the initiation of this lawsuit in amended contract language presented in closed session and then voted on under the Consent calendar without explanation or discussion, the CVUSD BOE denied the public the opportunity to provide input on this lawsuit, which has tremendous consequences for our school district and the state of California. In addition, if the district loses this case, it will potentially result in huge costs for taxpayers, which Liberty Justice Center will not cover. That is reason enough for this action to have been brought to an open meeting with a public vote following public input.

The action on June 20, 2024, violated the Brown Act because:

- It was taken on a matter that was not adequately described in the agenda for the open meeting at which the action was taken, and none of the exceptions specified in [Gov. Code § 54954.2\(b\)](#) was satisfied.
- If the action could properly be discussed in closed session, it was not sufficiently described in the closed session agenda.

As you are aware, the Brown Act creates specific agenda obligations for notifying the public with a "brief description" of each item to be discussed or acted upon, and also creates a legal remedy for illegally taken actions — namely, the judicial invalidation of them upon proper findings of fact and conclusions of law.

Pursuant to that provision (Government Code Section 54960.1), I demand that the Chino Valley Unified School Board cure and correct the illegally taken action as follows: the formal and explicit withdrawal from any commitment made, coupled with a disclosure at a subsequent meeting of why individual members of the legislative body took the positions — by vote or otherwise — that they did, accompanied by the full opportunity for informed comment by members of the public at the same meeting, notice of which is properly included on the posted agenda.

As provided by Section 54960.1, you have 30 days from the receipt of this demand to either cure or correct the challenged action or inform me of your decision not to do so.

Respectfully yours,
Lisa Greathouse

[REDACTED]
[REDACTED]

- I.B. RECONVENE TO REGULAR OPEN MEETING – 6:00 P.M.
1. Report Closed Session Action
2. Pledge of Allegiance
- I.C. COMMENTS FROM STUDENT REPRESENTATIVE
- I.D. COMMENTS FROM EMPLOYEE REPRESENTATIVES
- I.E. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA
- I.F. CHANGES AND DELETIONS

II. ACTION

II.A. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT

- II.A.1. Public Hearing and Adoption Of Resolution
Page 15 2024/2025-10, Regarding The Sufficiency of
Instructional Materials 2024/2025 for Cal Aero
Preserve Academy K through 6 and Legacy
Academy K through 6

Recommended that the Board of Education conduct a public hearing and adopt Resolution 2024/2025-10, regarding the Sufficiency of Instructional Materials 2024/2025 for Cal Aero Preserve Academy K through 6 and Legacy Academy K-6.

Motion ____ Second ____
Preferential Vote: ____
Vote: Yes ____ No ____

III. CONSENT

Motion ____ Second ____
Preferential Vote: ____
Vote: Yes ____ No ____

III.A. ADMINISTRATION

- III.A.1. Minutes of the July 18, 2024 Regular Meeting

Page 19 Recommend the Board of Education approve the minutes of the July 18, 2024 regular meeting.

- III.A.2. Resolution 2024/2025-09, Board Compensation for Jonathan Monroe for
Page 29 July 18, 2024 Missed Meeting

Recommend the Board of Education adopt Resolution 2024/2025-09, Board Compensation for Jonathan Monroe for July 18, 2024 Missed Meeting.

III.B. BUSINESS SERVICES**III.B.1. Warrant Register**

Page 31 Recommend the Board of Education approve/ratify the warrant register, provided under separate cover.

III.B.2. 2024/2025 Applications to Operate Fundraising Activities and Other Activities for the Benefit of Students

Page 32 Recommended the Board of Education approve/ratify the 2024/2025 applications to operate fundraising activities and other activities for the benefit of students.

III.B.3. Fundraising Activities

Page 34 Recommend the Board of Education approve/ratify the fundraising activities.

III.B.4. Donations

Page 39 Recommend the Board of Education accept the donations.

III.B.5. Legal Services

Page 41 Recommend the Board of Education approve payment for legal services to the law offices of Atkinson, Andelson, Loya, Ruud & Romo; and Margaret A. Chidester & Associates.

III.C. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT**III.C.1. 2024/2025 Expulsion Hearing Administrative Panel**

Page 42 Recommended the Board of Education approve the 2024/2025 Expulsion Hearing Administrative Panel.

III.C.2. School-Sponsored Trips

Page 44 Recommend the Board of Education approve/ratify the school-sponsored trips for Rhodes ES, Cal Aero K-8, Legacy K-8, and Ayala HS.

III.C.3. Agricultural Career Technical Education Incentive Grant 2024/2025 Application for Funding for Don Lugo HS

Page 46 Recommend the Board of Education approve the Agricultural Career Technical Education Incentive Grant 2024/2025 Application for funding for Don Lugo HS.

III.D. FACILITIES, PLANNING, AND OPERATIONS**III.D.1. Purchase Order Register**

Page 52 Recommend the Board of Education approve/ratify the purchase order register, provided under separate cover.

III.D.2. Agreements for Contractor/Consultant Services

Page 53 Recommend the Board of Education approve/ratify the Agreements for Contractor/Consultant Services.

III.D.3. Surplus/Obsolete Property

Page 60 Recommend the Board of Education declare the District property surplus/obsolete and authorize staff to sell/dispose of said property.

III.D.4. Change Orders and Notices of Completion for CUPCCAA Projects

Page 73 Recommended the Board of Education approve the Change Orders and Notices of Completion for CUPCCAA Projects.

III.D.5. Resolutions 2024/2025-07 and 2024/2025-08, Authorization to Utilize a Piggyback Contract

Page 75 Recommended the Board of Education adopt Resolutions 2024/2025-07 and 2024/2025- 08, Authorization to Utilize Piggyback Contract.

III.D.6. License Agreement Between Chino Valley Unified School District and Spectrum Center, Inc. for the Use of Real Property for the 2024/2025 School Year

Page 81 Recommended the Board of Education approve the license agreement between Chino Valley Unified School District and Spectrum Center, Inc. for the use of real property for the 2024/2025 school year.

III.D.7. Grant of Easement to Southern California Edison – Yorba Avenue Warehouse

Page 105 Recommended the Board of Education approve Grant of Easement to Southern California Edison – Yorba Avenue Warehouse.

III.D.8. Appointment of Community Members to The Measure G Bond Citizens' Oversight Committee

Page 109 Recommended the Board of Education appoint the following community members to the Measure G Bond Citizens' Oversight Committee: Jeff Stevens, At-Large Community Member; and Kevin Lai, Parent/Guardian of a Child Enrolled in the District.

III.D.9. Notice of Completion for Bid No. 22-23-35F, Chino HS Hazardous Material Abatement and Demolition

Page 110 Recommended the Board of Education approve the Notice of Completion for Bid No. 22-23-35F, Chino HS Hazardous Material Abatement and Demolition.

III.D.10 Change Order and Notice of Completion for Bid No. 23-24-01F, Chino HS Aquatic Center, Gymnasium and Locker Modernization, BP#2

Page 111 Recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 23-24-01F, Chino HS Aquatic Center, Gymnasium, and Locker Modernization, BP#2.

III.D.11 **Notice of Completion for Bid No. 23-24-01F, Chino HS Aquatic Center, Gymnasium, and Locker Modernization, BP#3**
Page 115

Recommended the Board of Education approve the Notice of Completion for Bid No. 23-24-01F, Chino HS Aquatic Center, Gymnasium, and Locker Modernization, BP#3.

III.D.12 **Change Order and Notice of Completion for Bid No. 23-24-01F, Chino HS Aquatic Center, Gymnasium and Locker Modernization, BP#4**
Page 116

Recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 23-24-01F, Chino HS Aquatic Center, Gymnasium and Locker Modernization, BP#4.

III.D.13 **Change Order and Notice of Completion for Bid No. 23-24-01F, Chino HS Aquatic Center, Gymnasium, and Locker Modernization, BP#5**
Page 120

Recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 23-24-01F, Chino HS Aquatic Center, Gymnasium, and Locker Modernization, BP#5.

III.D.14 **Change Order and Notice of Completion for Bid No. 23-24-01F, Chino HS Aquatic Center, Gymnasium, and Locker Modernization, BP#6**
Page 124

Recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 23-24-01F, Chino HS Aquatic Center, Gymnasium, and Locker Modernization, BP#6.

III.D.15 **Change Order and Notice of Completion for Bid No. 23-24-01F, Chino HS Aquatic Center, Gymnasium, and Locker Modernization, BP#7**
Page 128

Recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 23-24-01F, Chino HS Aquatic Center, Gymnasium, and Locker Modernization, BP#7.

III.D.16 **Change Order and Notice of Completion for Bid No. 23-24-01F, Chino HS Aquatic Center, Gymnasium, and Locker Modernization, BP#8**
Page 132

Recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 23-24-01F, Chino HS Aquatic Center, Gymnasium, and Locker Modernization, BP#8.

III.D.17 **Change Order and Notice of Completion for Bid No. 23-24-01F, Chino HS Aquatic Center, Gymnasium, and Locker Modernization, BP#9**
Page 136

Recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 23-24-01F, Chino HS Aquatic Center, Gymnasium, and Locker Modernization, BP#9.

III.D.18 **Change Order and Notice of Completion for Bid No. 23-24-01F, Chino HS Aquatic Center, Gymnasium, and Locker Modernization, BP#10**

Page 140

Recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 23-24-01F, Chino HS Aquatic Center, Gymnasium, and Locker Modernization, BP#10.

III.D.19 **Notice of Completion for Bid No. 23-24-01F, Chino HS Aquatic Center, Gymnasium, And Locker Modernization, BP#11**

Page 144

Recommended the Board of Education approve the Notice of Completion for Bid No. 23-24-01F, Chino HS Aquatic Center, Gymnasium, and Locker Modernization, BP#11.

III.D.20 **Change Order and Notice of Completion for Bid No. 23-24-01F, Chino HS Aquatic Center, Gymnasium, and Locker Modernization, BP#12**

Page 145

Recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 23-24-01F, Chino HS Aquatic Center, Gymnasium, and Locker Modernization, BP#12.

III.D.21 **Change Order and Notice of Completion for Bid No. 23-24-01F, Chino HS Aquatic Center, Gymnasium, and Locker Modernization, BP#13**

Page 149

Recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 23-24-01F, Chino HS Aquatic Center, Gymnasium, and Locker Modernization, BP#13.

III.D.22 **Change Order and Notice of Completion for Bid No. 23-24-01F, Chino HS Aquatic Center, Gymnasium, and Locker Modernization, BP#14**

Page 153

Recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 23-24-01F, Chino HS Aquatic Center, Gymnasium, and Locker Modernization, BP#14.

III.D.23 **Change Order and Notice of Completion for Bid No. 23-24-01F, Chino HS Aquatic Center, Gymnasium, and Locker Modernization, BP#15**

Page 157

Recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 23-24-01F, Chino HS Aquatic Center, Gymnasium, and Locker Modernization, BP#15.

III.D.24 **Change Order for Bid No. 23-24-24F, Don Lugo HS MPR Sound and Lighting System Replacement- Rebid**

Page 161

Recommended the Board of Education approve the Change Order for Bid No. 23-24-24F, Don Lugo HS MPR Sound and Lighting System Replacement - Rebid.

III.D.25 **Change Order and Notice of Completion for Bid No. 22-23-07F, Eagle Canyon ES – Alteration Projects, BP 02-01**

Page 164

Recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-07F, Eagle Canyon ES – Alteration Projects, BP 02-01.

III.D.26 **Change Order and Notice of Completion for Bid No. 22-23-07F, Eagle Canyon ES – Alteration Projects, BP 03-01**

Page 168

Recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-07F, Eagle Canyon ES – Alteration Projects, BP 03-01.

III.D.27 **Notice of Completion for Bid No. 22-23-07F, Eagle Canyon ES – Alteration Projects, BP 05-01**

Page 172

Recommended the Board of Education approve the Notice of Completion for Bid No. 22-23-07F, Eagle Canyon ES – Alteration Projects, BP 05-01.

III.D.28 **Change Order and Notice of Completion for Bid No. 22-23-07F, Eagle Canyon ES – Alteration Projects, BP 06-01**

Page 173

Recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-07F, Eagle Canyon ES – Alteration Projects, BP 06-01.

III.D.29 **Change Order and Notice of Completion for Bid No. 22-23-07F, Eagle Canyon ES – Alteration Projects, BP 06-02**

Page 177

Recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-07F, Eagle Canyon ES – Alteration Projects, BP 06-02.

III.D.30 **Change Order and Notice of Completion for Bid No. 22-23-07F, Eagle Canyon ES – Alteration Projects, BP 09-01**

Page 181

Recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-07F, Eagle Canyon ES – Alteration Projects, BP 09-01.

III.D.31 **Change Order and Notice of Completion for Bid No. 22-23-07F, Eagle Canyon ES – Alteration Projects, BP 09-02**

Page 185

Recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-07F, Eagle Canyon ES – Alteration Projects, BP 09-02.

III.D.32 **Change Order and Notice of Completion for Bid No. 22-23-07F, Eagle Canyon ES – Alteration Projects, BP 09-03**

Page 189

Recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-07F, Eagle Canyon ES – Alteration Projects, BP 09-03.

III.D.33 **Change Order and Notice of Completion for Bid No. 22-23-07F, Eagle Canyon ES – Alteration Projects, BP 09-04**

Page 193

Recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-07F, Eagle Canyon ES – Alteration Projects, BP 09-04.

III.D.34 **Change Order and Notice of Completion for Bid No. 22-23-07F, Eagle Canyon ES – Alteration Projects, BP 09-05**

Page 197

Recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-07F, Eagle Canyon ES – Alteration Projects, BP 09-05.

III.D.35 **Change Order and Notice of Completion for Bid No. 22-23-07F, Eagle Canyon ES – Alteration Projects, BP 10-01**

Page 201

Recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-07F, Eagle Canyon ES – Alteration Projects, BP 10-01.

III.D.36 **Change Order and Notice of Completion for Bid No. 22-23-07F, Eagle Canyon ES – Alteration Projects, BP 11-01**

Page 205

Recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-07F, Eagle Canyon ES – Alteration Projects, BP 11-01.

III.D.37 **Change Order and Notice of Completion for Bid No. 22-23-07F, Eagle Canyon ES – Alteration Projects, BP 22-01**

Page 209

Recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-07F, Eagle Canyon ES – Alteration Projects, BP 22-01.

III.D.38 **Change Order and Notice of Completion For Bid No. 22-23-07F, Eagle Canyon ES – Alteration Projects, BP 23-01**

Page 213

Recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-07F, Eagle Canyon ES – Alteration Projects, BP 23-01.

III.D.39 **Change Order and Notice of Completion for Bid No. 22-23-07F, Eagle Canyon ES – Alteration Projects, BP 26-01**

Page 217

Recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-07F, Eagle Canyon ES – Alteration Projects, BP 26-01.

III.D.40 **Change Order and Notice of Completion for Bid No. 22-23-07F, Eagle Canyon ES – Alteration Projects, BP 31-01**
Page 221

Recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-07F, Eagle Canyon ES – Alteration Projects, BP 31-01.

III.D.41 **Change Order and Notice of Completion for Bid No. 22-23-07F, Eagle Canyon ES – Alteration Projects, BP 32-01**
Page 225

Recommended the Board of Education approve the Notice of Completion for Bid No. 22-23-07F, Eagle Canyon ES – Alteration Projects, BP 32-01.

III.E. HUMAN RESOURCES

III.E.1. Certificated/Classified Personnel Items
Page 226

Recommend the Board of Education approve/ratify the certificated/classified personnel items.

III.E.2. Rejection of Claims
Page 233

Recommend the Board of Education reject the claims and refer them to the District's insurance adjuster.

III.E.3. Student Teaching Agreement with Hope International University of Fullerton, California
Page 234

Recommend the Board of Education approve the Student Teaching Agreement with Hope International University of Fullerton, California.

IV. INFORMATION

IV.A. BUSINESS SERVICES

IV.A.1. Revision of Administrative Regulation 3314.3 Business and Noninstructional Operations – Use of District Credit Cards
Page 240

Recommended the Board of Education receive for information the revision of Administrative Regulation 3314.3 Business and Noninstructional Operations – Use of District Credit Cards.

IV.B. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT

IV.B.1. 2023/2024 Second Semester Student Expulsion Report
Page 243

Recommended the Board of Education receive for information the 2023/2024 Second Semester Student Expulsion Report.

V. COMMUNICATIONS

BOARD MEMBERS AND SUPERINTENDENT

VI. ADJOURNMENT

Prepared by: Regan Rico, Administrative Secretary IIA
Date posted: August 9, 2024

Chino Valley Unified School District

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: August 15, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Luke Hackney, Assistant Superintendent, Curriculum, Instruction, Innovation, and Support
Troy Ingram, Coordinator, Innovation and Creative Services

SUBJECT: PUBLIC HEARING AND ADOPTION OF RESOLUTION 2024/2025-10, REGARDING THE SUFFICIENCY OF INSTRUCTIONAL MATERIALS 2024/2025 FOR CAL AERO PRESERVE ACADEMY K THROUGH 6 AND LEGACY ACADEMY K THROUGH 6

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BACKGROUND

Education Code 60119 states the governing board of a school district shall hold a public hearing at which the board shall encourage participation by parents, teachers, members of the community interested in the affairs of the school district, and bargaining unit leaders.

Cal Aero Preserve Academy K through 6 and Legacy Academy K through 6 operate as year-round campuses and for the 2024/2025 school year they opened their doors to begin instruction on July 8, 2024. A separate public hearing for sufficiency of instructional materials is being held for these school sites in order to be compliant with Education Code 60119.

At this hearing a determination shall be made, through a resolution, as to whether each pupil has sufficient textbooks or instructional materials, or both, to use in class and to take home. These textbooks or instructional materials shall be aligned to the content standards pursuant to Education Code 60605 or 60605.8 in each of the following subjects, that are consistent with the content and cycles of the curriculum framework adopted by the state board in mathematics, science, history-social science, English language arts, including the English language development component of an adopted program, foreign language and health.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education conduct a public hearing and adopt Resolution 2024/2025-10, regarding the Sufficiency of Instructional Materials 2024/2025 for Cal Aero Preserve Academy K through 6 and Legacy Academy K-6.

FISCAL IMPACT

None.

NE:LH:TI:gks

Chino Valley Unified School District
Resolution 2024/2025-10
Sufficiency of Instructional Materials 2024/2025 for
Cal Aero Preserve Academy K through 6 and
Legacy Academy K through 6

WHEREAS, the Board of Education of the Chino Valley Unified School District, in order to comply with the requirements of Education Code 60119, held a public hearing on August 15, 2024, at 6:00 pm, which is on or before the eighth week of school (between the first day that students attend school and the end of the eighth week from that day) and which did not take place during or immediately following school hours;

WHEREAS, the Board provided at least 10 days' notice of the public hearing by posting it in at least three public places within the District stating the time, place, and purpose of the hearing;

WHEREAS, the Board encouraged participation by parents/guardians, teachers, members of the community, and bargaining unit leaders in the public hearing;

WHEREAS, information provided at the public hearing detailed the extent to which sufficient textbooks or instructional materials were provided to all students, including English learner, in the Chino Valley Unified School District;

WHEREAS, the definition of "sufficient textbooks or instructional materials" means that each student, including each English learner, has a standards-aligned textbook and/or instructional materials to use in class and to take home, which may include materials in a digital format but shall not include photocopied sheets from only a portion of a textbook or instructional materials copied to address a shortage;

WHEREAS, the definition of "sufficient textbooks or instructional materials" also means that all students who are enrolled in the same course within the Chino Valley Unified School District, have standards-aligned textbooks or instructional materials from the same adoption cycle;

WHEREAS, textbooks or instructional materials were provided to each student, including each English learner, that are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks in the following subjects:

English/Language Arts/English Language Development

TK Houghton Mifflin Harcourt; Big Day Pre K Curriculum, 2015

K-6 McGraw-Hill School Education; CA Reading Wonders ELA/ELD, 2017

Mathematics

TK Houghton Mifflin Harcourt; Big Day Pre K Curriculum, 2015

- K-5 Pearson Scott Foresman; enVision Math, 2015
- 6-8 Houghton Mifflin & Harcourt, Big Ideas Math, Course 1, Course 2, and Course 3, 2015

History/Social Science

- TK Houghton Mifflin Harcourt; Big Day Pre K Curriculum, 2015
- K-5 Harcourt School Publishers; Reflections: California Series, 2007
- 6-8 Holt, Rinehart and Winston; Ancient Civilizations, 2006

Science

- TK Houghton Mifflin Harcourt; Big Day Pre K Curriculum, 2015
- K-5 Twig Education; Twig Science, 2021
- 6 Discovery Education, Inc.; Grade 6 Science Techbook: California Volume 1 Unit 1 and 2, 2019
- 6 Discovery Education, Inc.; Grade 6 Science Techbook: California Volume 2 Unit 3 and 4, 2019

NOW, THEREFORE, BE IT RESOLVED that for the 2024/2025 school year, the Chino Valley Unified School District has provided each pupil with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks in all courses required by Education Code 60119.

APPROVED, PASSED, AND ADOPTED by the Board of Education of the Chino Valley Unified School District this 15th day of August 2024 by the following vote:

Bridge	_____
Cruz	_____
Monroe	_____
Na	_____
Shaw	_____

I, Norm Enfield, Ed.D., Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

Norm Enfield, Ed.D., Superintendent
Secretary, Board of Education

CHINO VALLEY UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
July 18, 2024

MINUTES

I. OPENING BUSINESS

I.A. CALL TO ORDER – 4:40 P.M.

1. Roll Call

President Shaw called to order the regular meeting of the Board of Education, Thursday, July 18, 2024, at 4:40 p.m. with Bridge, Cruz, and Shaw present. Na arrived at 4:43 p.m. and Monroe was absent.

Administrative Personnel

Norm Enfield, Ed.D., Superintendent
Grace Park, Ed.D., Deputy Superintendent
Sandra H. Chen, Associate Superintendent, Business Services
Tracy Freed, Ed.D., Assistant Superintendent, CIIS
Luke Hackney, Assistant Superintendent, CIIS
Gregory J. Stachura, Assistant Supt., Facilities, Planning, and Operations

2. Public Comment on Closed Session Items

None.

3. Closed Session

President Shaw adjourned to closed session at 4:40 p.m. regarding conference with legal counsel existing litigation: one case; student readmission matters; student discipline matters; conference with labor negotiators: A.C.T. and CSEA; public employee appointment: High School Assistant Principals, Adult School Assistant Principal, and Director of Elementary Curriculum and Instruction; public employee discipline/dismissal/release; and public employee performance evaluation: Superintendent.

I.B. RECONVENE TO REGULAR OPEN MEETING – 6:00 P.M.

1. Report Closed Session Action

President Shaw reconvened the regular meeting of the Board of Education at 6:00 p.m. with Bridge, Cruz, Na, and Shaw present. Monroe was absent. The Board met in closed session from 4:40 p.m. to 5:25 p.m. conference with legal counsel existing litigation: one case; student

readmission matters; student discipline matters; conference with labor negotiators: A.C.T. and CSEA; public employee appointment: High School Assistant Principals, Adult School Assistant Principal, and Director of Elementary Curriculum and Instruction; public employee discipline/dismissal/release; and public employee performance evaluation: Superintendent. The Board voted to appoint the following individuals by a vote of 4-0, with Bridge, Cruz, Na, Shaw voting yes, and Monroe absent: appointed Nicholas Hale to Assistant Principal at Ayala High School, effective July 19, 2024; appointed Elvira Flores to Assistant Principal at Chino High School, effective July 19, 2024; appointed Cindy Palacios to Assistant Principal of the Biomedical Science and Technology Academy at Chino High School, effective July 19, 2024; appointed Lisa Madera to Director of Elementary Curriculum and Instruction, effective date to be determined. The Board took action to ratify the decision of the Hearing Officer upholding the suspension without pay and termination of classified employee No. 25476, effective June 23, 2024, and to direct administration to issue notice to the employee, with a vote of 4-0, with Bridge, Cruz, Na, Shaw voting yes, and Monroe absent; and took action to accept the resignation agreement and release of claims for certificated employee No. 7311. Pursuant to the terms of the agreement, certificated employee No. 7311 will resign effective June 30, 2024, with a vote of 4-0, with Bridge, Cruz, Na, Shaw voting yes, and Monroe absent. No further action was taken that required public disclosure.

2. Pledge of Allegiance
Led by Jim Gallagher.

I.C. COMMENTS FROM EMPLOYEE REPRESENTATIVES

Sarah Palmer, A.C.T. Secretary, asked for a moment of silence for CVUSD student, Jason Phan; said President, Steven Frazer, could not be there and would like to share some comments; wished members a restful remainder of summer break; acknowledged those already hard at work at Cal Aero, Legacy, and other non-traditional schedules; spoke about Association concerns and reminded the Board of its responsibility to ensure they are providing as much resources as possible to students across Chino Valley, and provided concerns regarding lack of paper, staffing issues affecting air conditioning in classrooms, and adequate technology to support the special needs population; asked what will be done to ensure all students have adequate resources; reiterated the Association's desire for the focus of their collective efforts to center around providing students with fully funded, safe, and positive schools; and said they look forward to a great school year.

Emily Lao, CHAMP President, said she hopes everyone is enjoying their summer break and feeling ready for an amazing upcoming school year;

spoke about administrators and management personnel participating in Leadership Charge, spoke about “Ignite” being this year’s theme, spoke about Mike Mattos kicking off their learning and having him there was a big deal, and spoke about being recognized as a Model PLC District; said Cal Aero and Legacy were off to a great start; said Chino Valley Unified administrators and management personnel are eager for all staff and students to return to school so they can get to doing what they do best, and that is educating students; and congratulated newly hired staff members.

I.D. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA

The following individuals addressed the Board: Jen Wiersma regarding general policies; Nick Wilson regarding concerned citizen; Eric Shamp regarding Board governance; Glory Ciccarelli regarding Legacy Academy; Juan Villalbut regarding fiscal responsibility; Daniel Villanweva regarding petitioning for TK for daughter; and Tremale Ratcliffe regarding Just Us 4 Youth introduction.

I.E. CHANGES AND DELETIONS

The following changes/deletions were on the agenda: Item III.E.1. Certificated/Classified Personnel Items, under Promotion, in Location, delete “To Ayala HS” and replace with “To Magnolia JHS”; under Promotion, delete “Jacueline Gutierrez,” and replace with “Isaiah Calderon”; and under Promotion, delete “Isaiah Calderon” and replace with “Jacueline Gutierrez.” There were no further changes or deletions.

II. ACTION

II.A. ADMINISTRATION

II.A.1. Resolution 2024/2025-06, Opposing Amended Assembly Bill 1955

Jim Gallagher, Richard Wales, Paul Griffin, Kristal, Misty S., and Sonja Shaw addressed the Board. Moved (Na) seconded (Cruz) motioned carried (3-1, Bridge voted no, and Monroe absent) to adopt Resolution 2024/2025-06, opposing amended Assembly Bill 1955.

III. CONSENT

Kristi Hirst and Lisa G. addressed the Board on Item III.B.5. Moved (Na) seconded (Bridge) motion carried (4-0, Monroe absent) to approve the consent items.

III.A. ADMINISTRATION

III.A.1. Minutes of the June 20, 2024 Regular Meeting

Approved the minutes of the June 20, 2024 regular meeting.

III.B. BUSINESS SERVICES

III.B.1. Warrant Register

Approved/ratified the warrant register.

III.B.2. 2024/2025 Applications to Operate Fundraising Activities and Other Activities for the Benefit Of Students

Approved/ratified the 2024/2025 applications to operate fundraising activities and other activities for the benefit of students.

III.B.3. Fundraising Activities

Approved/ratified the fundraising activities.

III.B.4. Donations

Accepted the donations.

III.B.5. Legal Services

Approved payment for legal services to the law offices of Atkinson, Andelson, Loya, Ruud & Romo; Margaret A. Chidester & Associates; and Tao Rossini, APC.

III.B.6. Signature Authorizations for Chino Valley Unified School District

Approved the signature authorizations for Chino Valley Unified School District.

III.B.7. Request for Allowance of Attendance Due to Emergency Conditions, Form J-13A

Approved the Request for Allowance of Attendance Due to Emergency Conditions, Form J-13A.

III.C. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT

III.C.1. Student Readmission Cases 23/24-21, 23/24-23, and 23/24-83

Approved student readmission cases 23/24-21, 23/24-23, and 23/24-83

III.C.2. Student Expulsion Cases 23/24-89 and 23/24-90

Approved student expulsion cases 23/24-89 and 23/24-90.

III.C.3. School Sponsored Trips

Approved/Ratified the school-sponsored trips for Chaparral ES, Eagle Canyon ES, Litel ES, and Ayala HS.

III.C.4. Baldy View Regional Occupational Program 2024/2025 District Operated Program Contract

Approved the Baldy View Regional Occupational Program 2024/2025 District Operated Program Contract.

III.C.5. Baldy View Regional Occupational Program 2024/2025 Contract for Services and Participation Incentive

Approved the Baldy View Regional Occupational Program 2024/2025 Contract for Services and Participation Incentive.

III.C.6. Baldy View Regional Occupational Program 2024/2025 Contract for Embedded Classes

Approved the Baldy View Regional Occupational Program 2024/2025 Contract for Embedded Classes.

III.C.7. Proposition 28: Arts and Music in Schools Funding Annual Report Fiscal Year 2023/2024

Approved Proposition 28: Arts and Music in Schools Funding Annual report for the 2023/2024 fiscal year.

III.C.8. Interdistrict Attendance Agreement

Approved the Interdistrict Attendance Agreement with the listed school districts.

III.C.9. Revision of Board Policy 5127 Students – Graduation Ceremonies and Activities

Approved the revision of Board Policy 5127 Students – Graduation Ceremonies and Activities.

III.C.10. Revision of Board Policy 5144 Students – Discipline

Approved the revision of Board Policy 5144 Students – Discipline.

III.C.11. New Courses: Fundamental Biology: Living Earth; Fundamental Chemistry Of The Earth System; Fundamental English 9; Fundamental English 10; Fundamental English 11; Fundamental Integrated Math 1; Fundamental United States History; Fundamental World History; and Cultural Experiences In America

Approved the new courses Fundamental Biology: Living Earth; Fundamental Chemistry of the Earth System; Fundamental English 9; Fundamental English 10; Fundamental English 11; Fundamental Integrated Math 1; Fundamental United States History; Fundamental World History; and Cultural Experiences in America.

III.D. FACILITIES, PLANNING, AND OPERATIONS

III.D.1. Purchase Order Register

Approved/ratified the purchase order register.

III.D.2. Agreements for Contractor/Consultant Services

Approved/ratified the Agreements for Contractor/Consultant Services.

III.D.3. Surplus/Obsolete Property

Declared the District property surplus/obsolete and authorized staff to sell/dispose of said property.

III.D.4. Change Orders and Notices of Completion for CUPCCAA Projects

Approved the Change Orders and Notices of Completion for CUPCCAA Projects.

III.D.5. Resolution 2024/2025-01, 2024/2025-02, 2024/2025-03, 2024/2025-04, 2024/2025-05, Authorization to Utilize a Piggyback Contract

Adopted Resolution 2024/2025-01, 2024/2025-02, 2024/2025-03, 2024/2025-04, 2024/2025-05, Authorization to Utilize Piggyback Contract.

III.D.6. Extension Of Request For Proposals 21-22-18, Nutrition Services – Fresh Produce

Approved the extension of Request for Proposals 21-22-18, Nutrition Services – Fresh Produce.

III.D.7. Award Of Bid No. 23-24-20f, Don Lugo Hs New Admin Bldg, Kitchen & Pool Renovation

Awarded Bid No. 23-24-20F, Don Lugo HS New Admin Bldg, Kitchen and Pool Renovation to Integrated Demolition, K.A.R. Construction, RND, Core Contracting, K&Z Cabinets, Inc., Rite-Way Roofing Corporation, Dan Lyman, Platinum Glass Corp, Sierra Lathing Company, Inc., Floored Tile & Stone, Southcoast Acoustical Interiors, Inc., PreSpectra, D&M Painting, Patriot Contracting, California Waters, JPI Development Group, Continental Plumbing, All Star Air Systems, Inc., RDM Electric Co, Inc., Crew, Inc., Inland Empire Landscape, Inc., and MPI-Miller Plumbing, Inc.

- III.D.8. Award Of Bid No. 23-24-23F, Dickey ES No Climb Fencing- Rebid**
Awarded Bid No. 23-24-23F, Dickey ES No Climb Fencing-Rebid to Harris Steel Fence Co.
- III.D.9. Rejection of all Bids Received for Bid No. 23-24-26F, Anna Borba ES, Butterfield ES, Dickey ES, Eagle Canyon ES and Newman ES, Asphalt Repairs-Rebid And Authorization to Rebid the Project**
Rejected all bids for Rebid No. 23-24-26F, Anna Borba ES, Butterfield ES, Dickey ES, Eagle Canyon ES, and Newman ES Asphalt Repairs- Rebid and authorize staff to rebid the project.
- III.D.10 Award of Bid No. 23-24-27F, Ayala HS Shade Structure**
Awarded Bid No. 23-24-27, Ayala HS Shade Structure to Horizon Mechanical.
- III.D.11 Approval of Payment to Dave Bang & Associates, Inc., Under Threat of Potential Litigation or Disputed Claim**
Approved payment to Dave Bang & Associates, Inc., under threat of potential litigation or disputed claim.
- III.D.12 Notice of Completion For RFP No. 21-22-05, HVAC Assessments and Maintenance Services (CalSHAPE Round 1/ESSER)**
Approved the Notice of Completion for RFP No. 21-22-05, HVAC Assessments and Maintenance Services (CalSHAPE Round 1/ESSER).
- III.D.13 Notice of Completion of Phase 2 Energy Services Contract with PacificWest Energy Solutions for Improved Air Quality Measures Per RFP No. 21-22-05, HVAC Assessments and Maintenance Services**
Approved the Notice of Completion for Phase 2 Energy Services Contract with PacificWest Energy Solutions for Improved Air Quality Measures per RFP No. 21-22-05, HVAC Assessments and Maintenance Services.
- III.D.14 Subcontractor Substitution for Bid No. 23-24-22F, Chino Valley Unified School District Fun Club Installation Project Bid Package #32-01**
Approved the subcontractor substitution for Bid. No. 23-24-22F, Chino Valley Unified School District Fun Club Installation Project Bid Package 32-01.
- III.E. HUMAN RESOURCES**
- III.E.1. Certificated/Classified Personnel Items**
Approved/ratified the certificated/classified personnel items, as amended.
- III.E.2. Rejection of Claims**
Reject the claims and referred them to the District's insurance adjuster.

IV. INFORMATION

IV.A. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT

IV.A.1. Williams Settlement Legislation Quarterly Uniform Complaint Report Summary for April through June 2024

Received for information the Williams Settlement Legislation Quarterly Uniform Complaint Report Summary for April through June 2024.

V. COMMUNICATIONS

BOARD MEMBERS AND SUPERINTENDENT

Don Bridge attended Assemblymember Freddie Rodriguez's open house on June 29 and one of the awards was for Chino Valley Unified Teacher of the Year Carrie Walker of Canyon Hills JHS, and congratulated Ms. Walker; attended the opening of Legacy Academy in The Preserve and thought it went very smoothly, and congratulated staff for their hard work; wished staff and students a nice rest of their summer break and a terrific start of the school year; shared that his granddaughter will be starting kindergarten the following week; and spoke about the opening of the new Costco gas station with 32 additional pumps.

James Na asked Dr. Enfield to have staff talk to the parent who spoke regarding TK for their daughter; thanked parent who spoke about common sense; spoke about collaborating with those in the system versus those who are not in the system; spoke about supporting parent's choice, said as leaders you have to walk the talk, and said he respects parental choice and parental rights; thanked Mr. Nick Wilson for voicing his belief about his child, said it is about all the children in the District, and said you have to step up for your child; attended Legacy Academy's open day and spoke about the children, parents, and teachers being excited, said everyone showed up from the District office including secretaries, and thanked them; spoke about attending a meeting with the City of Chino with the Manager, Mayor, and Councilman Burn, spoke about sharing their care and love for the children, thoughts about the importance of a campus security and SROs, spoke about working harder to make sure that children are safe on campus, their continuous support for the HOPE Center, and the future developments for the southside that includes 5,000 and more housing to come in for tremendous growth; said he was moved having a four year old speak tonight and thanked them; thanked parents for being concerned about education, and said as long as we worry about education, we will continue on a journey in keeping our District an award-winning District.

Andrew Cruz spoke about the District being voted number one in the Inland Empire, and read that our community voted Chino Valley Unified School District as the Inland Empire's favorite school district in 2024; shared in 2023/2024 CVUSD was identified as the number one unified school district among 345 in California to earn PBIS recognition; shared CVUSD captured first place in San Bernardino County for having the most schools recognized as either platinum and gold schools, and said that is beautiful and amazing what our school district has accomplished; acknowledged the Mike Mattos training; spoke about being number one in PLC and the last time this happened was 10 years ago; acknowledged excellence in Dual Language program, expanding CTE programs at every high school, creating a magnet high school, award-winning band and performing arts, one of only two districts in California with PLC, California School Board Association award for the engineering program at Don Lugo HS, California School Board Association award for the engineering program at Ayala HS, California School Board Association award for promoting College and Career Readiness and Excellence at Ayala HS; attended Legacy's first day and said it was amazing; and attended Leadership Charge and said it was good for bringing them together.

Superintendent Enfield provided comments and background regarding legal fees, said 18 years ago legal fees were in the high two millions to three million dollars per year before adding inflation, said superintendents back then were asked to help reduce those fees, said under Dr. Heatly the Board added legal fees in the Board agenda to be transparent with the public and wanted them to see those fees, said about a decade ago this District worked to get attorney fees under a million dollars and for a few years they were under a million dollars, said in 2016 and 2017 those fees went up to \$1.6 million and explained sometimes districts cannot control the different types of litigation that may come or types of litigation the district may enact at that time, said when he became Superintendent he reduced attorney bills down to about \$1.4 million and it was back under a million dollars, said during COVID they were at an all-time low around \$400,000 without students or employees here, said there was not a lot of cost coming out of HR which handles litigation, and said the background was shared because as a District they have focused on attorney bills and have reduced them; shared that this year the District initiated litigation that cost about \$400,000 in attorney fees, through this litigation they settled a case that brought in \$2.4 million to the District that covered attorney fees, and said they could take away \$400,000 and reduce attorney fees to around \$750,000 but they do not reduce because they are being transparent on what was spent on that litigation, and that is about \$1.1 million today; shared background on the other lawsuit with the Parent Policy, said on Friday, August 4 he received notification from the LA Times that the Department of Justice for the State of California issued a subpoena on the District and there was a timeline in the subpoena that said they had to start turning over documents by the following Friday, said if you are in legal proceedings you have to have an attorney to work with to go through the documents to see what is being turning over, spoke about meeting several times with attorneys to talk about what documents they want, said he would not suggest doing this on your own without legal service to support you in that process, said they did not want to use their attorneys for this litigation and the Board, Superintendent, and legal council recommended finding someone to take this on pro bono, said on September 11 they had a special Board

meeting and brought an attorney forward for pro bono and from September 11 on Liberty Justice picked up the cost of litigation, acknowledged that there were bills from this litigation from August 4 to September 11, and after that Liberty Justice took on the legal fees regarding the lawsuit with the state.

President Shaw thanked Dr. Enfield for sharing information on legal fees; spoke about questioning the bills as a parent but as a Board member she has learned how much it costs to run a District this size; spoke about the state wasting taxpayer dollars using nine attorneys, thanked everyone for enduring that and thanked the Board for getting a pro bono attorney, and said she is proud of this community for not wasting a taxpayer dollar; spoke about being glad for leadership and great staff to be able to take anything on when they have questions; spoke about getting death threats but they get the harassment from people who can make life miserable, and thanked them; attended Legacy and said the opening was beautiful to see all the kids excited, and as a mother she was feeling the feelings mothers get when dropping off their kids on the first day, said staff was amazing by ensuring kids will get to the right class and as soon as they walked through the gate they were greeted by a staff member and taken to their classrooms, spoke about getting to walk a couple classrooms and seeing smiles and excitement in children's eyes while family cried at the gate, and assured them their children were excited in the classrooms, spoke about being there to make sure they can do what they do best and that is to educate; spoke about the passion to educate and her job as a Board member to make sure there are no distractions from the state so they can do what they do; acknowledged security for being there while the Board is being threatened with smiles and greeting people, and thanked them for their protection; spoke about being proud of the District and said our District is leading the way; spoke about businesses moving because of the lawlessness created in Sacramento and having hope in California to fight the good fight; spoke about the Board getting support because the community showed up; said it was not her that got elected it was the community who got her elected; spoke about the nation watching and other countries saying do not give in; spoke about bravely and boldly putting names on lawsuits; and spoke about leading the way alongside everyone to make sure we do what we do best and that is to educate.

VI. ADJOURNMENT

President Shaw adjourned the regular meeting of the Board of Education at 7:17 p.m.

Sonja Shaw, President

Andrew Cruz, Clerk

Recorded by: Regan Rico, Administrative Secretary IIA

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: August 15, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D, Superintendent

**SUBJECT: RESOLUTION 2024/2025-09, BOARD COMPENSATION FOR
JONATHAN MONROE FOR JULY 18, 2024 MISSED MEETING**

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BACKGROUND

Board Bylaw 9250, Remuneration, Reimbursement, Board Development and Other Benefits, authorizes a Board member to receive the monthly compensation as provided for in law. Additionally, Bylaws of the Board Exhibit 9250, Resolution on Board Compensation for Missed Meetings authorizes that a member is entitled to be paid for missed meetings if he/she was absent due to limited circumstances.

This resolution recognizes that Jonathan Monroe was absent from the July 18, 2024 regular meeting of the Board of Education due to hardship deemed acceptable by the Board.

RECOMMENDATION

It is recommended the Board of Education adopt Resolution 2024/2025-09, Board Compensation for Jonathan Monroe for July 18, 2024 Missed Meeting.

FISCAL IMPACT

None.

NE:rtr

RESOLUTION 2024/2025-09
BOARD COMPENSATION FOR JONATHAN MONROE
JULY 18, 2024 MISSED MEETING

WHEREAS, the Board of Education of the Chino Valley Unified School District appreciates the services provided by members of the Board and provides compensation for meeting attendance in accordance with Education Code 35120 and Board Bylaw 9250; and

WHEREAS, Education Code 35120 provides that the monthly compensation provided to Board members shall be commensurate with the percentage of meetings attended during the month unless otherwise authorized by Board resolution; and

WHEREAS, Education Code 35120 specifies limited circumstances under which the Board is authorized to compensate a Board member for meetings he/she missed; and

WHEREAS, the Board finds that Jonathan Monroe did not attend the July 18, 2024 Board meeting for the following reason(s):

- ☐ Performance of other designated duties for the District during the time of the meeting
- ☐ Illness or jury duty
- ☒ Hardship deemed acceptable by the Board

NOW, THEREFORE, BE IT RESOLVED that the Board of the Chino Valley Unified School District approves compensation of the Board member for the July 18, 2024 missed meeting.

APPROVED, PASSED, AND ADOPTED this 15th day of August 2024 at a regular meeting, by the following vote:

Bridge	_____
Cruz	_____
Monroe	_____
Na	_____
Shaw	_____

Sonja Shaw, President

Andrew Cruz, Clerk

NE:rrr

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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DATE: August 15, 2024
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
Liz Pensick, Director, Fiscal Services
SUBJECT: WARRANT REGISTER

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BACKGROUND

Education Code 42650 requires the Board to approve and/or ratify all designated payment of expenses of the District. These payments are made in the form of warrants, and the warrant (check) form is approved by the County Superintendent.

All items listed are within previously budgeted amounts. There is no fiscal impact beyond currently available appropriations.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the warrant register, provided under separate cover.

FISCAL IMPACT

\$8,104,939.98 to all District funding sources.

NE:SHC:LP:lmf

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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DATE: August 15, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
Liz Pensick, Director, Fiscal Services

**SUBJECT: 2024/2025 APPLICATIONS TO OPERATE FUNDRAISING
ACTIVITIES AND OTHER ACTIVITIES FOR THE BENEFIT OF
STUDENTS**

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BACKGROUND

Administrative Regulation 1230 Community Relations – School Connected Organizations requires that any person or group of people desiring to raise money to benefit a student or students at one or more schools within the District shall request authorization to operate by applying to the Chino Valley Unified School District Board of Education.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the 2024/2025 applications to operate fundraising activities and other activities for the benefit of students.

FISCAL IMPACT

None.

NE:SHC:LP:lmf

CHINO VALLEY UNIFIED SCHOOL DISTRICT
August 15, 2024

**2024/2025 AUTHORIZATION TO OPERATE FUNDRAISING ACTIVITIES
AND OTHER ACTIVITIES FOR THE BENEFIT OF STUDENTS**

School

Organization

Rhodes ES

PEP

Rolling Ridge ES

PTA

Cal Aero K-8

Preserve Flight Crew

Woodcrest JHS

Music Boosters

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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DATE: August 15, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
Liz Pensick, Director, Fiscal Services

SUBJECT: FUNDRAISING ACTIVITIES

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BACKGROUND

Board Policy 3452 Business and Noninstructional Operations – Student Activity Funds and Board Policy 1230 Community Relations – School Connected Organizations require that fundraising activities be submitted to the Board of Education for approval. All on-campus fundraising activities are subject to CVUSD reopening guidelines.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the fundraising activities.

FISCAL IMPACT

None.

NE:SHC:LP:lmf

CHINO VALLEY UNIFIED SCHOOL DISTRICT
August 15, 2024

<u>SITE/DEPARTMENT</u>	<u>ACTIVITY/DESCRIPTION</u>	<u>DATE</u>
<u>Chaparral ES</u>		
PTO	School Marquee	9/1/24 - 5/22/25
PTO	Thinknlocal	9/5/24 - 12/31/24
PTO	Halloween Grams	10/14/24 - 10/18/24
PTO	Trunk-or-Treat	10/25/24
PTO	Movie Night	11/15/24
PTO	Holiday Grams	12/2/24 - 12/6/24
PTO	Holiday Boutique	12/9/24 - 12/13/24
PTO	Yearbook Sales	1/6/25 - 5/22/25
PTO	Penny Wars	1/13/25 - 1/17/25
PTO	Valentine Grams	2/3/25 - 2/7/25
PTO	Breakfast with Loved Ones	2/14/25
PTO	Lucky Grams	3/3/25 - 3/7/25
PTO	Scholastic Book Fair	3/31/25 - 4/4/25
PTO	Movie Night	4/17/25
<u>Cortez ES</u>		
PFA	Red Ribbon Vendors	10/19/24
PFA	Jog-a-Thon	3/24/25 - 4/11/25
<u>Dickson ES</u>		
ASB - 6th Grade	Scentco Smencils	8/16/24 - 9/27/24
ASB - 6th Grade	Old Fashion Candy Company	3/3/25 - 3/19/25
<u>Hidden Trails ES</u>		
PTA	Thinknlocal	9/16/24 - 10/31/24
PTA	Trunk-or-Treat	10/25/24
PTA	Crumb! Cookie Family Night	11/14/24
PTA	Turkey Trot	11/20/24
PTA	Breakfast with Santa	12/7/24
PTA	Cookie Dough Sales	12/9/24 - 12/13/24
PTA	Scholastic Book Fair	12/9/24 - 12/13/24
<u>Oak Ridge ES</u>		
ASB - General	Frosty Fruit Slushies	8/5/24 - 5/22/25
ASB - General	Welcome Grams	8/20/24 - 8/22/24
ASB - General	Movie Concessions	10/18/24
ASB - General	Thankful Grams	11/12/24 - 11/14/24
ASB - General	Paint Event	12/4/24 - 12/5/24
ASB - General	Friendship Grams	2/4/25 - 2/16/25
ASB - General	Movie Concessions	3/14/25

CHINO VALLEY UNIFIED SCHOOL DISTRICT
August 15, 2024

<u>SITE/DEPARTMENT</u>	<u>ACTIVITY/DESCRIPTION</u>	<u>DATE</u>
<u>Oak Ridge ES (cont.)</u>		
ASB - General	Paint Night	4/3/25
<u>Rhodes ES</u>		
PEP	Spirit Wear	8/2/24 - 5/31/25
PEP	APEX Donation Drive	8/12/24 - 8/23/24
PEP	Quakes Family Fun Night	8/23/24 - 8/30/24
PEP	Raising Canes Family Fun Night	8/27/24
PEP	Rocky Mountain Chocolate Factory	9/24/24
PEP	The Stand Dine Out	9/24/24
PEP	Haunted RINGO	10/18/24
PEP	Islands	10/22/24
PEP	Holiday RINGO	12/13/24
PEP	Someone Special Dance	2/7/25
PEP	McDonald's Family Fun Night	2/19/25
PEP	St. Patrick's Day RINGO	3/14/25
PEP	Cinco de Mayo RINGO	5/2/25
PEP	Skate Into Summer	5/13/25
<u>Rolling Ridge ES</u>		
PTA	Spirit Wear	8/1/24 - 5/22/25
PTA	Meet Your Teacher Snacks	8/2/24
PTA	Birthday Marquee	8/5/24 - 5/22/25
PTA	Grab & Go Pizza	8/5/24 - 5/22/25
PTA	Book Fair	9/30/24 - 10/4/24
PTA	Family Fun Night/Trunk-or-Treat	10/25/24
PTA	Holiday Boutique	12/9/24 - 12/12/24
PTA	Father Daughter Event	2/7/25
PTA	APEX Fun Run	3/3/25 - 3/14/25
PTA	Mother Son Event	3/7/25
PTA	Book Fair	5/12/25 - 5/26/25
PTA	Spring Program Concessions	5/14/25
<u>Wickman ES</u>		
PTO	Kona Ice	8/2/24 - 5/22/25
ASB - 6th Grade	Snack Shack	8/5/24 - 5/20/25
ASB - 6th Grade	GroupRaise	8/12/24 - 4/30/25
PTO	Membership Drive	8/16/24 - 9/6/24
PTO	After School Concessions	9/1/24 - 5/31/25
PTO	Yearbook Sales	9/1/24 - 5/31/25
PTO	Random Act of Kindness	2/18/25 - 2/21/25
PTO	Harkins Summer Movie Fun Tickets	4/7/25 - 4/11/25

CHINO VALLEY UNIFIED SCHOOL DISTRICT
August 15, 2024

<u>SITE/DEPARTMENT</u>	<u>ACTIVITY/DESCRIPTION</u>	<u>DATE</u>
<u>Wickman ES (cont.)</u>		
PTO	Leadership Popcorn	5/9/25
<u>Cal Aero K-8</u>		
Flight Crew	PTO Membership Drive	7/18/24 - 10/31/24
Flight Crew	APEX Fun Run	8/26/24 - 9/6/24
Flight Crew	Baskin-Robbins Scoop Night	9/5/24
Flight Crew	APEX Fun Run	10/7/24 - 10/18/24
Flight Crew	Scholastic Book Fair	10/7/24 - 10/18/24
Flight Crew	Change for Change	11/4/24 - 11/20/24
Flight Crew	Scholastic Book Fair	3/3/25 - 3/7/25
Flight Crew	APEX Fun Run	3/17/25 - 3/28/25
<u>Legacy K-8</u>		
PTO	Family Dine Outs	8/19/24 - 6/30/25
PTO	Parent's Night Out	8/19/24 - 6/30/25
PTO	Back to School Picnic	9/3/24 - 9/14/24
PTO	Trunk-or-Treat	10/1/24 - 10/31/24
<u>Canyon Hills JHS</u>		
ASB - General	Step It Up!	8/30/24 - 9/27/24
<u>Townsend JHS</u>		
PTO	Clothing Drive	9/2/24 - 9/30/24
PTO	Clothing Drive	2/1/25 - 2/28/25
PTO	Promotion Sales	3/1/25 - 5/22/25
<u>Ayala HS</u>		
ASB - Softball	Donation Drive	8/15/24 - 5/22/25
ASB - Girls' Tennis	Donation Drive	8/16/24 - 10/20/24
ASB - Girls' Tennis	Hour-A-Thon	8/16/24 - 8/23/24
ASB - Girls' Tennis	Blast Athletics	8/16/24 - 9/6/24
ASB - Flag Football	Spirit Packs	8/16/24 - 11/2/24
ASB - Girls' Volleyball	Spirit Packs	8/16/24 - 12/1/24
ASB - Dance Production	Blast Athletics	8/16/24 - 6/1/25
Football Boosters	The Stand Dine 2 Donate	8/19/24
ASB - Dance Production	Chipotle Family Night Out	8/20/24
ASB - Flag Football	Leading Edge	9/1/24 - 9/3/24
Baseball Boosters	Annual Golf Tournament	10/18/24
ASB - Dance Production	Fall Dance Concert Concessions	11/14/24 - 11/15/24

CHINO VALLEY UNIFIED SCHOOL DISTRICT
August 15, 2024

<u>SITE/DEPARTMENT</u>	<u>ACTIVITY/DESCRIPTION</u>	<u>DATE</u>
<u>Ayala HS (cont.)</u>		
ASB - Dance Production	Fall Dance Ticket Sales	11/14/24 - 11/15/24
<u>Chino HS</u>		
Sports Boosters	Cross Country Thinknlocal	9/2/24 - 10/2/24
Band & Auxiliary Boosters	Casa Sanchez Dine Out	9/9/24
Sports Boosters	Chipotle Dine Out	10/9/24
<u>Chino Hills HS</u>		
PTO	Monthly Dine Outs	8/16/24 - 5/30/25
PTO	The Stand Dine Out	8/24/24

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: August 15, 2024
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
Liz Pensick, Director, Fiscal Services
SUBJECT: DONATIONS

=====

BACKGROUND

Board Policy 3290 Business and Noninstructional Operations - Gifts, Grants, and Bequests states the Board of Education may accept any bequest or gift of money or property on behalf of the District. All gifts, grants, and bequests shall become property of the District. Use of the gift shall not be impaired by restrictions or conditions imposed by the donor. Approximate values are determined by the donor.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education accept the donations.

FISCAL IMPACT

Any cost for repairs of donated equipment will be a site expense.

NE:SHC:LP:lmf

CHINO VALLEY UNIFIED SCHOOL DISTRICT
August 15, 2024

<u>DEPARTMENT/SITE DONOR</u>	<u>ITEM DONATED</u>	<u>APPROXIMATE VALUE</u>
<u>HOPE Program/Care Closet</u>		
Richard & Rhoda Fellows	Cash	\$1,000.00
<u>Newman ES</u>		
State of California 48th District Agricultural Association	Cash	\$601.00

CHINO VALLEY UNIFIED SCHOOL DISTRICT
Our Motto:
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DATE: August 15, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
Liz Pensick, Director, Fiscal Services

SUBJECT: LEGAL SERVICES

=====

BACKGROUND

The following law firms provide services to the Chino Valley Unified School District and have submitted their invoices. The current invoice amounts, along with the fiscal year-to-date totals for each individual law firm, are listed below.

FIRM	MONTHS	INVOICE AMOUNTS	2023/2024 YEAR-TO-DATE
Atkinson, Andelson, Loya, Ruud & Romo	June	\$ 82,004.50	\$ 607,681.38
Margaret A. Chidester & Associates	June	\$ 4,683.50	\$ 92,475.75
Tao Rossini, APC	-	-	\$ 532,358.66
	Total	\$ 86,688.00	\$1,232,515.79

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve payment for legal services to the law offices of Atkinson, Andelson, Loya, Ruud & Romo; and Margaret A. Chidester & Associates.

FISCAL IMPACT

\$86,688.00 to the General Fund.

NE:SHC:LP:lmf

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
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DATE: August 15, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Luke Hackney, Assistant Superintendent, Curriculum, Instruction,
Innovation, and Support
Stephanie Johnson, Director, Student Support Services

SUBJECT: 2024/2025 EXPULSION HEARING ADMINISTRATIVE PANEL

=====

BACKGROUND

Administrative Regulation 5144.1 authorizes the formation and use of administrative panels to conduct expulsion hearings on behalf of the Board of Education (California Education Code 48918). The administrative panel shall be selected from a Board-approved pool. Panel members should be available to serve a minimum of two times per semester. A Board-approved list of administrators is attached. The attached list represents positions rather than names in order to alleviate the need to revise the list throughout the year as administrative assignments change.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the 2024/2025 Expulsion Hearing Administrative Panel.

FISCAL IMPACT

None.

NE:LH:SJ:kd

POOL OF EXPULSION HEARING ADMINISTRATIVE PANEL MEMBERS

DISTRICT OFFICE PERSONNEL

Director, Access and Equity	Coordinator, Access and Equity
Director, Alternative Education	Coordinator, Assessment and Instr. Technology
Director, Assessment and Instr. Technology	Coordinator, Behavior Intervention
Director, Elementary Curriculum and Instr.	Coordinator, Child Development
Director, Health Services	Coordinator, Child Welfare and Attendance
Directors, Human Resources	Coordinator, Elementary Curriculum and Instr.
Director, Secondary Curriculum and Instr.	Coordinator, ELOP
Director, Special Education	Coordinator, Equity, Diversity & Support System
Director, Student Support Services	Coordinator, Secondary Curriculum and Instr.
	Coordinators, Special Education

ELEMENTARY SCHOOLS (K-6)

Principal, Borba ES	Principal, Hidden Trails ES
Assistant Principal, Borba ES	Assistant Principal, Hidden Trails ES
Principal, Butterfield Ranch ES	Principal, Liberty ES
Assistant Principal, Butterfield Ranch ES	Assistant Principal, Liberty ES
Principal, Cattle ES	Principal, Litel ES
Assistant Principal, Cattle ES	Assistant Principal, Litel ES
Principal, Chaparral ES	Principal, Marshall ES
Assistant Principal Chaparral ES	Assistant Principal, Marshall ES
Principal, Cortez ES	Principal, Newman ES
Assistant Principal, Cortez ES	Assistant Principal, Newman ES
Principal, Country Springs ES	Principal, Oak Ridge ES
Assistant Principal, Country Springs ES	Assistant Principal, Oak Ridge ES
Principal, Dickey ES	Principal, Rhodes ES
Assistant Principal, Dickey ES	Assistant Principal, Rhodes ES
Principal, Dickson ES	Principal, Rolling Ridge ES
Assistant Principal, Dickson ES	Assistant Principal, Rolling Ridge ES
Principal, Eagle Canyon ES	Principal, Walnut ES
Assistant Principal, Eagle Canyon ES	Assistant Principal, Walnut ES
Principal, Glenmeade ES	Principal, Wickman ES
Assistant Principal, Glenmeade ES	Assistant Principal, Wickman ES

K-8 SCHOOLS

Principal, Briggs K-8	Principal, Cal Aero K-8
Assistant Principals, Briggs K-8	Assistant Principals, Cal Aero K-8
Principal, Legacy K-8	
Assistant Principals, Legacy K-8	

SECONDARY SCHOOLS (7-12)

Principal, Canyon Hills JHS	Assistant Principals, Ayala HS
Assistant Principals, Canyon Hills JHS	Principal, Boys Republic HS
Principal, Magnolia JHS	Principal, Buena Vista HS
Assistant Principals, Magnolia JHS	Principal, Chino HS
Principal, Ramona JHS	Assistant Principals, Chino HS
Assistant Principals, Ramona JHS	Principal, Chino Hills HS
Principal, Townsend JHS	Assistant Principals, Chino Hills HS
Assistant Principals, Townsend JHS	Principal, Don Lugo HS
Principal, Woodcrest JHS	Assistant Principals, Don Lugo HS
Assistant Principal, Woodcrest JHS	Assistant Principal, CVLA
Principal, Ayala HS	Principal, Adult School

Administrative Retirees as they become available.

CHINO VALLEY UNIFIED SCHOOL DISTRICT
Our Motto:
Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: August 5, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Luke Hackney, Assistant Superintendent, Curriculum, Instruction, Innovation, and Support

SUBJECT: SCHOOL-SPONSORED TRIPS

=====

BACKGROUND

The Board of Education recognizes that school-sponsored trips are an important component of a student's development and supplement and enrich the classroom learning experience. School-sponsored trips may be conducted in connection with the District's course of study or school related social, educational, cultural, athletic, school band activities, or other extracurricular or cocurricular activities. Resources will be identified and established at the school site to assist economically disadvantaged students in obtaining funding for field trips and, in some cases, student travel. School sponsored trips that require overnight stay or are in excess of 250 miles (one way) require board approval.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the following school-sponsored trips for:

School-Sponsored Trips	Date	Fiscal Impact
Site: Rhodes ES Event: Outdoor Science Camp Place: Crestline, CA Chaperone: 100 students/12 chaperones	November 4-8, 2024	Cost: \$388.00 per student Funding Source: Parents and Title I
Site: Cal Aero K-8 Event: American Outdoor Education Place: Crestline, CA Chaperone: 40 students/4 chaperones	January 21-24, 2025	Cost: \$407.57 per student Funding Source: Parents
Site: Legacy K-8 Event: American Outdoor Education Place: Crestline, CA Chaperone: 35 students/4 chaperones	January 21-24, 2025	Cost: \$407.57 per student Funding Source: Parents

Site: Ayala HS Event: 2024 Ridge Open Girls Golf Tournament Place: Sun City, AZ Chaperone: 10 students/4 chaperones	September 18-21, 2024	Cost: \$500.00 per student Funding Source: Boosters
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FISCAL IMPACT

None.

NE:LH:gks

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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Humility • Civility • Service

DATE: August 15, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Tracy Freed, Ed.D., Assistant Superintendent, Curriculum,
Instruction, Innovation, and Support
Eric Dahlstrom, Ed.D., Director, Secondary Curriculum and Instruction

**SUBJECT: AGRICULTURAL CAREER TECHNICAL EDUCATION INCENTIVE
GRANT 2024/2025 APPLICATION FOR FUNDING FOR
DON LUGO HS**

=====

BACKGROUND

The purpose of the Agricultural Career Technical Educational Incentive Grant is to improve the quality of Career Pathways in the Agricultural and Natural Resources Industry Sector. The goal is to maintain Programs by updating agricultural equipment, instructional materials, and improve overall program quality.

The grant amount applied for is in addition to any funds received through the 2024/2025 Carl D. Perkins Career and Technical Education Act. School districts participating in the incentive grant must certify that the funds will be used to supplement, not supplant, the district's regular on-going expenditures for the Agricultural Career Technical Education Program. Districts are required to provide matching funds. Matching funds can come from several sources including but not limited to the general fund.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Agricultural Career Technical Education Incentive Grant 2024/2025 Application for funding for Don Lugo HS.

FISCAL IMPACT

\$28,520.00 from General and Restricted Funds

NE:TF:ED:wrg

Application for Funding

Agricultural Career Technical Education Incentive Grant Program Year 2024–25


Project Duration: July 1, 2024, to June 30, 2025

School Site: Don Lugo High School

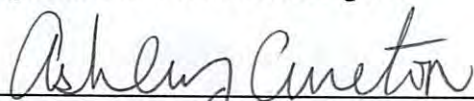
District: Chino Valley Unified School District

Certification:

I hereby certify that all applicable state and federal rules and regulations will be observed; that to the best of my knowledge, the information contained in this application is correct and complete; and that the attached assurances are accepted as the basic conditions of the operations in this project/program for local participation and assistance.



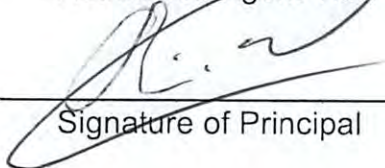
Signature of Authorized Agent



Signature of Agriculture Teacher
Responsible for Program

Director, Secondary Curriculum

Authorized Agent Title



Signature of Principal

Agriculture Teacher Summer Contact Cell Number: (951) 323-5120

Local Educational Agency (LEA) Board Approval Date: _____

Printed Name of Agriculture Teachers:

Ashley Cureton

Mary Jane Ashley

Barbara Tuyen

Gena Hasson

PART A – Base Level Funding

In order to qualify for the Agriculture Education Incentive Grant an LEA must meet all the following criteria or provide a Variance approved by the Regional Supervisor for each criterion not met. All evidence must be included with the original application submitted to the Regional Supervisor.

Note: Stand-alone middle school programs will only be required to complete Part A.

- ☒ 1. Properly Credentialed Teachers:
Log onto the California Commission on Teacher Credentialing (CTC) and provide printout of credentials or provide a copy of current credentials.
- ☒ 2. Professional Development:
Provide printout from teacher journal in Agriculture Experience Tracker (AET) verifying professional development activities.
- ☒ 3. Course Sequence:
Provide documents/evidence of at least one three-year course sequence.
- ☒ 4. Grading of Future Farmers of America (FFA) and Supervised Agricultural Experience Participation (SAE):
Provide a copy of course syllabus identifying grading of FFA and SAE.
- ☒ 5. Alternative Credits:
Submit description of at least one course meeting A-G, Dual Enrollment, Articulation, etc.
- ☒ 6. Future Farmers of America Constitution and By-Laws:
Provide a copy of the current Chapter Constitution and Bylaws with the election of officers highlighted.
- ☒ 7. Future Farmers of America Meetings:
Use meeting manager in AET or provide minutes for a minimum of six chapter meetings.
- ☒ 8. Agriculture Advisory Committee:
Provide meeting minutes for two Agriculture Advisory Committee meetings.

Checking all the required criteria as being met qualifies the LEA for Part A funding. Verification of meeting each criterion must be provided to the Regional Supervisor.

PART A – Base Level Funding (Continued)

Qualified Program (\$4,500) to each site		<u>\$ 4,500</u>
Number of Agriculture Teachers teaching at least one approved agriculture course?	<u>4</u>	
Teacher based funding (Number of teachers x \$500)		<u>\$ 2,000.00</u>
Number of Students as identified on the 2023-24 FFA Membership roster?	<u>\$ 252</u>	
Student based funding (Number of students x \$10)		<u>\$ 2,520.00</u>
Class size funding A (number of teachers meeting level A in all classes – 29-31 in classroom/23-25 in shop classes)	<u></u>	
Class size A funding (Number of teachers meeting level A class size x \$1,000)		<u>\$ 0.00</u>
Class size funding B (number of teachers meeting level B in all classes – 28 in classroom/22 in shop classes)	<u>\$ 4</u>	
Class size B funding (Number of teachers meeting level B class size x \$2,000)		<u>\$ 8,000.00</u>
Total Part A Funding:	<u>\$ 17,020.00</u>	

PART B – Additional Funding

LEA's may qualify for additional funding based on their ability to meet specific classroom, leadership, and experiential learning (SAE) criteria. It is not necessary for a program to meet all criteria in each category to be eligible to receive additional funding. Verification of meeting criteria will be taken from entries in the AET. The AET report will be developed based on data as of June 30th. Funding in each section will be based on the number of points accumulated in that section. This report will be used to complete Part B and will be included as part of the application.

Based on the 2023-24 Agricultural Education Incentive Grant Report, and points accumulated, the LEA may qualify for base level funding through the classroom section, leadership section, and experiential learning (SAE) section.

An LEA shall qualify for Part B funding in each section if they meet the predetermined base level. Bonus funding is earned if a program exceeds the predetermined base level by twenty percent (20%). LEA's meeting the base level shall receive \$2,250 plus \$250 per qualified teacher. LEA's meeting the bonus level shall receive an additional \$2,250 plus an additional \$250 per qualified teacher.

Note: An LEA may qualify for Level A, Level B, or no funding in each section but shall not qualify for both funding levels in a section. Example: The LEA qualifies for Level A funding in the Classroom Section, Level B in the Leadership Section and no funding in the SAE section.

PART B – Additional Funding (Continued)

Classroom Section

Points Earned as Identified in the AET Report	467	
Level A Funding: (number of teachers x \$250) + \$2,250		
Level B Funding: (number of teachers x \$500) + \$4,500		
Total Classroom Section Funding		\$ 0.00

Leadership Section

Points Earned as Identified in the AET Report	405	
Level A Funding: (number of teachers x \$250) + \$2,250		\$ 3,250.00
Level B Funding: (number of teachers x \$500) + \$4,500		
Total Leadership Section Funding		\$ 3,250.00

Experiential Learning SAE Section

Points Earned as Identified in the AET Report	1,010	
Level A Funding: (number of teachers x \$250) + \$2,250		\$ 3,250.00
Level B Funding: (number of teachers x \$500) + \$4,500		
Total Experiential Learning SAE Section		\$ 3,250.00

Total Part B Funding: \$ 6,500.00

Part C – Program Funding

LEAs may qualify for additional funding based on their ability to meet specific program criteria. To qualify for Program Funding, a program must show evidence of meeting all criteria identified. Evidence must be submitted at the time the original application is submitted to the Region Supervisor.

Part C – Program Funding (Continued)

To qualify for Part C Program Funding, a site must show evidence of meeting the following. If any item is not met, the program is not eligible to apply for Part C funding.

- ☒ Each teacher (50 percent of their teaching load in agriculture) must have participated in eight approved professional development activities.
- ☒ Agenda and Minutes for three Agriculture Education Advisory Committee meetings.
- ☒ Each teacher (50 percent of their teaching load in agriculture) must have an extended contract and/or a project supervision period. The project supervision period must be in addition to the provided prep period.

If a program has met the three required criteria, they are eligible for funding and must complete the following Sections.

Section A – Earn one point for each criterion met.

- ☒ Held an FFA Officer team retreat or other planning activity prior to the start of school and continued to hold meetings during the year to plan FFA activities.
- ☐ In addition to the Agricultural Education Advisory Committee, the program has an Agriculture Boosters Club and/or an FFA Alumni Chapter.
- ☐ Program hosted a Student Teacher.

Total Points Section A: 1
(3 Points Possible)

Section B – Earn points based on AET California Ag CTE Incentive Grant Application Report. Points Earned as Identified in the AET Report for D–Program: 98

Total Points Section B: 99.00
(Section A + Section B Points)

Level A Funding: (\$5,000) \$ 5,000.00

Level B Funding: (\$7,500)

Total Part C Funding: \$ 5,000.00

Part A Base Level Funding: \$ 17,020.00

Part B Additional Funding: \$ 6,500.00

Part C Program Funding: \$ 5,000.00

Grand Total Funding: \$ 28,520.00

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: August 15, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning
and Operations
Kathy Casino, Director, Purchasing

SUBJECT: PURCHASE ORDER REGISTER

=====

BACKGROUND

Board Policy 3310 Business and Noninstructional Operations – Purchasing requires approval/ratification of purchase orders by the Board of Education. A purchase order is a legal contract between a district and vendor, containing a description of each item listed and/or a statement to the effect that supplies, equipment or services furnished herewith shall be in accordance with specifications and conditions.

Purchase orders represent a commitment of funds. No item on this register will be processed unless within budgeted funds. The actual payment for the services or materials is made with a warrant (check) and reported on the warrant register report.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the purchase order register, provided under separate cover.

FISCAL IMPACT

\$13,393,711.89 to all District funding sources.

NE:GJS:KC:cb

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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Humility • Civility • Service

DATE: August 15, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning
and Operations
Kathy Casino, Director, Purchasing

SUBJECT: AGREEMENTS FOR CONTRACTOR/CONSULTANT SERVICES

=====

BACKGROUND

All contracts between the District and outside agencies shall conform to standards required by law and shall be prepared under the direction of the Superintendent or designee. To be valid or to constitute an enforceable obligation against the District, all contracts must be approved and/or ratified by the Board of Education.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the Agreements for Contractor/Consultant Services.

FISCAL IMPACT

As indicated.

NE:GJS:KC:cb

SUPERINTENDENT	FISCAL IMPACT
S-2425-004 CSBA - California School Board Association To provide annual renewal of GAMUT online software. Submitted by: Superintendent Duration of Agreement: July 1, 2024 - June 30, 2025	Contract amount: \$6,325.00 Funding source: General Fund
S-2425-005 CSBA - California School Board Association To provide annual renewal of CSBA membership. Submitted by: Superintendent Duration of Agreement: July 1, 2024 - June 30, 2025	Contract amount: \$25,705.00 Funding source: General Fund

BUSINESS SERVICES	FISCAL IMPACT
B-2425-005 Visual Edge IT, Inc. To provide Print Center website software. Submitted by: Printing, Graphics, and Mail Services Duration of Agreement: July 1, 2024 - June 30, 2025	Contract amount: \$15,820.00 Funding source: General Fund
B-2425-006 Dewey Pest Control. To provide preventative pest treatment for kitchens and warehouse and quarterly pesticide treatment/spraying. Submitted by: Nutrition Services Duration of Agreement: July 1, 2024 - June 30, 2025	Contract amount: \$29,784.00 Funding source: General Fund
B-2425-007 Gray Step Software, Inc. To provide annual software license fees for high schools, junior high schools, elementary schools (ASB Works). Submitted by: Business Services Duration of Agreement: July 1, 2024 - June 30, 2027	Contract amount: \$11,372.00 yearly Funding source: Various

CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT	FISCAL IMPACT
CIIS-2425-084 Bruber Financial Services, Inc. dba Eleyo. To provide software for Fun Club programs. Submitted by: Child Development Duration of Agreement: July 1, 2024 - June 30, 2025	Contract amount: Per Rate Sheet Funding source: Child Development
CIIS-2425-085 Vista Higher Learning, Inc. To provide common core materials for Dual Language Immersion. Submitted by: Access & Equity Duration of Agreement: July 1, 2024 - June 30, 2025	Contract amount: \$3,560.00 Funding source: LCAP
CIIS-2425-086 CDW Government, LLC. To provide Adobe Creative Cloud student, Adobe Creative Cloud named users, Adobe signature for business. Submitted by: Technology Duration of Agreement: September 30, 2024 - September 29, 2025	Contract amount: \$11,435.20 Funding source: General Fund

CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT	FISCAL IMPACT
CIIS-2425-087 D.D. & S Learning Systems Inc., dba Sylvan Learning. To provide small group intervention for students identified as at-risk in reading or math. Submitted by: Cortez ES Duration of Agreement: August 26, 2024 - May 22, 2025	Contract amount: \$23,400.00 Funding source: Title I
CIIS-2425-088 Zenith Rehabilitation Services, Inc. To provide speech therapy services. Submitted by: Special Education Duration of Agreement: July 1, 2024 - June 30, 2025	Contract amount: Per Rate Sheet Funding source: SPED
CIIS-2425-089 You Consulting, LLC. To provide Mandarin Chinese virtual & onsite curriculum and teacher support for dual language immersion. Submitted by: Access & Equity Duration of Agreement: July 1, 2024 - June 30, 2025	Contract amount: \$63,000.00 Funding source: Title IV
CIIS-2425-090 Nicholls Educational Consulting. To provide in-person and virtual consulting/professional development, consulting support for dual language immersion. Submitted by: Access & Equity Duration of Agreement: August 16, 2024 - June 30, 2025	Contract amount: \$20,000.00 Funding source: Title IV
CIIS-2425-091 Curriculum Associates, LLC. To provide i-Ready assessment and personalized instruction software, math and reading site license, and teacher toolbox. Submitted by: Cortez ES, Hidden Trails ES Duration of Agreement: August 5, 2024 - June 30, 2025	Contract amount: \$30,485.00 Funding source: Various
CIIS-2425-092 Zoom Video Communications, Inc. To provide Zoom licenses to hold virtual meetings. Submitted by: Technology Duration of Agreement: July 1, 2024 - June 30, 2025	Contract amount: \$32,850.00 Funding source: General Fund
CIIS-2425-093 Dianne Vargas. To provide training on suicide prevention, intervention and postvention strategies. Submitted by: Special Education/Behavior Intervention Program Duration of Agreement: September 1, 2024 - February 28, 2025	Contract amount: \$4,500.00 Funding source: LCAP
CIIS-2425-094 The Computing Technology Industry Association, Inc. dba TestOut. To provide renewal of site license for lab projects. Submitted by: Chino HS Duration of Agreement: August 5, 2024 - August 4, 2025	Contract amount: \$9,730.00 Funding source: Title I

CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT	FISCAL IMPACT
CIIS-2425-095 Procure Software, LLC. To provide communication software for tuition-based preschool programs. Submitted by: Child Development Duration of Agreement: July 1, 2024 - June 30, 2025	Contract amount: Per Rate Sheet Funding source: Child Development
CIIS-2425-096 MCT Technology, Inc. To provide enrollment software for subsidized programs. Submitted by: Child Development Duration of Agreement: July 1, 2024 - June 30, 2025	Contract amount: Per Rate Sheet Funding source: Child Development

FACILITIES, PLANNING, AND OPERATIONS	FISCAL IMPACT
F-2425-045 Alhambra Reprographics dba A & I Reprographics. To provide full service large and small format scanning and bid document administration. Submitted by: Maintenance & Operations Duration of Agreement: July 1, 2024 - June 30, 2027	Contract amount: Per Rate Sheet Funding source: Various
F-2425-046 Simms Service & Repair. To provide service and repair to District equipment. Submitted by: Maintenance & Operations Duration of Agreement: July 1, 2024 - June 30, 2025	Contract amount: Per Rate Sheet Funding source: General Fund
F-2425-047 TK Elevator Corporation. To provide inspection and repair of the elevator at the new District office. Submitted by: Maintenance & Operations Duration of Agreement: August 1, 2024 - July 31, 2029	Contract amount: Per Rate Sheet Funding source: General Fund

HUMAN RESOURCES	FISCAL IMPACT
HR-2425-010 Keenan & Associates. To provide run-off claims administration agreement. Submitted by: Risk Management Duration of Agreement: July 1, 2024 - June 30, 2025	Contract amount: \$5,000.00 Funding source: General Fund
HR-2425-011 Citadel Environmental Service Inc. dba Citadel EHS. To provide workplace violence prevention consulting support. Submitted by: Risk Management Duration of Agreement: July 1, 2024 - June 30, 2025	Contract amount: \$11,900.00 Funding source: General Fund
HR-2425-012 Fagen, Friedman & Fulfroost, LLP. To provide legal services and consultations. Submitted by: Human Resources Duration of Agreement: July 1, 2024 - June 30, 2025	Contract amount: Per Rate Sheet Funding source: Various
HR-2425-013 CODESP. To provide online employment selection materials. Submitted by: Human Resources Duration of Agreement: July 1, 2024 - June 30, 2025	Contract amount: \$3,000.00 Funding source: General Fund

HUMAN RESOURCES	FISCAL IMPACT
HR-2425-014 San Joaquin County of Education. To provide annual Edjoin agreement renewal for 2024/2025. Submitted by: Human Resources Duration of Agreement: July 1, 2024 - June 30, 2025	Contract amount: \$5,975.04 Funding source: General Fund
HR-2425-015 OSTs, Inc. To provide assistance with CAL OSHA compliance standards, regulation, safety & CPR training. Submitted by: Risk Management Duration of Agreement: July 1, 2024 - June 30, 2025	Contract amount: \$20,000.00 Funding source: General Fund
HR-2425-016 Emergency Management Safety Partners, LLC To provide comprehensive safe school planning process for 2024/2025, Emergency Operations Center training, and triage, search & rescue trainings. Submitted by: Risk Management Duration of Agreement: July 1, 2024 - June 30, 2025	Contract amount: \$70,227.00 Funding source: General Fund
HR-2425-017 Dolen, Tucker, Tierney & Abraham, A Professional Law Corporation To provide legal services and consulting. Submitted by: Risk Management Duration of Agreement: July 1, 2024 - June 30, 2025	Contract amount: \$120,000.00 Funding source: General Fund
HR-2425-018 ACT on Drugs, Inc. To provide educational drug prevention training sessions for CVUSD schools. Submitted by: Risk Management Duration of Agreement: July 1, 2024 - June 30, 2025	Contract amount: \$15,000.00 Funding source: General Fund

MASTER CONTRACTS	FISCAL IMPACT
MC-2425-027 Coast 2 Coast Coaching, Inc. dba Elevo To provide PE release time for collaboration. Submitted by: Howard Cattle Duration of Agreement: July 1, 2024 - June 30, 2027	Contract amount: Per Quote Funding source: Various
MC-2425-028 Navigate 360, LLC To provide a PBIS rewards tracking platform and digital hall pass. Submitted by: Magnolia JHS Duration of Agreement: July 1, 2024 - June 30, 2027	Contract amount: Per Quote Funding source: Various
MC-2425-029 5-Star Students To provide annual license for student activity and engagement tracking software for use with PBIS rewards programs, and sales for activities. Submitted by: Chino HS Duration of Agreement: July 1, 2024 - June 30, 2027	Contract amount: Per Quote Funding source: Various
MC-2425-030 Tutor Me LA, LLC To provide tutoring for grades K-12 (all schools). Submitted by: Access & Equity Duration of Agreement: July 1, 2024 - June 30, 2027	Contract amount: Per Rate Sheet Funding source: Various

MASTER CONTRACTS	FISCAL IMPACT
MC-2425-031 Preferred Mobile Music Ent. dba PMMNP To provide DJ services. Submitted by: Briggs K-8 Duration of Agreement: July 1, 2024 - June 30, 2027	Contract amount: Per Rate Sheet Funding source: ASB/USB/PFA/PTA/PEP/Boosters
MC-2425-032 Super Birthday, Inc. dba Kona Ice To provide food truck. Submitted by: Briggs K-8 Duration of Agreement: July 1, 2024 - June 30, 2027	Contract amount: Per Rate Sheet Funding source: Various
MC-2425-033 The Habit Restaurants, LLC To provide food truck. Submitted by: Briggs K-8 Duration of Agreement: July 1, 2024 - June 30, 2027	Contract amount: Per Rate Sheet Funding source: Various
MC-2425-034 Super Birthday, Inc. dba Wetzels Pretzels Riverside To provide food truck. Submitted by: Ayala HS Duration of Agreement: July 1, 2024 - June 30, 2027	Contract amount: Per Rate Sheet Funding source: Various
MC-2425-035 Pali Institute, Inc. To provide educational science camp. Submitted by: Glenmeade ES Duration of Agreement: July 1, 2024 - June 30, 2027	Contract amount: Per Invoice Funding source: Various
MC-2425-036 Joe De Guzman dba GameDay Printing, Inc. To provide spirit wear and embroidery services. Submitted by: Cal Aero K-8 Duration of Agreement: July 1, 2024 - June 30, 2027	Contract amount: Per Rate Sheet Funding source: ASB/USB/PFA/PTA/Boosters

SAN BERNARDINO COUNTY SUPERINTENDENT OF SCHOOLS	FISCAL IMPACT
SBCSS 24/25-0024 San Bernardino County Superintendent of Schools (Courier Services) To provide daily delivery and pick up of SBCSS correspondence and material from DFS to District. Submitted by: Purchasing Duration of Agreement: July 1, 2024 - June 30, 2025	Contract amount: \$23,200.00 Funding source: General Fund
SBCSS 24/25-0114 San Bernardino County Superintendent of Schools To provide utility, custodial, maintenance, and facility services for special education classrooms owned and operated by SBCSS on CVUSD sites. Submitted by: Facilities, Planning, & Operations Duration of Agreement: July 1, 2024 - June 30, 2025	Contract amount: None Funding source: None

APPROVED CONTRACTS TO BE AMENDED	AMENDMENT
<p>MC-2425-037 Gimkit, Inc. To provide online subscription for formative assessment games. Submitted by: Briggs K-8 Duration of Agreement: July 1, 2024 - June 30, 2027 Original Board Approval: July 18, 2024</p>	<p>Contract amount: Per Invoice</p> <p>Change Contract number from CIIS-2425-078 to MC-2425-037 and extend contract date to June 30, 2027.</p> <p>Funding source: Various</p>

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: August 15, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning,
and Operations
Kathy Casino, Director, Purchasing

SUBJECT: SURPLUS/OBSOLETE PROPERTY

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BACKGROUND

The Board of Education recognizes that the District may own personal property, which is unusable, obsolete, or no longer needed by the District. The Superintendent or designee shall arrange for the sale or disposal of District personal property in accordance with Board policy and the requirements of Education Code 17545.

Lists of surplus items are emailed to the Facilities/Planning Department to be placed on an upcoming Board agenda. After Board approval, items may be picked up by District warehouse or a liquidation company for public auction. Items not picked up for public auction may be sold through a private sale, donated to charitable organization, or disposed of in the local public dump in accordance with Education Code Section 17546.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education declare the District property surplus/obsolete and authorize staff to sell/dispose of said property.

FISCAL IMPACT

Increase to the General Fund from proceeds of sale.

NE:GJS:KC:cb



CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

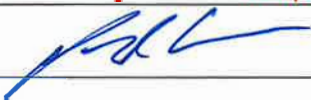
Purchasing Use Only

Board Approval Date

List the equipment below that your site/department no longer needs. Indicate on the form if the item is in working condition. When the form has been completed and signed, KEEP A COPY, and forward the approved form to Kathy_Casino@chino.k12.ca.us. Equipment that is not transferred to another site/department will be taken before the Governing Board for approval to surplus/dispose. A work order should be submitted via School Dude for surplus to be scheduled for pick up. Items over \$500 and purchased with Restricted Funds should be marked with an asterisk (*).

School Site/Department	Adult School Room B/Alternative Ed.	Date Submitted:	7/2/2024
Site Contact & Extension	Erin Gibson x5700		

Adobe E-signature is acceptable

Department Head/Principal Approval:	
Technology Review:	

THIS FORM MUST BE TYPED

Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Good Working Condition
Classroom Furniture	Teacher Desk	N/A	N/A	<input type="checkbox"/>
Classroom Furniture	White Board	N/A	N/A	<input type="checkbox"/>
Classroom Furniture	File Cabinet	N/A	N/A	<input type="checkbox"/>
Computer Equipment	Monitor	N/A	N/A	<input type="checkbox"/>
Computer Equipment	Dell Tower	00039-717-806-782	CVAS-B- CZGWB42 CVUSD 46235	<input type="checkbox"/>
Computer Equipment	Dell Tower	00182-271-475-536 X20-46739	CVAS-10- 7YRZDB2 CVUSD 50851	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
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Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Good Working Condition

Rev. 6/26/2023

Submit the completed form via email to Kathy_Casino@chino.k12.ca.us, Purchasing Department.

August 15, 2024

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CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

Purchasing Use Only

Board Approval Date

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School Site/Department	Adult School Room B/Alternative Ed.	Date Submitted:	7/2/2024
Site Contact & Extension	Erin Gibson x5700		

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Department Head/Principal Approval:	
Technology Review:	

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Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Good Working Condition
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Classroom Furniture	White Board	N/A	N/A	<input type="checkbox"/>
Classroom Furniture	File Cabinet	N/A	N/A	<input type="checkbox"/>
Computer Equipment	Monitor	N/A	N/A	<input type="checkbox"/>
Computer Equipment	Dell Tower	00039-717-806-782	CVAS-B- CZGWB42 CVUSD 46235	<input type="checkbox"/>
Computer Equipment	Dell Tower	00182-271-475-536 X20-46739	CVAS-10- 7YRZDB2 CVUSD 50851	<input type="checkbox"/>
Choose an item	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
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Choose an item	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Good Working Condition

Rev. 6/26/2023

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CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

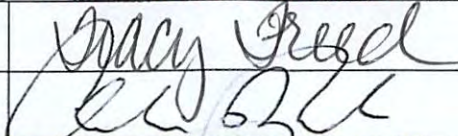
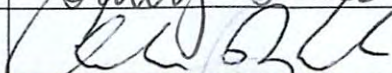
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Board Approval Date

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School Site/Department	CIIS	Date Submitted:	6/17/24
Site Contact & Extension	Regan Rico ext. 1310		

Adobe E-signature is acceptable

Department Head/Principal Approval:	
Technology Review:	

THIS FORM MUST BE TYPED

Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Good Working Condition
Computer Equipment	Logi K540	2229SY0968G8	N/A	<input checked="" type="checkbox"/>
Computer Equipment	Dell OptiPlex 3080	F6B8KD3	87881	<input type="checkbox"/>
Printing & Duplicating Equipment	HP PageWide Pro MFP 477dw	NA	88194	<input type="checkbox"/>
Office Equipment	Plantronics	2KVOBS	NA	<input checked="" type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	N/A	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
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Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Good Working Condition
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>

Rev. 6/26/2023

Submit the completed form via email to Kathy_Casino@chino.k12.ca.us, Purchasing Department.



CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST



Purchasing Use Only

Board Approval Date

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School Site/Department	Special Education	Date Submitted:	6/4/24
Site Contact & Extension	Racine Guajardo x1426		

Adobe E-signature is acceptable

Department Head/Principal Approval:	
Technology Review:	

THIS FORM MUST BE TYPED

Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Good Working Condition
Computer Equipment	IPAD 2 GEN	Click or tap here to enter text.	40529	<input type="checkbox"/>
Computer Equipment	IPAD AIR	DMQMW5P7FK11	43795	<input type="checkbox"/>
Computer Equipment	IPAD 5 GEN	GCHJELQH9	59369	<input type="checkbox"/>
Computer Equipment	IPAD 2 GEN	WI-SPED-ST-0021	41612	<input type="checkbox"/>
Computer Equipment	IPAD 7 GEN	F9FZLM3NMF3M	77192	<input type="checkbox"/>
Computer Equipment	IPAD 10.2	F9FZLRVDMF3M	77191	<input type="checkbox"/>
Computer Equipment	LATITUDE 3390 2-IN-1	Click or tap here to enter text.	78492	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
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Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Good Working Condition
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>



CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST



Purchasing Use Only

Board Approval Date

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School Site/Department	Special Education	Date Submitted:	5/21/24
Site Contact & Extension	Racine Guajardo		

Adobe E-signature is acceptable

Department Head/Principal Approval:	
Technology Review:	

THIS FORM MUST BE TYPED

Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Good Working Condition
Computer Equipment	Apple iPad 6th gen	DO-SPED-FPLC90C3JF8J	7355666	<input type="checkbox"/>
Computer Equipment	Apple iPad Air 2	WI-SPED-0070	56308	<input type="checkbox"/>
Computer Equipment	Latitude 3480	DO-SPED-6JKT3L2	60267	<input type="checkbox"/>
Computer Equipment	APPLE IPAD 6	Click or tap here to enter text.	60291	<input type="checkbox"/>
Computer Equipment	APPLE IPAD AIR	DMQMW3GGAFK11	43831	<input type="checkbox"/>
Computer Equipment	LATITUDE 3390 2-IN-1	Click or tap here to enter text.	73954	<input type="checkbox"/>
Office Equipment	CANON IMAGE FORMULA DR-M260	Click or tap here to enter text.	87725	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
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Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Good Working Condition
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>

Rev. 6/26/2023

Submit the completed form via email to Kathy.Casino@chino.k12.ca.us, Purchasing Department.



CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

Purchasing Use Only

Board Approval Date

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School Site/Department	Walnut Avenue Elementary Library	Date Submitted:	6/11/2024
Site Contact & Extension	Barbara Patten 3776		

Adobe E-signature is acceptable

Department Head/Principal Approval:	
Technology Review:	

THIS FORM MUST BE TYPED

Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Good Working Condition
Library Equipment	EPSON 97 H	VTFK5700890	52949	<input checked="" type="checkbox"/>
Library Equipment	EPSON97 H	VTFK5700924	52925	<input type="checkbox"/>
Library Equipment	HOT SPOT T-9	TTK9779990	X7279355	<input type="checkbox"/>
Library Equipment	28 Display Port Cables CRG	54400	-	<input checked="" type="checkbox"/>
Library Equipment	5 Surge protectors- Ulitech	-	-	<input type="checkbox"/>
Library Equipment	6 cables	-	-	<input checked="" type="checkbox"/>
Library Equipment	2 HDMIGVGA Moread	-	-	<input checked="" type="checkbox"/>
Library Equipment	Dell Charger LA 90PE	95F0B37.ADO	-	<input type="checkbox"/>
Library Equipment	USB AC ADAPTER	LENOVO	-	<input type="checkbox"/>
Library Equipment	ADAPTER	PRO WINDOR 8.	-	<input checked="" type="checkbox"/>
Library Equipment	HP ADAPTER	TPC-581	-	<input type="checkbox"/>
Library Equipment	PAZ195334	-	-	<input type="checkbox"/>
Library Equipment	3 ADAPTERS LENOVO	-	-	<input type="checkbox"/>
Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Good Working Condition
Library Equipment	DELL PENCIL	SPEN-DEL-01	-	<input checked="" type="checkbox"/>
Library Equipment	5 MICROSOFT PENS	3ZY-00010	-	<input checked="" type="checkbox"/>
Library Equipment	10 LAPTOPS BAGS	-	-	<input checked="" type="checkbox"/>
Library Equipment	7 LAPTOP PORFOLIOS	-	-	<input checked="" type="checkbox"/>
Library Equipment	Keyboard HP	BDMGHOCCP7AA0D	-	<input type="checkbox"/>
Choose an item.	-	-	-	<input type="checkbox"/>

Site Responsibility:

1. Inventory all equipment and furniture that is being submitted for surplus or disposal.

Rev. 6/26/2023

Submit the completed form via email to Kathy_Casino@chino.k12.ca.us, Purchasing Department.



CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

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School Site/Department	Walnut Avenue Elementary Library 2	Date Submitted:	6/11/2024
Site Contact & Extension	Barbara Patten 3776		

Adobe E-signature is acceptable

Department Head/Principal Approval:	
Technology Review:	

THIS FORM MUST BE TYPED

Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Good Working Condition
Library Equipment	13 TABLES	-	-	<input checked="" type="checkbox"/>
Library Equipment	18 CHAIRS	-	- Click or tap here to enter text.	<input checked="" type="checkbox"/>
Library Equipment	2 Rolling book shelf	-	-	<input checked="" type="checkbox"/>
Library Equipment	28 Display Port Cables CRG	54400	-	<input checked="" type="checkbox"/>
Library Equipment	Projector	Epson	50804	<input type="checkbox"/>
Library Equipment	Projecotr	Epson	27255	<input type="checkbox"/>
Library Equipment	Click or tap here to enter text.	-	-	<input type="checkbox"/>
Library Equipment	Click or tap here to enter text.	95F0B37.ADO	-	<input type="checkbox"/>
Library Equipment	USB AC ADAPTER	LENOVO	-	<input type="checkbox"/>
Library Equipment	ADAPTER	PRO WINDOR 8.	-	<input type="checkbox"/>
Library Equipment	HP ADAPTER	TPC-581	-	<input type="checkbox"/>
Library Equipment	PAZ195334	-	-	<input type="checkbox"/>
Library Equipment	3 ADAPTERS LENOVO	-	-	<input type="checkbox"/>
Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Good Working Condition
Choose an item.	-	-	-	<input type="checkbox"/>
Choose an item.	-	-	-	<input type="checkbox"/>
Choose an item.	-	-	-	<input type="checkbox"/>
Choose an item.	-	-	-	<input checked="" type="checkbox"/>
Choose an item.	-	-	-	<input type="checkbox"/>

Rev. 6/26/2023

Submit the completed form via email to Kathy.Casino@chino.k12.ca.us, Purchasing Department.



CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

Purchasing Use Only

Board Approval Date

List the equipment below that your site/department no longer needs. Indicate on the form if the item is in working condition. When the form has been completed and signed, KEEP A COPY, and forward the approved form to Kathy_Casino@chino.k12.ca.us. Equipment that is not transferred to another site/department will be taken before the Governing Board for approval to surplus/dispose. A work order should be submitted via School Dude for surplus to be scheduled for pick up. Items over \$500 and purchased with Restricted Funds should be marked with an asterisk (*).

School Site/Department	Walnut Avenue Elementary POD 4/5/6 PAGE 3	Date Submitted:	6/11/2024
Site Contact & Extension	Barbara Patten 3776		

Adobe E-signature is acceptable

Department Head/Principal Approval:	
Technology Review:	

THIS FORM MUST BE TYPED

Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Good Working Condition
Classroom Furniture	Printer CM2320ONFMFP	CNF9C2DXJG	35574	<input type="checkbox"/>
Classroom Furniture	VHS DVD PLAYER DV2150	5112150103534-	- Click or tap here to enter text.	<input type="checkbox"/>
Classroom Furniture	IPAD A2133	DMPYYMBHHLMO4	306 swivel	<input type="checkbox"/>
Classroom Furniture	Epson Projector 83H	KM3F822363L	27269	<input type="checkbox"/>
Classroom Furniture	EPSON PROJECTOR V688A	VTFKS00853	52945	<input type="checkbox"/>
Classroom Furniture	AVER VISION -POE23	51115100600p	38804	<input type="checkbox"/>
Choose an item.	-	-	-	<input type="checkbox"/>
Choose an item.	-	-	-	<input type="checkbox"/>
Choose an item.	-	-	-	<input type="checkbox"/>
Choose an item.	-	-	-	<input type="checkbox"/>
Choose an item.	-	-	-	<input type="checkbox"/>
Computer Equipment	-	-	-	<input type="checkbox"/>
Choose an item.	-	-	-	<input type="checkbox"/>
Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Good Working Condition
Choose an item.	-	-	-	<input type="checkbox"/>
Choose an item.	-	-	-	<input type="checkbox"/>
Choose an item.	-	-	-	<input type="checkbox"/>
Choose an item.	-	-	-	<input checked="" type="checkbox"/>
Choose an item.	-	-	-	<input type="checkbox"/>
Choose an item.	-	-	-	<input type="checkbox"/>

Rev. 6/26/2023

Submit the completed form via email to Kathy_Casino@chino.k12.ca.us, Purchasing Department.



CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

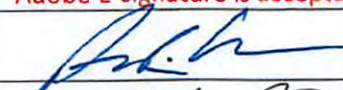

Purchasing Use Only

Board Approval Date _____

List the equipment below that your site/department no longer needs. Indicate on the form if the item is in working condition. When the form has been completed and signed, KEEP A COPY, and forward the approved form to Kathy.Casino@chino.k12.ca.us. Equipment that is not transferred to another site/department will be taken before the Governing Board for approval to surplus/dispose. A work order should be submitted via School Dude for surplus to be scheduled for pick up. Items over \$500 and purchased with Restricted Funds should be marked with an asterisk (*).

School Site/Department	AEC	Date Submitted:	7/26/2024
Site Contact & Extension	E. Gibson x5700		

Adobe E-signature is acceptable

Department Head/Principal Approval:	
Technology Review:	

THIS FORM MUST BE TYPED

Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Good Working Condition
Computer Equipment	Dell Tower	Click or tap here to enter text.	48506	<input type="checkbox"/>
Computer Equipment	Dell Tower	Click or tap here to enter text.	88396	<input type="checkbox"/>
Computer Equipment	Dell Tower	Click or tap here to enter text.	48503	<input type="checkbox"/>
Computer Equipment	Dell Tower	Click or tap here to enter text.	46225	<input type="checkbox"/>
Computer Equipment	Dell Monitor (qty. 5)	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Computer Equipment	Keyboard (qty. 5)	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Computer Equipment	Mouse (qty. 2)	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Good Working Condition

Rev. 6/26/2023

Submit the completed form via email to Kathy.Casino@chino.k12.ca.us, Purchasing Department.



CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

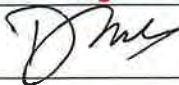
Purchasing Use Only

Board Approval Date

List the equipment below that your site/department no longer needs. Indicate on the form if the item is in working condition. When the form has been completed and signed, KEEP A COPY, and forward the approved form to Kathy.Casino@chino.k12.ca.us. Equipment that is not transferred to another site/department will be taken before the Governing Board for approval to surplus/dispose. A work order should be submitted via School Dude for surplus to be scheduled for pick up. Items over \$500 and purchased with Restricted Funds should be marked with an asterisk (*).

School Site/Department	Canyon Hills JHS	Date Submitted:	07/29/2024
Site Contact & Extension	Carolyn Gandara x7270		

Adobe E-signature is acceptable

Department Head/Principal Approval:	
Technology Review:	

THIS FORM MUST BE TYPED

Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Good Working Condition
Classroom Furniture	Student Classroom Desks	N/A	N/A	<input checked="" type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Good Working Condition

Rev. 6/26/2023

Submit the completed form via email to Kathy.Casino@chino.k12.ca.us, Purchasing Department.

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: August 15, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning
and Operations
Tony Nequette, Director, Maintenance and Operations

**SUBJECT: CHANGE ORDERS AND NOTICES OF COMPLETION FOR CUPCCAA
PROJECTS**

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BACKGROUND

On May 9, 2013, the Board of Education adopted Resolution 2012/2013-71, Adoption of California Uniform Public Construction Cost Accounting Act (CUPCCAA). Per Public Contract Code 22030, the adoption of CUPCCAA allows the use of alternate bidding procedures for projects under \$175,000.00, while still ensuring the District receives the lowest pricing possible from responsible vendors and contractors. Utilizing CUPCCAA, the District has completed the projects listed below.

CUPCCAA Project	Project Description	Contractor	Original Bid	Change Order	Total	Fund	Completion Date
CC2024-73	Ayala HS – Football Scoreboard Electrical Work	Tricore Enterprises, Inc.	\$18,349.38	N/A	\$18,349.38	25	June 26, 2024
CC2024-94	Dickson ES Repair & Replace Rain Damaged Soffit	Neway Plastering	\$48,500.00	N/A	\$48,500.00	01	July 6, 2024
CC2024-95	Ayala HS and Don Lugo HS Gym Floor Screening	Coastal Sports Flooring	\$18,250.00	N/A	\$18,250.00	01	July 18, 2024

CUPCAA A Project	Project Description	Contractor	Original Bid	Change Order	Total	Fund	Completion Date
CC2024-106	Liberty ES Admin Building 2 nd Floor and Stairwell Flooring Replacement	Rite-Way	\$17,057.49	N/A	\$17,057.49	01	June 27, 2024
CC2024-109	Hidden Trails ES- Portable Renovation	TDV Innovations, Inc.	\$59,250.00	N/A	\$59,250.00	01	June 27, 2024
CC2024-113	Buena Vista HS- Fence Repair	Valley Cities/ Gonzales Fence Company	\$18,624.00	N/A	\$18,624.00	01	July 17, 2024
CC2024-116	Legacy Academy K8- OFCI Chief Mounts and ViewSonic Installation	NextGen Construction, Inc.	\$21,600.00	N/A	\$21,600.00	21	July 22, 2024
CC2025-02	Anna Borba ES-Water and Gas Line Replacement	Verne's Plumbing, Inc.	\$18,325.00	N/A	\$18,325.00	01	June 5, 2024

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Carlos Camarena, Maintenance Supervisor, Jonathan Campbell, Maintenance Supervisor, Alex Rivera, Maintenance Supervisor; and Tony Nequette, Director, Maintenance and Operations.

Staff recommends approval of the Change Orders and Notices of Completion for these projects.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Orders and Notices of Completion for CUPCAA Projects.

FISCAL IMPACT

\$180,006.49 to General Fund 01

\$21,600.00 to Fund 21

\$18,349.38 to Fund 25

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: August 15, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning
and Operations
Kathy Casino, Director, Purchasing

**SUBJECT: RESOLUTIONS 2024/2025-07 AND 2024/2025-08, AUTHORIZATION
TO UTILIZE A PIGGYBACK CONTRACT**

BACKGROUND

Public Contract Code (PCC) 20111 requires school district governing boards to competitively bid and award any contracts involving an expenditure of more than \$114,500.00 to the lowest responsible bidder.

Notwithstanding, PCC 20111, PCC 20118 and Administrative Regulation 3311 state that without advertising for bids and upon a determination that it is in the best interest of the District, the Board may authorize District staff by contract, lease, requisition, or purchase order of another public corporation or agency, to lease data-processing equipment, or to purchase materials, supplies, equipment, automotive vehicles, tractors and other personal property for the District in the manner that the other public corporation or agency is authorized to make the leases or purchases from a vendor (piggyback).

Alternatively, if there is an existing contract between a public corporation or agency and a vendor for the lease or purchase of personal property, the District may authorize the lease or purchase of personal property directly to the vendor under the same terms that are available to the public corporation or agency under the contract.

Staff requests approval of the following resolution to provide authorization for the District to participate by piggyback in contract as itemized below:

Resolution	Contract	Contractor(s)	Description	Term
2024/2025-07	California Multiple Award Schedule (CMAS) 4-24-06-1007	Mohawk Commercial, Inc.	Non-Information Technology Commodities	6/05/2024 - 8/09/2027
2024/2025-08	California Multiple Award Schedule (CMAS) 4-24-01-1030	Herk Edwards, Inc.	Non-Information Technology Commodities	1/19/2024-10/06/2027

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education adopt Resolutions 2024/2025-07 and 2024/2025-08, Authorization to Utilize Piggyback Contract.

FISCAL IMPACT

Unknown.

NE:GJS:KC:cb

Chino Valley Unified School District
Resolution 2024/2025-07
Authorization to Utilize the California Multiple Award Schedule (CMAS)
4-24-06-1007 with Mohawk Commercial, Inc.
to Purchase Non-Information Technology Commodities
through the Piggyback Contract

WHEREAS, the Board of Education (Board) of the Chino Valley Unified School District (District) has determined that a true and very real need exists to procure Non-Information Technology Commodities for the District; and

WHEREAS, CMAS currently has a piggyback contract 4-24-06-1007, in accordance with Public Contract Code 20118 with Mohawk Commercial, Inc., that contains the materials, supplies, equipment and/or other personal property the District currently requires; and

WHEREAS, the Board of Education of a school district, without advertising for bids if the Board has determined it to be in the best interests of the District, may authorize by contract, lease, requisition, or purchase order of any public corporation or agency, including any county, city, town, or district, to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the District in the manner in which the public corporation or agency is authorized by law to make the leases or purchases from a vendor; and

WHEREAS, the Board of Education of a school district is required to make a determination that a purchase and/or lease through a public corporation or agency is in the best interests of the District to take advantage of this exception; and

WHEREAS, the Board has determined that it is in the best interest of the District to authorize the purchase of Non-Information Technology Commodities through the piggyback contract procured by the CMAS 4-24-06-1007.

NOW, THEREFORE BE IT RESOLVED the Board hereby finds, determines, and declares as follows:

Section 1. Recitals. All of the recitals set forth above are true and correct.

Section 2. Purchase through Other Public Agency. Pursuant to Public Contract Code 20118, that authorizing the purchase of Non-Information Technology Commodities through the piggyback contract originally procured by the CMAS 4-24-06-1007, is in the best interest of the District because there is volume pricing that can be used to reduce the District's overall price.

Section 3. Authorization. The Board hereby authorizes the acquisition of Non-Information Technology Commodities in accordance with Public Contract Code 20118 through the piggyback contract originally procured by the CMAS 4-24-06-1007.

Section 4. Other Actions. The Superintendent or his designee are each hereby

authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to consummate the purchase, sale, and lease, and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, and that any and all such prior actions by the District's Superintendent, or his designee, are hereby ratified by the Board.

Section 5. Effective Date. This resolution shall be effective as of June 5, 2024, for the term ending August 9, 2027.

APPROVED, PASSED, AND ADOPTED by the Board of Education of the Chino Valley Unified School District this 15th day of August, 2024 by the following vote:

Bridge	_____
Cruz	_____
Monroe	_____
Na	_____
Shaw	_____

I, Norm Enfield, Ed.D., Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

Norm Enfield, Ed.D., Superintendent
Secretary, Board of Education

**Chino Valley Unified School District
Resolution 2024/2025-08
Authorization to Utilize the California Multiple Award Schedule (CMAS)
4-24-01-1030 with Herk Edwards, Inc.
to Purchase Non-Information Technology Commodities
through the Piggyback Contract**

WHEREAS, the Board of Education (Board) of the Chino Valley Unified School District (District) has determined that a true and very real need exists to procure Non-Information Technology Commodities for the District; and

WHEREAS, CMAS currently has a piggyback contract 4-24-01-1030, in accordance with Public Contract Code 20118 with Herk Edwards, Inc., that contains the materials, supplies, equipment and/or other personal property the District currently requires; and

WHEREAS, the Board of Education of a school district, without advertising for bids if the Board has determined it to be in the best interests of the District, may authorize by contract, lease, requisition, or purchase order of any public corporation or agency, including any county, city, town, or district, to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the District in the manner in which the public corporation or agency is authorized by law to make the leases or purchases from a vendor; and

WHEREAS, the Board of Education of a school district is required to make a determination that a purchase and/or lease through a public corporation or agency is in the best interests of the District to take advantage of this exception; and

WHEREAS, the Board has determined that it is in the best interest of the District to authorize the purchase of Non-Information Technology Commodities through the piggyback contract procured by the 4-24-01-1030.

NOW, THEREFORE BE IT RESOLVED the Board hereby finds, determines, and declares as follows:

Section 1. Recitals. All of the recitals set forth above are true and correct.

Section 2. Purchase through Other Public Agency. Pursuant to Public Contract Code 20118, that authorizing the purchase of Non-Information Technology Commodities through the piggyback contract originally procured by the CMAS 4-24-01-1030, is in the best interest of the District because there is volume pricing that can be used to reduce the District's overall price.

Section 3. Authorization. The Board hereby authorizes the acquisition of Non-Information Technology Commodities in accordance with Public Contract Code 20118 through the piggyback contract originally procured by the CMAS 4-24-01-1030.

Section 4. Other Actions. The Superintendent or his designee are each hereby authorized and directed, jointly and severally, to do any and all things and to execute and

deliver any and all documents which they may deem necessary or advisable in order to consummate the purchase, sale, and lease, and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, and that any and all such prior actions by the District's Superintendent, or his designee, are hereby ratified by the Board.

Section 5. Effective Date. This resolution shall be effective as of January 19, 2024, for the term ending October 6, 2027.

APPROVED, PASSED, AND ADOPTED by the Board of Education of the Chino Valley Unified School District this 15th day of August, 2024 by the following vote:

Bridge	_____
Cruz	_____
Monroe	_____
Na	_____
Shaw	_____

I, Norm Enfield, Ed.D., Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

Norm Enfield, Ed.D., Superintendent
Secretary, Board of Education

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: August 15, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Asst. Supt., Facilities, Planning, and Operations

**SUBJECT: LICENSE AGREEMENT BETWEEN CHINO VALLEY UNIFIED
SCHOOL DISTRICT AND SPECTRUM CENTER, INC. FOR THE
USE OF REAL PROPERTY FOR THE 2024/2025 SCHOOL YEAR**

=====

BACKGROUND

The Chino Valley Unified School District, with the approval of the Board of Education, will continue the license agreement with Spectrum Center, Inc. for the 2024/2025 school year. The license grants a non-exclusive use of facilities for the purpose of operating a California certified private nonpublic school program. Spectrum Center, Inc. will provide a nonpublic school for students at the Alternative Education Center in Rooms 14, 15, 19, 20, 21, 22, and 23.

Nonpublic schools provide “appropriate special educational facilities, special education or designated instruction and services required by the individual with exceptional needs when no appropriate public education program is available.” Spectrum schools recognize the diversity of our student populations and our students’ special needs and provide a full range of support services that complement the academic programs, life skills training and transition services. Spectrum offers all support services recommended through a student’s individualized education program.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the license agreement between Chino Valley Unified School District and Spectrum Center, Inc. for the use of real property for the 2024/2025 school year.

FISCAL IMPACT

\$9,166.50 (plus utilities) charged to Spectrum Center, Inc. per month.

NE:GJS:cb

LICENSE AGREEMENT BETWEEN
CHINO VALLEY UNIFIED SCHOOL DISTRICT
AND
SPECTRUM CENTER, INC.
FOR THE USE OF REAL PROPERTY

THIS LICENSE AGREEMENT (“License” or “Agreement”) is approved and entered into as of July 1, 2024 (“Effective Date”), by and between the **CHINO VALLEY UNIFIED SCHOOL DISTRICT**, a California public school district duly organized and existing under Chapter 1 of Division 3 of Title 2 of the Education Code of the State of California (the “LICENSOR”) and **SPECTRUM CENTER, INC.** a California Nonpublic Nonsectarian Certified School (the “LICENSEE”). LICENSOR and LICENSEE may be referred to herein individually as a “Party” or collectively as the “Parties.”

RECITALS

WHEREAS, LICENSOR is the owner of certain real property located at 15650 Pipeline Avenue, Chino Hills, CA commonly known as the Alternative Education Center site (“AEC Property”) as more particularly described in **Exhibit A**, attached hereto and incorporated herein by this reference; and

WHEREAS, LICENSEE desires use of a portion of the AEC Property for operating its private nonpublic school program; and

WHEREAS, LICENSOR is willing to grant to LICENSEE this License for exclusive use of Classrooms 14, 15, 19, 20, 21, 22, and 23 (“Exclusive Use Facilities”) at the AEC Property as well as shared use of the Multi-Purpose Room/Cafeteria, Kitchen, Staff Lounge, Athletic Fields, Paved Play-Space/ Basketball Courts, Upper Playground, Restrooms in Buildings A, C, and G, sixty-nine (69) parking spaces, Covered Drop-off/ Pick-up area, and Common Hallways (“Shared Use Facilities”) at the AEC Property in accordance with the terms and conditions of this License;

WHEREAS, the Parties desire by this License to provide for the terms and conditions for the use of the AEC Property.

AGREEMENT

NOW, THEREFORE, the parties hereto for good and valuable consideration, covenant and agree as follows:

Section 1. Grant of License and Use of Shared and Exclusive Use Facilities.

(a) In consideration of the License Fee set forth in this Agreement, LICENSOR grants a non-exclusive license to LICENSEE to use Classrooms 14, 15, 19, 20, 21, 22, and 23 ("Exclusive Use Facilities") at the AEC Property, as designated in **Exhibit B**, as well as shared use of the Multi-Purpose Room/Cafeteria, Kitchen, Staff Lounge, Athletic Fields, Paved Play-Space/Basketball Courts, Upper Playground, Restrooms in Buildings A, C, and G, Sixty-Nine (69) Parking Spaces in Front Parking Lot, Covered Drop-off/Pick-up area, and Common Hallways ("Shared Use Facilities") at the AEC Property, as designated in **Exhibit B**, for the sole purpose of operating LICENSEE's private nonpublic school program ("Program").

Section 2. License Fee

(a) **License Fee.** LICENSEE shall pay a fee of Nine Thousand One Hundred Sixty-Six Dollars and 50/100's (\$9,166.50) per month, for seven (7) classrooms at rate of One Thousand Three Hundred Nine Dollars and Fifty Cents (\$1,309.50) per classroom, as a License Fee for the use of the Shared Use Facilities and all the Exclusive Use Facilities. The first payment of \$9,166.50 is due upon execution of this Agreement and subsequent payments are due on or before the first of each month. If LICENSOR does not receive any such monthly payment of the License Fee or any other sum due from LICENSEE by 4:00 p.m. within ten (10) business days after such amount is due, LICENSEE shall pay to LICENSOR, as an additional License Fee, a late charge equal to ten percent (10%) of such overdue amount. LICENSEE acknowledges any late charge assessed shall represent a fair and reasonable estimate of the costs LICENSOR will incur by reason of late payment by LICENSEE. Acceptance of late sums by LICENSOR shall in no event constitute a waiver of LICENSEE's default with respect to any overdue amount, nor prevent LICENSOR from exercising any of its other rights and remedies granted hereunder.

(b) **Additional Classrooms.** LICENSEE will be charged One Thousand Three Hundred Nine Dollars and Fifty Cents (\$1,309.50) per month for each exclusive use additional classroom added to the Facilities during the one-year Term of this Agreement.

(c) **Disputes.** If LICENSEE disputes any part of the License Fee, LICENSEE shall pay the undisputed portion per the terms provided in Section 2(a) above. LICENSOR and LICENSEE agree the first attempt to resolve the dispute is that LICENSEE shall prepare and send to LICENSOR a written notice of dispute of the License Fee with the following information (1) a statement of facts of the dispute and (2) specific resolution sought by LICENSEE, and within thirty (30) business days from receipt of the notice of dispute, LICENSOR's representatives shall prepare and send a written response to the dispute. If LICENSEE finds LICENSOR's written response agreeable, LICENSEE shall prepare and send a written notice indicating the dispute has been resolved. If LICENSEE disagrees with LICENSOR's written response, LICENSEE shall prepare a written request to informally meet with LICENSOR representatives to resolve the dispute until the dispute has been resolved. Upon resolving the dispute, LICENSEE shall pay LICENSOR the disputed part of the License Fee within three (3) business days.

Section 3. Term

(a) Subject to Section 10 of this License, the term of this License shall be one (1) year ("Term"), unless mutually extended in writing by both parties.

(b) The commencement date shall be July 1, 2024, and unless sooner terminated under any provision hereof, this License shall end on June 30, 2025.

Section 4. Conditions of Licensee's Use

(a) **Civic Center Act.** LICENSEE shall have use of the Shared Use Facilities and the Exclusive Use Facilities for the operation of its Program during its regular school hours; provided, however that after 4:00 PM during each week and all day on weekends and holidays, the AEC Property shall be subject to use by the public pursuant to the Civic Center Act (Education Code section 38130 *et seq.*) and/or any joint use or recreational program use that has been deemed appropriate by LICENSOR.

(b) **Non-Interference with LICENSOR Activities.** This License shall not grant LICENSEE the right to interfere with any activities of LICENSOR at the AEC Property. LICENSEE agrees that it will not engage in any conduct which has the purpose or effect of disrupting or undermining the operation of current programs' use of the AEC Property including the Alternative Education Center, the Chino Valley Learning Academy, and, the Hope Family Resource Center.

(c) **Rules of Conduct.** LICENSEE shall be responsible for implementing rules of public conduct for all students, staff, parent volunteers, and other invitees while on the AEC Property and for ensuring all of LICENSEE's students, staff, parent volunteers, and all other invitees always adhere to LICENSEE's standards of public conduct. There is to be no consumption of intoxicating beverages or other controlled substances, smoking, gambling, quarreling, fighting, use of profane language, or indecent exposure on or near the AEC Property. LICENSEE shall ensure its staff, volunteers, and visitors wear identification badges with the word "Spectrum" in a prominent font color and type at all times during LICENSEE's use of the Shared Use Facilities.

(d) **Supervision and Safety.** It shall be the ongoing responsibility of LICENSEE to make continuing efforts to maintain control and supervision of all its students, staff, parent volunteers and other invitees at all times. LICENSEE shall employ staff as may be reasonably necessary to safely operate LICENSEE's Program. All LICENSEE students at the AEC Property shall be accompanied by a LICENSEE employee at all times. LICENSEE shall designate one or more representatives at the AEC Property to be a person of authority in LICENSEE's operational structure and shall ensure that at least one such representative is present and available at the AEC Property during all hours of Program operations. LICENSEE shall complete the requested 24-hour contact information in **Exhibit C**, and return to LICENSOR by August 1, 2024.

(e) **Security; Locks – Keying and Access Authorization.** LICENSEE and LICENSOR acknowledge that LICENSOR is responsible for ensuring the security of the AEC Property through security systems and devices, including, but not limited to locks and gates. LICENSEE is required at all times to maintain the security of the AEC Property by the proper use of all of LICENSOR's security systems. LICENSOR shall retain sole discretion and authority to determine lock style, types of gates, and key/code authorizations at the AEC Property and LICENSEE's Shared Use Facilities and Exclusive Use Facilities. LICENSOR shall provide LICENSEE with one or more set of keys necessary to access the AEC Property, the Shared Use Facilities and Exclusive Use Facilities. Prior to the handing over of any keys to LICENSEE, LICENSEE shall deposit with LICENSOR \$500.00 for each set of keys it is provided with. LICENSOR shall return the deposit, less any costs for lost keys, to the LICENSEE within ten (10) business days of termination of the Agreement. LICENSOR may require that LICENSEE return all keys issued to LICENSEE at any time.

(f) **Utilities.** LICENSEE shall be responsible for payment of utility services costs during LICENSEE's use of the Shared Use Facilities and the Exclusive Use Facilities during the Term. LICENSOR shall secure all necessary utility services (such as water, sewer, power, gas, pest management and insect control, security monitoring/alarm, fire extinguisher maintenance, etc.) and bill LICENSEE monthly for its proportionate share of utility services in the amount of \$2.48 per square foot (7 classrooms @ 960 square feet each = 6,720 square feet x \$2.48 / 12 months = \$1,388.80 per month). The utility services bill is in addition to the monthly license rate of \$1,309.50 per classroom. Said invoice shall itemize LICENSEE's share of the total costs of utility services. LICENSEE shall promptly pay to LICENSOR its share of such utility costs within thirty (30) business days of receipt of such invoice from LICENSOR. LICENSEE shall also be invoiced at the rate of \$27.50 per student per year for access to LICENSOR's data lines which provide Internet service. LICENSEE shall secure phone services at its own cost.

(g) **Access/Scheduling.** LICENSEE will have access to its Exclusive Use Facilities between 6:00 a.m. and 6:00 p.m. on Monday through Friday and may use Shared Use Facilities during designated times. A proposed daily schedule for LICENSEE's use of Shared Use Facilities is attached as **Exhibit D**. LICENSEE may request use of Shared Use Facilities outside of the designated times by submitting a written request to the LICENSOR at least seven (7) business days in advance of the proposed use. LICENSOR may allow or deny such request at its sole discretion.

(h) **Schedule of Use for Shared Use Facilities.** LICENSOR will confer in good faith with LICENSEE to reach a mutually acceptable schedule for LICENSEE's use of Shared Use Facilities after execution of this Agreement. The proposed schedule in **Exhibit D** for Shared Use Facilities is subject to change based on the LICENSOR's Alternative Education Center program use of Shared Use Facilities during the 2024-2025 school year. Once a schedule of use for Shared Use Facilities is approved by LICENSOR after execution of this Agreement, LICENSEE shall maintain a copy of the schedule of use for Shared Use Facilities in LICENSEE's office within LICENSEE's Exclusive Use Facilities, and LICENSOR shall maintain a copy of the Shared Use Facilities schedule in LICENSOR's Alternative Education Center's office.

(i) **Conditions for Shared Use Facilities.** LICENSEE shall be responsible for ensuring that all Shared Use Facilities remain clean, in good condition, and in working order after each scheduled use. LICENSEE shall not at any time allow its students, parents, volunteers, or visitors to occupy any part of the Shared Use Facilities without a LICENSEE employee present to supervise. LICENSEE shall not allow its students, employees, volunteers, parents, or visitors to access any portion of the AEC Property that is not specifically allocated for LICENSEE's shared use in this Agreement.

1. **Upper Playground.** LICENSOR shall allow LICENSEE shared use of the Upper Playground but only during designated times. LICENSEE shall ensure student safety at all times when using the Upper Playground, including if applicable, monkey bars, rings, or ladders.
2. **Athletic Fields.** LICENSOR shall allow LICENSEE shared use of the Athletic Fields during the specified times as provided for in **Exhibit D**. LICENSEE shall not remove any of LICENSOR's athletic field equipment from the Athletic Fields.
3. **Paved Play-Space/Basketball Courts.** LICENSOR shall allow LICENSEE shared use of the Paved Play-Space/Basketball Courts during the specified times as provided for in **Exhibit D**. LICENSEE shall not remove any of LICENSOR's play-space equipment from the Paved Play-Space/Basketball Courts.
4. **Sixty-Nine (69) Parking Spaces in Front Parking Lot.** LICENSOR shall allow LICENSEE shared use of the Sixty-Nine (69) Parking Spaces in the Front Parking Lot. LICENSEE agrees that it will not at any time reserve spaces in the Front Parking Lot for LICENSEE's exclusive use. LICENSEE shall not abandon any inoperative vehicles or equipment on any portion of the Front Parking Lot.
5. **Restrooms in Buildings A, C, and G.** LICENSOR shall allow LICENSEE shared use of Restrooms in Buildings A, C, and G. LICENSEE shall immediately report to the Director of Alternative Education Center or his or her designee any unsanitary or unsafe conditions any LICENSEE employees observe in these Restrooms during school hours.
6. **Covered Drop-off/Pick-up.** LICENSOR shall allow LICENSEE shared use of the Covered Drop-off/Pick-up area, located in between Buildings D and G in the Front Parking Lot, only during designated times as provided for in **Exhibit D**. LICENSEE agrees that it will instruct all parents and guardians that once parents and guardians enter the Front Parking Lot from Pipeline Ave, students will only be dropped-off and picked-up at the Covered Drop-Off/Pick-Up Area. LICENSEE agrees that it will ensure its

employees supervise all of LICENSEE's students at all times during drop-off and pick-up at the designated area and at designated times.

7. **Common Hallways.** LICENSOR shall allow LICENSEE students shared use of the Common Hallways, but only to the extent necessary, for ingress and egress to Shared Use Facilities described above, and only when supervised at all times by a LICENSEE employee.

(j) **Conditions for Exclusive Use Facilities.** LICENSEE shall be responsible for ensuring that all Exclusive Use Facilities (Classrooms 14, 15, 19, 20, 21, 22, and 23) remain in good condition, clean, and in working order during LICENSEE's use.

(k) **School Hours; Holiday/Break Schedule.** LICENSEE shall complete the requested school hours and holiday/break schedule in **Exhibit C** and provide LICENSOR with the requested information after execution of this Agreement on or before August 1, 2024. If there are any changes to LICENSEE's school hours and/or its holiday/break schedule, LICENSEE shall provide the new hours and/or its holiday/break schedule within seven (7) business days to LICENSOR.

(l) **Meetings.** LICENSEE may submit a written request for a meeting with the Director of Alternative Education Center as necessary to discuss scheduling, calendaring, upcoming events and/or any other operational issues that may arise with LICENSEE's shared use space. When an emergency arises that involves LICENSEE students' use of Shared Use Facilities, LICENSEE may contact the Director of Alternative Education Center by phone and/or submit a written request for an emergency meeting by email.

(m) **Entrance to Facilities.** LICENSEE shall be responsible for ensuring all of its students, parents, volunteers, and visitors utilize one main gate for entry and exit to LICENSEE's Exclusive Use Facilities from the Front Parking Lot, depicted with a "Y" as LICENSEE's Main Entrance and Exit in **Exhibit B**.

(n) **Emergency Procedures/Drills.** LICENSOR shall provide LICENSEE with LICENSOR's emergency, evacuation, and security procedures to be followed at all times by LICENSEE on all areas of the AEC Property. LICENSEE's site supervisor shall meet with the Director of Alternative Education during August 2024 to identify and discuss dates throughout the year for emergency procedures/ drills. LICENSEE employees and students shall cooperate with and participate in all LICENSOR's lockdowns, emergency drills, and fire drills required by LICENSOR at the AEC Property.

(o) **Student Discipline.** The Director of Alternative Education will collaborate with Spectrum Center site supervisor to resolve student disciplinary issues that involve students and/or property of LICENSEE and LICENSOR, the Alternative Education Center, and the Chino Valley Learning Academy, according to LICENSOR's Board

Policies and Administrative Regulations regarding student discipline. LICENSOR shall have no legal responsibility at any time for the control or the discipline of any of LICENSEE's students.

(p) **Maintenance of Facilities.** LICENSOR shall maintain and perform major maintenance and repairs to LICENSEE's Shared Use Facilities and Exclusive Use Facilities to the same standard as the AEC Property. However, LICENSEE shall be responsible for and shall pay for any repairs or replacements of any character whatsoever which are occasioned or are made necessary by reason of the negligence or misuse of its Exclusive Use Facilities by LICENSEE's students, employees or invitees. LICENSEE shall notify LICENSOR immediately of any such damage caused to the Shared Use Facilities and the Exclusive Use Facilities. If LICENSEE fails to maintain or repair its Exclusive Use Facilities, LICENSOR may, at LICENSOR's sole discretion, undertake any maintenance or repair of the Exclusive Use Facilities and LICENSEE shall reimburse LICENSOR for the costs of such repairs or maintenance within thirty (30) business days of invoice by LICENSOR.

(q) **Clean-up of Facilities.** LICENSOR shall be responsible for the clean-up of the Shared Use Facilities and the Exclusive Use Facilities, and any other portion of the AEC Property used by the LICENSEE at the close of each and every day. The cost to LICENSOR for these efforts shall be included in the monthly license charge to LICENSEE. Additionally, under no circumstances during the term of this License shall LICENSEE use or cause to be used in the Shared Use Facilities and the Exclusive Use Facilities any hazardous or toxic substances or materials, and under no circumstance during the term of this License shall LICENSEE store or dispose of any such substances or materials on the Shared Use Facilities and the Exclusive Use Facilities. All cleaning agents brought onto the AEC Property by LICENSEE must conform to LICENSOR's existing list of permissible cleaning agents. In the event LICENSOR becomes aware of any hazardous or toxic substances or unapproved cleaning agents stored within the AEC Property used by LICENSEE, LICENSOR may dispose of said cleaning agents at its discretion and at no cost to LICENSOR.

(r) **Alterations, Additions, and Improvements.** LICENSEE shall have no right to make any alterations and additions to the Shared Use Facilities and the Exclusive Use Facilities at the AEC Property, or to construct or install any improvements to the Shared Use Facilities and the Exclusive Use Facilities at the AEC Property without receiving the prior written consent of the LICENSOR, and if required, the Division of the State Architect ("DSA"). Unless otherwise specified in this Agreement, such written consent shall be obtained exclusively from the LICENSOR's Superintendent or designated representative, and consent obtained from any other source shall be invalid. LICENSOR's approval of any alterations, additions, and improvements, including the construction schedule and work hours, shall be at the LICENSOR's sole and absolute discretion. LICENSOR shall not be required by LICENSEE to make any alterations or improvements to the AEC Property or to the LICENSEE's Shared or Exclusive Use Facilities during the term of this Agreement.

(s) **Assumption of Risk**. LICENSEE acknowledges and agrees that by LICENSEE's use of the AEC Property, LICENSEE assumes all risk of loss or damage to property, including, without limitation, property damage, and all risk of personal injury, including but not limited to death, attributable to any cause other than the gross negligence or unlawful conduct of LICENSOR. LICENSEE further agrees that it is familiar with the condition of the AEC Property and the suitability of the AEC Property for LICENSEE's intended use and knowingly accepts the AEC Property on an "AS-IS" "WHERE-IS" basis. The Shared Use Facilities and the Exclusive Use Facilities are provided in as-is condition and LICENSOR makes no representation or warranty of any kind regarding the condition of the Facilities. LICENSEE forever releases LICENSOR, its agents, directors, officers or employees from and against any and all of LICENSEE's claims, causes of action, liabilities and expenses arising out of or relating to any such loss, damage, or injury. LICENSOR, its agents, directors, officers or employees shall not be responsible or liable for loss or damages by reason of fire, theft, collision or any other cause to parked vehicles or their contents, provided no unlawful act of LICENSOR or its employees resulted in the loss or damages. This is a license. No bailment is created. LICENSOR's employees are not authorized to change, or accept changes to, the terms contained herein.

(t) **Access**. LICENSEE shall permit LICENSOR, its agents, representatives or employees, to enter upon LICENSEE's Exclusive Use Facilities as agreed herein for the purpose of inspecting same or to make repairs, alterations, or additions to any portion of the AEC Property. LICENSEE shall attempt to give reasonable notice where practicable but shall not be obligated to do so in the event of emergency or imminent threat to health or safety of occupants, or circumstances that risk further imminent damage or destruction to the AEC Property, or jeopardize the operation of the AEC Property including, but not limited to, the safety and sanitary condition of the AEC Property.

(u) **Program Costs/Supplies/Equipment**. All LICENSEE program costs, supplies, furniture, and/or equipment shall be the sole cost and responsibility of LICENSEE. Upon termination of this Agreement, LICENSEE shall remove all of LICENSEE's supplies, furniture, and/or equipment from the AEC Property at no cost to LICENSOR.

(v) **Signs**. LICENSEE shall not have the right to place, construct or maintain any sign, advertisement, awning, banner, or other external decorations on the buildings or other improvements that are a part of the AEC Property without LICENSOR's prior written consent, which consent may be withheld or conditioned at LICENSOR's discretion.

(w) **No LICENSOR Affiliation/Endorsement**. LICENSEE shall not imply, indicate or otherwise suggest that the LICENSEE's Program and/or any related activities are connected or affiliated with, or are endorsed, favored or supported by, or are opposed by the LICENSOR. No signage, flyers or other material may reference the LICENSOR, any school name, logo or mascot, except to indicate the location of Program.

Section 5. Insurance

(a) **Public Liability and Property Insurance.** LICENSEE agrees to maintain in full force and effect during the Term of the License a suitable policy or policies of public liability and property damage insurance, insuring against all bodily injury, property damage, personal injury, and other loss or liability caused by or connected with LICENSEE's use of the Shared Use Facilities and the Exclusive Use Facilities. Such insurance shall be in amounts not less than one million (\$1,000,000) per occurrence; three million (\$3,000,000) for general aggregate and one million (\$1,000,000) for property damage.

(b) **Automobile Liability.** LICENSEE also agrees to maintain in full force and effect with regard to any LICENSEE owned vehicles which LICENSEE brings onto the AEC Property a policy for all owned, non-owned, borrowed, leased or hired automobiles in an amount not less than one million (\$1,000,000) combined single limit, bodily injury and property damage liability per occurrence, including: blanket contractual, broad form property damage, products/completed operations; and personal injury during the Term of the License.

(c) **Workers' Compensation.** LICENSEE shall also maintain, in full force and effect during the Term of this License, Workers' Compensation Insurance in accordance with the laws of California, and employers' liability insurance with a limit of not less than one million (\$1,000,000) per employee and one million (\$1,000,000) per occurrence.

(d) **Notice: Additional Named Insured.** All insurance required under this Agreement shall be issued as a primary policy and contain an endorsement requiring thirty (30) business days written notice from the insurance company to both parties hereto before cancellation or change in coverage, scope or amount of any policy. LICENSOR, its Board of Education, directors, officers, agents, employees, and consultants, shall be designated as additional named insured.

(e) **Insurance Endorsements.** Concurrent with the execution of the License and prior to any use by LICENSEE of the Shared Use Facilities and the Exclusive Use Facilities, LICENSEE will provide LICENSOR with an endorsement(s) verifying such insurance and the terms described herein. LICENSEE shall not be allowed any use of the Shared Use Facilities and the Exclusive Use Facilities until it has provided all required insurance documentation to LICENSOR.

(f) **Expiration/Cancellation of Insurance Policies.** LICENSEE shall, at least twenty (20) business days prior to the expiration of all such policies, furnish LICENSOR with renewals or binders. No such policy shall be cancelled or subject to reduction of coverage or other modification or cancellation except after thirty (30) business days prior written notice to LICENSOR by the insurer.

(g) **Coverage.** LICENSEE shall maintain applicable insurance based upon coverage for the number of persons employed by LICENSEE. LICENSEE shall

provide LICENSOR with written notice of the number of employees that LICENSEE's insurance covers and the number of employees employed by LICENSEE at the AEC property quarterly on September 30, 2024, December 30, 2024, March 31, 2025, and May 30, 2025.

(h) **Additional Coverage**. LICENSOR may, at its discretion, require additional insurance coverage or additional limits based upon the nature of LICENSEE's activities. Any waiver or modification of these insurance requirements can only be made with the prior written approval of the CVUSD Superintendent or designee.

(i) **Waiver of Subrogation**. LICENSOR and LICENSEE each hereby waive any and all rights of recovery against the other or against the officers, employees, agents, and representatives of the other, on account of loss or damage occasioned to such waiving Party or its property or the property of others under its control to the extent that such loss or damage is insured against under any fire and extended coverage insurance policy which either may have in force at the time of such loss or damage. LICENSEE shall, upon obtaining the policies of insurance required under this Agreement, give notice to the insurance carrier or carriers that the foregoing mutual waiver of subrogation is contained in this Agreement.

Section 6. Indemnification

(a) **LICENSEE's Indemnification of LICENSOR**. With the exception of any liability, claims, or damages caused by the negligence or willful misconduct of the LICENSOR, LICENSEE shall ("Indemnifying Party") indemnify, hold harmless and defend, release and protect the District as LICENSOR, its affiliates, successors and assigns, and its officers, board members, employees, and agents ("Indemnified Party" or "Indemnified Parties") against and from any and all claims, demands, actions, causes of action, suits, losses, liabilities, expenses, penalties, obligations, errors, omissions and costs, including legal costs, attorneys' fees and expert witness fees, whether or not suit is actually filed, and/or any judgment rendered against the Indemnified Party or Indemnified Parties that may be asserted or claimed by any person, firm, or entity for any injury, death or damage to any person or property occurring in, on or about the AEC Property arising from, or in connection with (a) LICENSEE's use of the shared or exclusive use space at the AEC Property including without limitation, the operation of LICENSEE's program, or (b) in connection with the operation of LICENSEE's Program at the AEC Property, including without limiting the generality of the foregoing:

1. Any default by LICENSEE in the observance or performance of any of the terms, covenants, or conditions of this Agreement on LICENSEE's part to be observed or performed; and
2. The use or occupancy of the shared or exclusive use space at the AEC Property by LICENSEE or any person claiming by, through or under LICENSEE or LICENSEE's employees, agents, representatives, contractors, directors, officers, partners, trustees, volunteers, visitors or invitees, successors and/or assigns or any such person in, on or about the AEC Property

either prior to, during, or after the expiration of the Term of this Agreement (“Liability” or “Liabilities”); and

3. Any claim by a third party that LICENSOR is responsible for any actions of LICENSEE in connection with any use of the AEC Property or in any way related to this Agreement.

LICENSEE’s obligation to defend LICENSOR and the other indemnitees identified herein is not contingent upon there being an acknowledgement or determination of the merit of any claims, demands, actions, causes of action, suits, losses, liability, expenses, penalties, obligations, errors, omissions and/or costs.

(b) **LICENSOR’s Indemnification of LICENSEE**. With the exception of any liability, claims, or damages caused by the negligence or willful misconduct of LICENSEE, LICENSOR shall (“Indemnifying Party”) indemnify, hold harmless and defend, release and protect LICENSEE, its affiliates, successors and assigns, and its officers, board members, employees and agents (“Indemnified Party” or “Indemnified Parties”) against and from any and all claims, demands, actions, causes of action, suits, losses, liabilities, expenses, penalties, obligations, errors, omissions and costs, including legal costs, attorneys’ fees and expert witness fees, whether or not suit is actually filed, and/or any judgment rendered against the Indemnified Party or Indemnified Parties that may be asserted or claimed by any person, firm, or entity for any injury, death or damage to any person or property occurring in, on or about the AEC Property arising from, or in connection with (a) LICENSOR’s use of the AEC Property including without limitation, the operation by LICENSOR of operations on the AEC Property, or (b) in connection with LICENSOR’s operations at the AEC Property, including without limiting the generality of the foregoing:

1. Any default by LICENSOR in the observance or performance of any of the terms, covenants, or conditions of this Agreement on LICENSOR’s part to be observed or performed; and
2. The use or occupancy of the shared or exclusive use space at the AEC Property by LICENSOR or any person claiming by, through or under LICENSOR or LICENSOR’s board members, employees, agents, representatives, contractors, licensees, directors, officers, partners, trustees, volunteers, visitors or invitees, successors and/or assigns or any such person in, on or about the AEC Property either prior to, during, or after the expiration of the Term of this Agreement (singularly “Liability” or collectively “Liabilities”); and
3. Any claim by a third party that LICENSEE is responsible for any actions of LICENSOR in connection with any use or occupancy of the AEC Property or in any way related to this Agreement.

LICENSOR’s obligation to defend LICENSEE and the other indemnitees identified herein is not contingent upon there being an acknowledgement or determination of the merit of

any claims, demands, actions, causes of action, suits, losses, liability, expenses, penalties, obligations, errors, omissions and/or costs.

(c) The provisions of this Section shall survive the expiration or earlier termination of this Agreement.

Section 7. Damage/Destruction

LICENSOR shall not be liable for any damage, destruction, injury or death resulting from or arising in connection with the exercise of this License by LICENSEE or any person or entity claiming through LICENSEE, or any of LICENSEE's agents, employees, contractors, invitees, or visitors.

Section 8. Notice

(a) Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served and received if given in writing and personally delivered or either deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service or facsimile transmission, addressed as follows:

If to LICENSOR: Chino Valley Unified School District
Assistant Superintendent, Facilities, Planning, and
Operations
5130 Riverside Drive
Chino, CA 91710

If to LICENSEE: Spectrum Center, Inc.
c/o ChanceLight
Attention: Raj Kaushal
1321 Murfreesboro Pike, Suite 702
Nashville, TN 37217

(b) Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the next business day following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

Section 9. Compliance with All Laws

(a) LICENSEE shall comply with all requirements of all governmental authorities, in force either now or in the future, affecting the AEC Property. LICENSEE shall, at all times during its use of the AEC Property, comply with all laws, regulations and ordinances of all such authorities, in force either now or in the future, including, without limitation, all applicable federal, state and local laws, regulations, and ordinances pertaining to air and water quality, hazardous material, waste disposal, air pollution and all other environmental matters, and the California Environmental Quality Act. LICENSEE

shall be responsible for obtaining and maintaining throughout the Term of the Agreement all required permits, licenses, approvals from any local, state, or federal agency for LICENSEE's use of the AEC Property and LICENSEE's operation of its Program.

(b) LICENSEE shall be responsible for ensuring compliance with all applicable fingerprinting and criminal background investigation requirements required by Education Code section 45125.1 and other applicable laws for all LICENSEE employees, contractors, vendors, agents and other individuals LICENSEE allows on the AEC Property. LICENSEE shall provide LICENSOR copies of all documentation associated therewith.

Section 10. Revocation/Termination

(a) **Revocation**. During the Term, this Agreement shall be revocable by LICENSOR at any time upon thirty (30) business days written notice, in the event LICENSOR decides in its sole discretion, that (1) LICENSOR requires use of the Shared Use Facilities and the Exclusive Use Facilities; (2) LICENSEE's use of all the Shared Use Facilities and the Exclusive Use Facilities is in violation of any provision of this Agreement.

(b) **Termination**. Either party may terminate this License for any or no reason, upon thirty (30) business days written notice to the other party at the address set forth herein. LICENSOR may terminate the Agreement immediately if LICENSOR determines, in its sole discretion that an unsafe or dangerous condition at the AEC Property exists and provides written notice of such termination to LICENSEE.

(c) **Effect of Termination**. Upon termination of this License, LICENSEE shall immediately vacate the Shared Use Facilities and the Exclusive Use Facilities and restore the Exclusive Use Facilities to its condition as of the Effective Date, within thirty (30) business days at the exclusive cost of LICENSEE unless LICENSOR provides written notice otherwise. If LICENSEE causes LICENSOR to terminate the Agreement, LICENSOR shall have the right to enter LICENSEE's Exclusive Use Facilities and remove all persons and personal property from the spaces, such property being removed and stored in a public warehouse or elsewhere at LICENSEE's sole cost and expense. Any payments made by LICENSEE shall be credited proportionately to the amounts owed by LICENSEE under this Agreement. No entry by LICENSOR shall prevent LICENSOR from later terminating this Agreement by written notice.

(d) **Reversion**. Upon revocation or termination of this Agreement, all of LICENSEE's rights to use the Shared Use Facilities and the Exclusive Use Facilities at the AEC Property and LICENSOR's furnishings and equipment thereon, if any, shall revert to LICENSOR. Upon revocation or termination of this Agreement, LICENSOR shall recoup the full rights and benefits of use of the Shared Use Facilities and the Exclusive Use Facilities at the AEC Property.

Section 11. Dispute Resolution

Notwithstanding anything in this Agreement to the contrary, disputes between LICENSEE and LICENSOR regarding this Agreement, including the alleged violation, or misinterpretation of this Agreement shall be resolved using the dispute resolution process identified below:

1. The Party initiating the dispute resolution process shall prepare and send to the other Party a Notice of Dispute that shall include the following information: (i) the name, addresses and phone numbers of designated representatives of the Party (the designated representatives must be employees of LICENSEE or LICENSOR); (ii) a statement of the facts of the dispute, including all information regarding the Parties' prior attempts to resolve the dispute; (iii) the specific sections of this Agreement that are in dispute; and (iv) the specific resolution sought by the Party.
2. Within twenty (20) business days from receipt of the Notice of Dispute the representatives from LICENSEE shall meet with representatives from LICENSOR in an informal setting to attempt to resolve the dispute.

Section 12. Official Representatives

The official representative for LICENSOR shall be Norm Enfield, Ed.D., Superintendent or his designee. The official representative for LICENSEE shall be Kyle Farris, Senior Vice President of Operations or his designee.

Section 13. Assignment

LICENSEE shall not assign this Agreement or any rights, benefits, liabilities and obligations hereunder, to any person or business entity. Any attempt by LICENSEE to assign this Agreement shall automatically terminate the Agreement.

Section 14. Employees/Independent Contractors

For purposes of this License, all persons employed by LICENSEE in the performance of services and functions with respect to this License shall be deemed employees of LICENSEE and no LICENSEE employee shall be considered as an employee of the LICENSOR under the jurisdiction of LICENSOR, nor shall such LICENSEE employees earn or accrue any LICENSOR pension, civil service, or other status while an employee of the LICENSEE. LICENSEE shall have no authority to contract on behalf of LICENSOR. It is expressly understood and agreed by both parties hereto that LICENSEE, while engaged in carrying out and complying with any terms of this License, is not acting as an agent, officer, or employee of LICENSOR.

Section 15. Independent Status

This Agreement is by and between two independent entities and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association.

Section 16. Entire Agreement of Parties: Amendment

This License constitutes the entire understanding between the parties with respect to the subject matter thereof, superseding all negotiations, prior discussions and preliminary agreements made prior to the date hereof. The terms of this License shall not be altered in any way except in writing executed by both Parties.

Section 17. Legal Interpretation

The Parties expressly understand and agree that this License constitutes a non-exclusive license for LICENSEE's use of the Exclusive Use Facilities and the Shared Use Facilities at the AEC Property and LICENSEE agrees not to contest the validity of the form of this Agreement in any action or proceeding brought by LICENSEE against LICENSOR, or by LICENSOR against LICENSEE. LICENSEE acknowledges and agrees that a non-exclusive license is a valid form of agreement for LICENSEE's use of LICENSOR's AEC Property. This License shall be governed by the laws of the State of California. The Parties further agree any action or proceeding brought to enforce the terms and conditions of this Agreement shall be filed in the Superior Court of San Bernardino County, California. This License is not intended by the Parties, nor shall it be legally construed, to convey a leasehold, easement, or other interest in real property. Should either Party be compelled to institute legal or other proceedings against the other for or on account of the other Party's failure or refusal to perform or fulfill any of the covenants or conditions of this License on its part to be performed or fulfilled, the Parties agree that the legal rules and principles applicable to licenses shall govern such actions or proceedings.

Section 18. Taxes

LICENSEE shall be liable for any and all taxes which may be levied or assessed upon the AEC Property which are attributable to LICENSEE's use under this Agreement. LICENSEE, understands and agrees that in accepting this Agreement, LICENSEE may be subject to such possible taxes and that payment of any such tax by LICENSEE shall not reduce any Fee due to LICENSOR hereunder and that such tax shall be the sole liability of and be paid by LICENSEE.

Section 19. Other Provisions

(a) **Waiver**. The waiver by any Party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant,

condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.

(b) **Successors and Assigns.** This Agreement shall be binding upon and inure to the benefit of the Parties hereto and their respective heirs, legal representatives, successors, and assigns.

(c) **Counterparts.** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.

(d) **Captions.** The captions contained in this Agreement are for convenience only and shall not in any way thereof affect the meaning or interpretation hereof nor serve as evidence of the interpretation hereof, or of the intention of the Parties hereto.

(e) **Severability.** Should any provision of this Agreement be determined by a court of competent jurisdiction to be invalid, illegal, or unenforceable in any respect, such provision shall be severed, and the remaining provisions shall continue as valid, legal and enforceable.

(f) **Nondiscrimination.** In utilizing this License, LICENSEE shall not at any time discriminate against any person on the basis of actual or perceived disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, or any other characteristic that is contained in the definition of hate crimes set forth in Penal Code section 422.55, including immigration status.

(g) **Incorporation of Recitals and Exhibits.** The Recitals and Exhibits A, B, C, and D are attached hereto and incorporated herein by reference.

(h) **Scanned/Electronic Signatures.** This Agreement may be executed and electronically transmitted to any other party by PDF, which PDF shall be deemed to be, and utilized in all respects as, an original, wet-inked document.

(i) **Attorneys' Fees.** Each Party shall bear its own respective costs, expenses, and attorneys' fees in all matters or litigation concerning this Agreement.

Approved and ratified on August 15, 2024, by the Chino Valley Unified School District Board of Education by the following vote:

AYES: _____

NOES: _____

Abstentions: _____

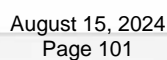
Norm Enfield Ed.D., Superintendent
Secretary of the Board of Education

DESCRIPTION OF PROPERTY

Legal Description: APNs #1030-041-02, 1030-041-02-W-000,
1030-041-02-W-001, 1030-041-02-W-002

Description: 15650 Pipeline Avenue in the City of Chino Hills

Alternative Education Center
15650 Pipeline Avenue, Chino Hills, CA



SPECTRUM CENTER INFORMATION FOR LICENSE AGREEMENT

I. SPECTRUM CENTER CONTACT INFORMATION

Executive Director/CEO

Name: _____

Cell Phone: _____

Office Phone: _____

E-mail: _____

On-Site Principal or Administrator Next in Charge

Name: _____

Cell Phone: _____

Office Phone: _____

E-mail: _____

On-Site Assistant Principal or Administrator Next in Charge

Name: _____

Cell Phone: _____

Office Phone: _____

E-mail: _____

II. SPECTRUM CENTER SCHOOL HOURS

Start of school: _____

End of school: _____

III. SPECTRUM CENTER HOLIDAYS/BREAKS

List of Holidays/Breaks: _____

**PROPOSED
SCHEDULE FOR USE OF SHARED SPACE
AT THE
ALTERNATIVE EDUCATION CENTER**

SHARED SPACE	SCHEDULE
MPR/Cafeteria/Kitchen	Spectrum Lunch: 12:00 PM – 12:30 PM
Staff Lounge	Spectrum Use as needed
Upper Playground	Spectrum PE: 8:25 AM – 11:55 AM Lunch: 12:00 PM – 12:30 PM PE: 1:30 PM – Dismissal CVLA 12:35 PM – 1:25 PM
Athletic Fields	Spectrum 8:25 AM – 11:55 AM Lunch: 12:00 PM – 12:30 PM 1:30 PM – Dismissal CVLA 12:35 PM – 1:25 PM
Paved Play-Space/Basketball Courts	Spectrum 8:25 AM – 11:55 AM Lunch: 12:00 PM – 12:30 PM 1:30 PM – Dismissal CVLA 12:35 PM – 1:25 PM
Restrooms in Buildings A, C, and G	Spectrum Use as needed

**PROPOSED
SCHEDULE FOR USE OF SHARED SPACE
AT THE
ALTERNATIVE EDUCATION CENTER**

SHARED SPACE	SCHEDULE
Sixty-nine (69) Parking Spaces in the Front and Back Parking Lots	Spectrum Use as needed
Common Hallways	Spectrum Use as needed
Covered Drop-off and Pick-up Area	<p><u>DROP-OFF</u> Spectrum 8:00 AM – 8:25 AM</p> <p><u>PICK-UP</u> Spectrum 2:15 PM – 2:35 PM</p>

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: August 15, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations

SUBJECT: GRANT OF EASEMENT TO SOUTHERN CALIFORNIA EDISON – YORBA AVENUE WAREHOUSE

=====

BACKGROUND

Grant of easement to Southern California Edison (SCE) is required for utility access and services on the Yorba Avenue warehouse, which was built by Xebec Building Company under the 66-year land lease for the new District office building.

This easement will convey right of way to construct, use, maintain, operate, alter, add to, repair, replace, reconstruct, inspect underground electrical supply systems and communication systems consisting of wires, underground conduits, cables, vaults, manholes, handholes, above ground enclosures, markers, and concrete pads, and other appurtenant fixtures and equipment necessary for distributing electrical energy and or transmitting intelligence and data and or communications in, on, over, under, across, and along that certain real property in the City of Chino, County of San Bernardino, State of California.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve Grant of Easement to Southern California Edison – Yorba Avenue Warehouse.

FISCAL IMPACT

None.

NE:GJS:cb

Grantor further grants, bargains, sells and conveys unto the Grantee the right of assignment, in whole or in part, to others, without limitation, and the right to apportion or divide in whatever manner Grantee deems desirable, any one or more, or all, of the easements and rights, including but not limited to all rights of access and ingress and egress granted to the Grantee by this Grant of Easement.

Grantor agrees for himself, his heirs and assigns, not to erect, place or maintain, nor to permit the erection, placement or maintenance of any building, planter boxes, earth fill or other structures except walls and fences on the above described real property. The Grantee, and its contractors, agents and employees, shall have the right to trim or cut tree roots as may endanger or interfere with said systems and shall have free access to said systems and every part thereof, at all times, for the purpose of exercising the rights herein granted; provided, however, that in making any excavation on said property of the Grantor, the Grantee shall make the same in such a manner as will cause the least injury to the surface of the ground around such excavation, and shall replace the earth so removed by it and restore the surface of the ground to as near the same condition as it was prior to such excavation as is practicable.

EXECUTED this _____ day of _____, 20____.

GRANTOR

CHINO VALLEY UNIFIED SCHOOL DISTRICT,
a California unified school district, a public school
district duly organized and validly existing under the
Constitution and Laws of the State of California

Signature

Print Name

Title

I, Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of _____)

On _____ before me, _____, a Notary Public, personally appeared

_____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (Seal)



RECORDING REQUESTED BY

SOUTHERN CALIFORNIA
EDISON

An EDISON INTERNATIONAL Company

WHEN RECORDED MAIL TO

SOUTHERN CALIFORNIA EDISON COMPANY

2 INNOVATION WAY, 2nd FLOOR
POMONA, CA 91768

Attn: Title and Real Estate Services

Mail Tax Statements to: N/A

SPACE ABOVE THIS LINE FOR RECORDER'S USE

SCE Doc. No.
**GRANT OF
EASEMENT**

DOCUMENTARY TRANSFER TAX \$ NONE VALUE AND CONSIDERATION LESS THAN \$100.00	DISTRICT Ontario	SERVICE ORDER TD1948669	SERIAL NO.	MAP SIZE
	GVM MT-3563-E APN 1019-441-13	APPROVED VEGETATION & LAND MANAGEMENT	BY SLS/CG	DATE 07/12/24
SIG. OF DECLARANT OR AGENT DETERMINING TAX	SCE Company FIRM NAME			

CHINO VALLEY UNIFIED SCHOOL DISTRICT, a California unified school district, a public school district duly organized and validly existing under the Constitution and Laws of the State of California (hereinafter referred to as "Grantor"), hereby grants to SOUTHERN CALIFORNIA EDISON COMPANY, a corporation, its successors and assigns (hereinafter referred to as "Grantee"), an easement and right of way to construct, use, maintain, operate, alter, add to, repair, replace, reconstruct, inspect and remove at any time and from time to time underground electrical supply systems and communication systems (hereinafter referred to as "systems"), consisting of wires, underground conduits, cables, vaults, manholes, handholes, and including above-ground enclosures, markers and concrete pads and other appurtenant fixtures and equipment necessary or useful for distributing electrical energy and for transmitting intelligence, data and/or communications (eg. through fiber optic cable), in, on, over, under, across and along that certain real property in the County of San Bernardino, State of California, described as follows:

THAT PORTION OF LOT 1 OF LOT LINE ADJUSTMENT NO. 2021-03, RECORDED JUNE 01, 2022 AS DOCUMENT NO. 2022-0201221, OF OFFICIAL RECORDS, BEING A PORTION OF LOTS 46 AND 51, IN SECTION 10, TOWNSHIP 2 SOUTH, RANGE 8 WEST, SAN BERNARDINO MERIDIAN, IN THE CITY OF CHINO, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, ACCORDING TO MAP OF SUBDIVISION OF PART OF RANCHO SANTA ANA DEL CHINO, AS PER MAP RECORDED IN BOOK 6, PAGE 15 OF MAPS, BOTH IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY, LYING EASTERLY OF THE FOLLOWING DESCRIBED LINE:

COMMENCING AT THE INTERSECTION OF THE NORTHERLY BOUNDARY OF SAID PARCEL 1, WITH THE WESTERLY LINE OF YORBA AVENUE, 33.00 FOOT HALF-WIDTH, AS SHOWN ON SAID LOT LINE ADJUSTMENT NO. 2021-03; THENCE ALONG SAID WESTERLY LINE, SOUTH 00°03'08" EAST 206.00 FEET TO THE **TRUE POINT OF BEGINNING** AND THE BEGINNING OF A NON-TANGENT CURVE CONCAVE SOUTHEASTERLY AND HAVING A RADIUS OF 15.50 FEET, A RADIAL LINE PASSING THROUGH SAID BEGINNING OF CURVE BEARS NORTH 28°59'27" WEST; THENCE SOUTHWESTERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 61°03'41" AN ARC DISTANCE OF 16.52 FEET; THENCE SOUTH 00°03'08" EAST 1.50 FEET; THENCE SOUTH 89°56'52" WEST 3.50 FEET; THENCE SOUTH 00°03'08" EAST 14.00 FEET; THENCE NORTH 89°56'52" EAST 3.00 FEET; THENCE SOUTH 00°03'08" EAST 10.50 FEET; THENCE SOUTH 89°56'52" WEST 6.00 FEET; THENCE SOUTH 00°03'08" EAST 10.00 FEET; THENCE NORTH 89°56'52" EAST 14.50 FEET TO THE **POINT OF TERMINUS** IN SAID WESTERLY LINE.

It is understood and agreed that the above description is approximate only, it being the intention of the Grantor(s) to grant an easement for said systems as constructed. The centerline of the easement shall be coincidental with the centerline of said systems as constructed in, on, over, under, across, and along the Grantor(s) property.

This legal description was prepared pursuant to Sec. 8730(c) of the Business & Professions Code.

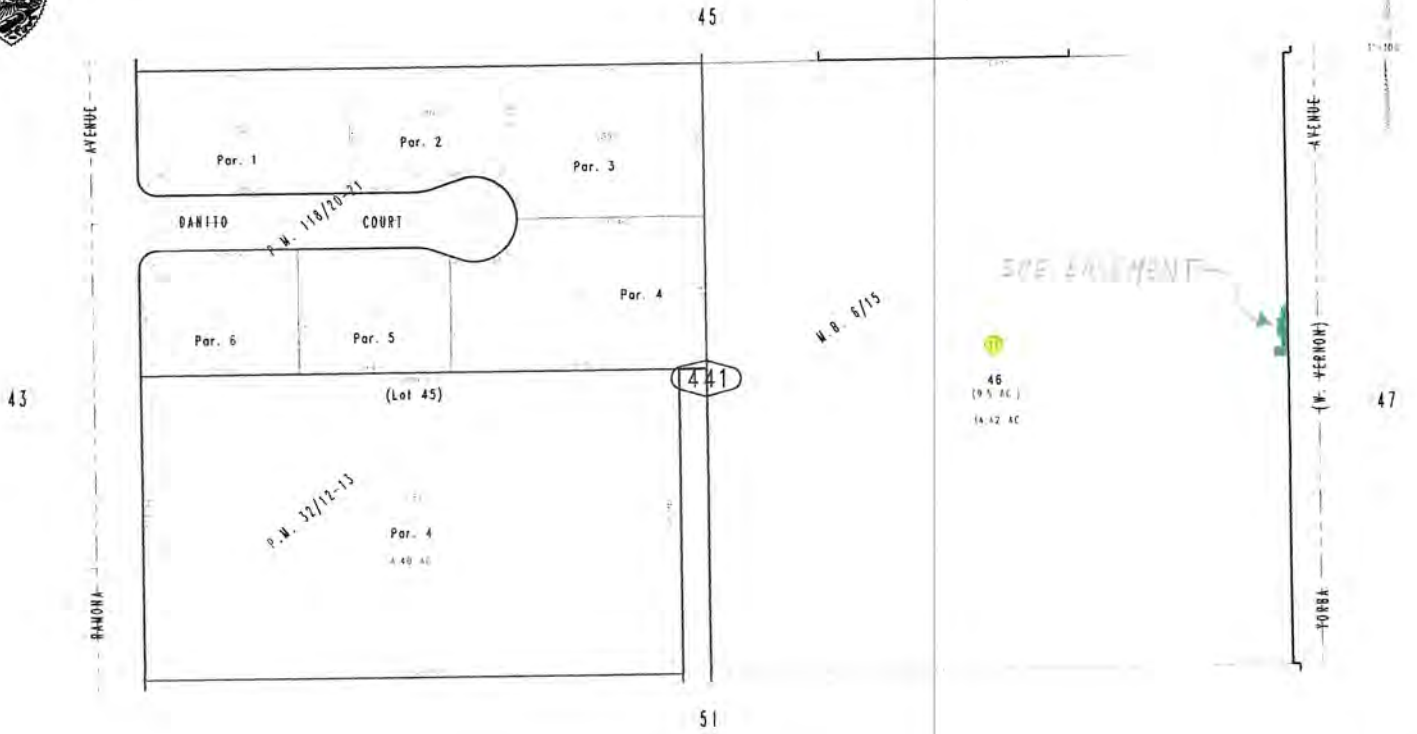
THIS MAP IS FOR THE PURPOSE
OF AD VALOREM TAXATION ONLY



Ptn. Rancho Santa Ana Del Chino, M.B. 6/15

City of Chino
Tax Rate Area
1001

1019 - 44



JAN. 1972

Ptn. S.E.1/4, Sec. 10
T.2S., R. 8W.

Assessor's Map
Book 1019 Page 44
San Bernardino County

REVISED
08/20/22 GW
11/07/22 NA

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: August 15, 2024
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Gregory J. Stachura, Asst. Supt., Facilities, Planning, and Operations
**SUBJECT: APPOINTMENT OF COMMUNITY MEMBERS TO THE MEASURE G
BOND CITIZENS' OVERSIGHT COMMITTEE**

=====

BACKGROUND

On November 8, 2016, voters within the Chino Valley Unified School District approved bond Measure G for the issuance and sale of general obligation bonds, the proceeds of which are to be used for school construction and improvements. Under the requirements of Proposition 39, on January 12, 2017, the Board of Education approved the establishment of an independent Measure G Bond Citizens' Oversight Committee (COC).

In May 2024, the District began seeking applicants via the Chino Champion and the District's website/social media platforms, to fill the following committee positions of members whose terms expired on June 30, 2024. These positions are At-Large Community Member and Parent/Guardian of a Child Enrolled in the District.

Three applications were received. The applications have been reviewed by District staff and it has been determined that the following applicants meet the qualifications required to serve on the COC in the vacant positions, with consideration to ensure equal representation from the cities that the District serves.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended that the Board of Education appoint the following community members to the Measure G Bond Citizens' Oversight Committee:

- Jeff Stevens, At-Large Community Member
- Kevin Lai, Parent/Guardian of a Child Enrolled in the District

FISCAL IMPACT

None.

NE:GJS:cb

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: August 15, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations

SUBJECT: NOTICE OF COMPLETION FOR BID NO. 22-23-35F, CHINO HS HAZARDOUS MATERIAL ABATEMENT AND DEMOLITION

=====

BACKGROUND

On July 20, 2023, the Board of Education awarded Bid No. 22-23-35F, Chino HS Hazardous Material Abatement and Demolition, to Resource Environmental, Inc.

Original Bid Amount	Approved Change Orders	Total Contract	5% Retention Amount
\$953,000.00	N/A	\$953,000.00	\$47,650.00

All contracted work was completed on June 30, 2024. Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Kamal Israil, DSA Inspector of Record, Bob Lavey, Architect, Frank Camacho, Project Manager, Sam Sousa, CVUSD Construction Coordinator; Beverly Beemer, Director and Gregory Stachura, Assistant Superintendent, Facilities, Planning, and Operations.

Staff recommends the approval of the Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Notice of Completion for Bid No. 22-23-35F, Chino HS Hazardous Material Abatement and Demolition.

FISCAL IMPACT

None.

NE:GJS:cb

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: August 15, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning and Operations

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR
BID NO. 23-24-01F, CHINO HS AQUATIC CENTER, GYMNASIUM
AND LOCKER MODERNIZATION, BP#2**

=====

BACKGROUND

On September 21, 2023, the Board of Education awarded Bid No. 23-24-01F, Chino HS Aquatic Center Gymnasium and Locker Modernization, BP#2, to Bogh Engineering, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1	Bogh Engineering, Inc.	(\$186,471.51)
	Bid Amount:	\$1,011,000.00
	Revised Total Project Amount:	\$824,528.49
	Retention Amount:	\$41,226.42

The change order resulted in a net decrease of \$186,471.51 to the construction cost and no days added to the contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on June 30, 2024.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Kamal Israil, DSA Inspector of Record; Bob Lavey, Architect; Frank Camacho, Construction Manager; Sam Sousa, Construction Coordinator; Beverly Beemer, Director, Planning; and Gregory Stachura, Assistant Superintendent, Facilities, Planning and Operations.

Staff recommends the approval of the Change Order and Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 23-24-01F, Chino HS Aquatic Center, Gymnasium, and Locker Modernization, BP#2.

FISCAL IMPACT

(\$186,471.51) to Measure G Fund 21.

NE:GJS:cb



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: 07/15/24 BID/ CUPCAA #: 23-24-01F ✓ Change Order #: 001
Project Title: Chino High School Aquatic Center, Gymnasium & Locker Modernization
Owner: Chino Valley Unified School District DSA Application #: 04-121770 & 04-121766 DSA File #: 36-H3
Architect: PBK Architects Contractor: Bogh Engineering (BP#2) ✓

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM
NO. 1: Description: Deductive Change Order for Unused Contract Allowances
Reason: Contract Complete
Document Ref:
Requested by: District
Change in Contract Sum: \$-186,471.51 ✓
Time Extension: None

ITEM
NO. 2: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

ITEM
NO. 3: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

ITEM
NO. 4: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

PROJECT SUMMARY

Location	Original Contract Amount	Previous Change Orders	This Change Order	Revised Amount
<hr/>				
<hr/>				
Totals:				

CONTRACT SUMMARY

The original contract amount was:	\$1,011,000.00 ✓
Previously approved change order amount(s):	\$0.00
The contract amount will be increased/decreased by this Change Order:	\$-186,471.51 ✓
The new contract amount including this change order will be:	\$824,528.49 ✓
The original contract completion date was:	06/30/2024
Previously approved Change Order for contract time:	0 days
The contract time will be increased by this Change Order:	0 days
The date of completion as a result of this Change Order is:	06/30/2024 ✓

APPROVED BY:

Russ Bogh		7.15.24
Contractor	Signature	Date
Kamal Israil		07/17/2024
DSA Inspector of Record (if applicable)	Signature	Date
Robert Lavey		07/18/2024
Architect / Engineer (if applicable)	Signature	Date
Frank Camacho		07/17/2024
Construction / Project Manager	Signature	Date
Authorized Department Head (if applicable)	Signature	Date
Director, Technology (if applicable)	Signature	Date
Samuel Sousa	Signature	Date
CVUSD Project Manager	Signature	Date
Director, Maintenance & Operations (if applicable)	Signature	Date
Beverly Beemer		7/23/24
Director, Planning (if applicable)	Signature	Date
Greg Stachura		7/24/24
Owner (Authorized Agent)	Signature	Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: August 15, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations

SUBJECT: NOTICE OF COMPLETION FOR BID NO. 23-24-01F, CHINO HS AQUATIC CENTER, GYMNASIUM, AND LOCKER MODERNIZATION, BP#3

=====

BACKGROUND

On September 21, 2023, the Board of Education awarded Bid No. 23-24-01F, Chino HS Aquatic Center, Gymnasium, and Locker Modernization, BP#3, to Spec Construction Co, Inc.

Original Bid Amount	Approved Change Orders	Total Contract	5% Retention Amount
\$1,236,000.00	N/A	\$1,236,000.00	\$61,800.00

All contracted work was completed on June 30, 2024. Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Kamal Israil, DSA Inspector of Record, Bob Lavey, Architect, Frank Camacho, Project Manager, Sam Sousa, CVUSD Construction Coordinator; Beverly Beemer, Director and Gregory Stachura, Assistant Superintendent, Facilities, Planning, and Operations.

Staff recommends the approval of the Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Notice of Completion for Bid No. 23-24-01F, Chino HS Aquatic Center, Gymnasium, and Locker Modernization, BP#3.

FISCAL IMPACT

None.

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: August 15, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning and Operations

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR
BID NO. 23-24-01F, CHINO HS AQUATIC CENTER, GYMNASIUM
AND LOCKER MODERNIZATION, BP#4**

=====

BACKGROUND

On September 21, 2023, the Board of Education awarded Bid No. 23-24-01F, Chino HS Aquatic Center Gymnasium and Locker Modernization, BP#4, to CABD Construction, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1	CABD Construction, Inc.	(\$110,992.31)
	Bid Amount:	\$830,000.00
	Revised Total Project Amount:	\$719,007.69
	Retention Amount:	\$35,950.38

The change order resulted in a net decrease of \$110,992.31 to the construction cost and no days added to the contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on June 30, 2024.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Kamal Israil, DSA Inspector of Record; Bob Lavey, Architect; Frank Camacho, Construction Manager; Sam Sousa, Construction Coordinator; Beverly Beemer, Director, Planning; and Gregory Stachura, Assistant Superintendent, Facilities, Planning and Operations.

Staff recommends the approval of the Change Order and Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 23-24-01F, Chino HS Aquatic Center, Gymnasium and Locker Modernization, BP#4.

FISCAL IMPACT

(\$110,992.31) to Measure G Fund 21.

NE:GJS:cb



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: 07/15/24 BID/ CUPCAA #: 23-24-01F Change Order #: 001
Project Title: Chino High School Aquatic Center, Gymnasium & Locker Modernization
Owner: Chino Valley Unified School District DSA Application #: 04-121770 & 04-121766 DSA File #: 36-H3
Architect: PBK Architects Contractor: CABD (BP#4)

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM
NO. 1: Description: Deductive Change Order for Unused Contract Allowances
Reason: Contract Complete
Document Ref:
Requested by: District
Change in Contract Sum: \$-110,992.31
Time Extension: None

ITEM
NO. 2: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

ITEM
NO. 3: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

ITEM
NO. 4: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

PROJECT SUMMARY

Location	Original Contract Amount	Previous Change Orders	This Change Order	Revised Amount
Totals:				

CONTRACT SUMMARY

The original contract amount was:	\$830,000.00 ✓
Previously approved change order amount(s):	\$0.00
The contract amount will be increased/decreased by this Change Order:	\$-110,992.31 ✓
The new contract amount including this change order will be:	\$719,007.69 ✓
The original contract completion date was:	06/30/2024
Previously approved Change Order for contract time:	0 days
The contract time will be increased by this Change Order:	0 days
The date of completion as a result of this Change Order is:	06/30/2024

APPROVED BY:

Artem Mkrtchyan Contractor	 Signature	7/17/2024 Date
Kamal Israil DSA Inspector of Record (if applicable)	 Signature	07/17/2024 Date
Robert Lavey Architect / Engineer (if applicable)	 Signature	07/18/2024 Date
Frank Camacho Construction / Project Manager	 Signature	07/17/2024 Date
Authorized Department Head (if applicable)	Signature	Date
Director, Technology (if applicable)	Signature	Date
Samuel Sousa CVUSD Project Manager	Signature	Date
Director, Maintenance & Operations (if applicable)	Signature	Date
Beverly Beemer Director, Planning (if applicable)	 Signature	7/23/24 Date
Greg Stachura Owner (Authorized Agent)	 Signature	7/24/24 Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: August 15, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning and Operations

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR
BID NO. 23-24-01F, CHINO HS AQUATIC CENTER, GYMNASIUM,
AND LOCKER MODERNIZATION, BP#5**

=====

BACKGROUND

On September 21, 2023, the Board of Education awarded Bid No. 23-24-01F, Chino HS Aquatic Center, Gymnasium, and Locker Modernization, BP#5, to Star Hardware, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1	Star Hardware, Inc.	(\$72,398.14)
Bid Amount:		\$439,000.00
Revised Total Project Amount:		\$366,601.86
Retention Amount:		\$18,330.09

The change order resulted in a net decrease of \$72,398.14 to the construction cost and no days added to the contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on June 30, 2024.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Kamal Israil, DSA Inspector of Record; Bob Lavey, Architect; Frank Camacho, Construction Manager; Sam Sousa, Construction Coordinator; Beverly Beemer, Director, Planning; and Gregory Stachura, Assistant Superintendent, Facilities, Planning and Operations.

Staff recommends the approval of the Change Order and Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 23-24-01F, Chino HS Aquatic Center, Gymnasium, and Locker Modernization, BP#5.

FISCAL IMPACT

(\$72,398.14) to Measure G Fund 21.

NE:GJS:cb



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: 07/15/24 BID/ CUPCCAA #: 23-24-01F Change Order #: 001
Project Title: Chino High School Aquatic Center, Gymnasium & Locker Modernization
Owner: Chino Valley Unified School District DSA Application #: 04-121770 / 04-121766 DSA File #: 36-H3
Architect: PBK Architects Contractor: Star Hardware (BP#5)

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM
NO. 1: Description: Deductive Change Order for Unused Contract Allowances
Reason: Contract Complete
Document Ref:
Requested by: District
Change in Contract Sum: \$-72,398.14
Time Extension: None

ITEM
NO. 2: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

ITEM
NO. 3: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

ITEM
NO. 4: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

PROJECT SUMMARY

Location	Original Contract Amount	Previous Change Orders	This Change Order	Revised Amount
Totals:				

CONTRACT SUMMARY

The original contract amount was: \$439,000.00 ✓

Previously approved change order amount(s): \$0.00

The contract amount will be increased/decreased by this Change Order: \$-72,398.14 ✓

The new contract amount including this change order will be: \$366,601.86 ✓

The original contract completion date was: 06/30/2024

Previously approved Change Order for contract time: 0 days

The contract time will be increased by this Change Order: 0 days

The date of completion as a result of this Change Order is: 06/30/2024

APPROVED BY:

<u>Carlos Reynoso</u> Contractor	 Signature	<u>7-17-2024</u> Date
<u>Kamal Israil</u> DSA Inspector of Record (if applicable)	 Signature	<u>07/17/2024</u> Date
<u>Robert Lavey</u> Architect / Engineer (if applicable)	 Signature	<u>07/18/2024</u> Date
<u>Frank Camacho</u> Construction / Project Manager	 Signature	<u>07/17/2024</u> Date
<u>Authorized Department Head (if applicable)</u>	Signature	Date
<u>Director, Technology (if applicable)</u>	Signature	Date
<u>Samuel Sousa</u> CVUSD Project Manager	Signature	Date
<u>Director, Maintenance & Operations (if applicable)</u>	Signature	Date
<u>Beverly Beemer</u> Director, Planning (if applicable)	 Signature	<u>7/23/24</u> Date
<u>Greg Stachura</u> Owner (Authorized Agent)	 Signature	<u>7/24/24</u> Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: August 15, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning and Operations

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR
BID NO. 23-24-01F, CHINO HS AQUATIC CENTER, GYMNASIUM,
AND LOCKER MODERNIZATION, BP#6**

=====

BACKGROUND

On September 21, 2023, the Board of Education awarded Bid No. 23-24-01F, Chino HS Aquatic Center, Gymnasium, and Locker Modernization, BP#6, to Floored Tile & Stone. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1	Floored Tile & Stone	(\$78,972.21)
Bid Amount:		\$259,500.00
Revised Total Project Amount:		\$180,527.79
Retention Amount:		\$9,026.39

The change order resulted in a net decrease of \$78,972.21 to the construction cost and no days added to the contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on June 30, 2024.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Kamal Israil, DSA Inspector of Record; Bob Lavey, Architect; Frank Camacho, Construction Manager; Sam Sousa, Construction Coordinator; Beverly Beemer, Director, Planning; and Gregory Stachura, Assistant Superintendent, Facilities, Planning and Operations.

Staff recommends the approval of the Change Order and Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 23-24-01F, Chino HS Aquatic Center, Gymnasium, and Locker Modernization, BP#6.

FISCAL IMPACT

(\$78,972.21) to Measure G Fund 21.

NE:GJS:cb



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: 07/15/24 BID/ CUPCAA #: 23-24-01F Change Order #: 001
Project Title: Chino High School Aquatic Center, Gymnasium & Locker Modernization
Owner: Chino Valley Unified School District DSA Application #: 04-121770 & 04-121766 DSA File #: 36-H3
Architect: PBK Architects Contractor: Floored Tile & Stone (BP#6)

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM
NO. 1: Description: Deductive Change Order for Unused Contract Allowances
Reason: Contract Complete
Document Ref:
Requested by: District
Change in Contract Sum: \$-78,972.21
Time Extension: None

ITEM
NO. 2: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

ITEM
NO. 3: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

ITEM
NO. 4: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

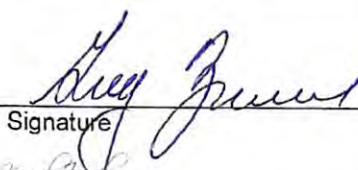
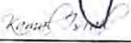



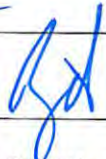
PROJECT SUMMARY

Location	Original Contract Amount	Previous Change Orders	This Change Order	Revised Amount
Totals:				

CONTRACT SUMMARY

The original contract amount was:	\$259,500.00 ✓
Previously approved change order amount(s):	\$0.00
The contract amount will be increased/decreased by this Change Order:	\$-78,972.21 ✓
The new contract amount including this change order will be:	\$180,527.79 ✓
The original contract completion date was:	06/30/2024
Previously approved Change Order for contract time:	0 days
The contract time will be increased by this Change Order:	0 days
The date of completion as a result of this Change Order is:	06/30/2024

APPROVED BY:

Greg Zwerner Contractor	 Signature	7/17/24 Date
Kamal Israil DSA Inspector of Record (if applicable)	 Signature	07/17/2024 Date
Robert Lavey Architect / Engineer (if applicable)	 Signature	07/18/2024 Date
Frank Camacho Construction / Project Manager	 Signature	07/17/2024 Date
Authorized Department Head (if applicable)	Signature	Date
Director, Technology (if applicable)	Signature	Date
Samuel Sousa CVUSD Project Manager	Signature	Date
Director, Maintenance & Operations (if applicable)	Signature	Date
Beverly Beemer Director, Planning (if applicable)	 Signature	7/23/24 Date
Greg Stachura Owner (Authorized Agent)	 Signature	7/24/24 Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: August 15, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning and Operations

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR
BID NO. 23-24-01F, CHINO HS AQUATIC CENTER, GYMNASIUM,
AND LOCKER MODERNIZATION, BP#7**

=====

BACKGROUND

On September 21, 2023, the Board of Education awarded Bid No. 23-24-01F, Chino HS Aquatic Center, Gymnasium, and Locker Modernization, BP#7, to AJ Fistes Company. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1	AJ Fistes Company	(\$63,793.64)
	Bid Amount:	\$309,147.00
	Revised Total Project Amount:	\$245,353.36
	Retention Amount:	\$12,267.67

The change order resulted in a net decrease of \$63,793.64 to the construction cost and no days added to the contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on June 30, 2024.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Kamal Israil, DSA Inspector of Record; Bob Lavey, Architect; Frank Camacho, Construction Manager; Sam Sousa, Construction Coordinator; Beverly Beemer, Director, Planning; and Gregory Stachura, Assistant Superintendent, Facilities, Planning and Operations.

Staff recommends the approval of the Change Order and Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 23-24-01F, Chino HS Aquatic Center, Gymnasium, and Locker Modernization, BP#7.

FISCAL IMPACT

(\$63,793.64) to Measure G Fund 21.

NE:GJS:cb



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: 07/15/24 BID/ CUPCAA #: 23-24-01F Change Order #: 001
Project Title: Chino High School Aquatic Center, Gymnasium & Locker Modernization
Owner: Chino Valley Unified School District DSA Application #: 04-121770 & 04-121766 DSA File #: 36-H3
Architect: PBK Architects Contractor: AJ Fistes (BP#7)

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM
NO. 1: Description: Deductive Change Order for Unused Contract Allowances
Reason: Contract Complete
Document Ref:
Requested by: District
Change in Contract Sum: \$-63,793.64
Time Extension: None

ITEM
NO. 2: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

ITEM
NO. 3: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

ITEM
NO. 4: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

PROJECT SUMMARY

Location	Original Contract Amount	Previous Change Orders	This Change Order	Revised Amount
Totals:				

CONTRACT SUMMARY

The original contract amount was:	\$309,147.00 ✓
Previously approved change order amount(s):	\$0.00
The contract amount will be increased/decreased by this Change Order:	\$-63,793.64 ✓
The new contract amount including this change order will be:	\$245,353.36 ✓
The original contract completion date was:	06/30/2024
Previously approved Change Order for contract time:	0 days
The contract time will be increased by this Change Order:	0 days
The date of completion as a result of this Change Order is:	06/30/2024

APPROVED BY:

Jake Fistes Contractor		7.17.2024
Kamal Israil DSA Inspector of Record (if applicable)		07/17/2024
Robert Lavey Architect / Engineer (if applicable)		07/18/2024
Frank Camacho Construction / Project Manager		07/17/2024
Authorized Department Head (if applicable)		
Director, Technology (if applicable)		
Samuel Sousa CVUSD Project Manager		
Director, Maintenance & Operations (if applicable)		
Beverly Beemer Director, Planning (if applicable)		7/23/24
Greg Stachura Owner (Authorized Agent)		7/24/24

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: August 15, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning and Operations

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR
BID NO. 23-24-01F, CHINO HS AQUATIC CENTER, GYMNASIUM,
AND LOCKER MODERNIZATION, BP#8**

=====

BACKGROUND

On September 21, 2023, the Board of Education awarded Bid No. 23-24-01F, Chino HS Aquatic Center, Gymnasium, and Locker Modernization, BP#8, to Bogh Engineering, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1	Bogh Engineering, Inc.	(\$11,424.00)
Bid Amount:		\$1,927,000.00
Revised Total Project Amount:		\$1,915,576.00
Retention Amount:		\$95,778.80

The change order resulted in a net decrease of \$11,424.00 to the construction cost and no days added to the contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on June 30, 2024.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Kamal Israil, DSA Inspector of Record; Bob Lavey, Architect; Frank Camacho, Construction Manager; Sam Sousa, Construction Coordinator; Beverly Beemer, Director, Planning; and Gregory Stachura, Assistant Superintendent, Facilities, Planning and Operations.

Staff recommends the approval of the Change Order and Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 23-24-01F, Chino HS Aquatic Center, Gymnasium, and Locker Modernization, BP#8.

FISCAL IMPACT

(\$11,424.00) to Measure G Fund 21.

NE:GJS:cb



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: 07/15/24 BID/ CUPCAA #: 23-24-01F Change Order #: 001
Project Title: Chino High School Aquatic Center, Gymnasium & Locker Modernization
Owner: Chino Valley Unified School District DSA Application #: 04-121770 & 04-121766 DSA File #: 36-H3
Architect: PBK Architects Contractor: Bogh Engineering (BP#8)

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM
NO. 1: Description: Deductive Change Order for Unused Contract Allowances
Reason: Contract Complete
Document Ref:
Requested by: District
Change in Contract Sum: \$-11,424.00
Time Extension: None

ITEM
NO. 2: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

ITEM
NO. 3: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

ITEM
NO. 4: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

PROJECT SUMMARY

Location	Original Contract Amount	Previous Change Orders	This Change Order	Revised Amount
Totals:				

CONTRACT SUMMARY

The original contract amount was: \$1,927,000.00 ✓

Previously approved change order amount(s): \$0.00

The contract amount will be increased/decreased by this Change Order: \$-11,424.00 ✓

The new contract amount including this change order will be: \$1,915,576.00 ✓

The original contract completion date was: 06/30/2024

Previously approved Change Order for contract time: 0 days

The contract time will be increased by this Change Order: 0 days

The date of completion as a result of this Change Order is: 06/30/2024

APPROVED BY:

Russ Bogh		<u>7/17/24</u>
Contractor	Signature	Date
Kamal Israil		<u>07/17/2024</u>
DSA Inspector of Record (if applicable)	Signature	Date
Robert Lavey		<u>07/18/2024</u>
Architect / Engineer (if applicable)	Signature	Date
Frank Camacho		<u>07/17/2024</u>
Construction / Project Manager	Signature	Date
Authorized Department Head (if applicable)	Signature	Date
Director, Technology (if applicable)	Signature	Date
Samuel Sousa	Signature	Date
CVUSD Project Manager	Signature	Date
Director, Maintenance & Operations (if applicable)	Signature	Date
Beverly Beemer		<u>7/23/24</u>
Director, Planning (if applicable)	Signature	Date
Greg Stachura		<u>7/24/24</u>
Owner (Authorized Agent)	Signature	Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: August 15, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning and Operations

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR
BID NO. 23-24-01F, CHINO HS AQUATIC CENTER, GYMNASIUM,
AND LOCKER MODERNIZATION, BP#9**

=====

BACKGROUND

On September 21, 2023, the Board of Education awarded Bid No. 23-24-01F, Chino HS Aquatic Center, Gymnasium, and Locker Modernization, BP#9, to JPI Development Group, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1	JPI Development Group, Inc.	(\$70,993.24)
	Bid Amount:	\$753,000.00
	Revised Total Project Amount:	\$682,006.76
	Retention Amount:	\$34,100.34

The change order resulted in a net decrease of \$70,993.24 to the construction cost and no days added to the contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on June 30, 2024.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Kamal Israil, DSA Inspector of Record; Bob Lavey, Architect; Frank Camacho, Construction Manager; Sam Sousa, Construction Coordinator; Beverly Beemer, Director, Planning; and Gregory Stachura, Assistant Superintendent, Facilities, Planning and Operations.

Staff recommends the approval of the Change Order and Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 23-24-01F, Chino HS Aquatic Center, Gymnasium, and Locker Modernization, BP#9.

FISCAL IMPACT

(\$70,993.24) to Measure G Fund 21.

NE:GJS:cb



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: 07/15/24 BID/ CUPCCAA #: 23-24-01F Change Order #: 001
Project Title: Chino High School Aquatic Center, Gymnasium & Locker Modernization
Owner: Chino Valley Unified School District DSA Application #: 04-121770 & 04-121766 DSA File #: 36-H3
Architect: PBK Architects Contractor: JPI Development Group (BP#9)

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM
NO. 1: Description: Deductive Change Order for Unused Contract Allowances
Reason: Contract Complete
Document Ref:
Requested by: District
Change in Contract Sum: \$-70,993.24
Time Extension: None

ITEM
NO. 2: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

ITEM
NO. 3: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

ITEM
NO. 4: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

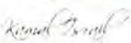



PROJECT SUMMARY

Location	Original Contract Amount	Previous Change Orders	This Change Order	Revised Amount
Totals:				

CONTRACT SUMMARY

The original contract amount was:	\$753,000.00 ✓
Previously approved change order amount(s):	\$0.00
The contract amount will be increased/decreased by this Change Order:	\$-70,993.24 ✓
The new contract amount including this change order will be:	\$682,006.76 ✓
The original contract completion date was:	06/30/2024
Previously approved Change Order for contract time:	0 days
The contract time will be increased by this Change Order:	0 days
The date of completion as a result of this Change Order is:	06/30/2024

APPROVED BY:

Brad Janikowski		7/17/24
Contractor	Signature	Date
Kamal Israil		07/17/2024
DSA Inspector of Record (if applicable)	Signature	Date
Robert Lavey		07/18/2024
Architect / Engineer (if applicable)	Signature	Date
Frank Camacho		07/17/2024
Construction / Project Manager	Signature	Date
Authorized Department Head (if applicable)	Signature	Date
Director, Technology (if applicable)	Signature	Date
Samuel Sousa	Signature	Date
CVUSD Project Manager	Signature	Date
Director, Maintenance & Operations (if applicable)	Signature	Date
Beverly Beemer		7/23/24
Director, Planning (if applicable)	Signature	Date
Greg Stachura		7/24/24
Owner (Authorized Agent)	Signature	Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: August 15, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning and Operations

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR
BID NO. 23-24-01F, CHINO HS AQUATIC CENTER, GYMNASIUM,
AND LOCKER MODERNIZATION, BP#10**

=====

BACKGROUND

On September 21, 2023, the Board of Education awarded Bid No. 23-24-01F, Chino HS Aquatic Center, Gymnasium, and Locker Modernization, BP#10, to Condor, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1	Condor, Inc.	(\$183,688.00)
Bid Amount:		\$3,098,000.00
Revised Total Project Amount:		\$2,914,312.00
Retention Amount:		\$145,715.60

The change order resulted in a net decrease of \$183,688.00 to the construction cost and no days added to the contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on June 30, 2024.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Kamal Israil, DSA Inspector of Record; Bob Lavey, Architect; Frank Camacho, Construction Manager; Sam Sousa, Construction Coordinator; Beverly Beemer, Director, Planning; and Gregory Stachura, Assistant Superintendent, Facilities, Planning and Operations.

Staff recommends the approval of the Change Order and Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 23-24-01F, Chino HS Aquatic Center, Gymnasium, and Locker Modernization, BP#10.

FISCAL IMPACT

(\$183,688.00) to Measure G Fund 21.

NE:GJS:cb



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: 07/15/24 BID/ CUPCCAA #: 23-24-01F Change Order #: 001
Project Title: Chino High School Aquatic Center, Gymnasium & Locker Modernization
Owner: Chino Valley Unified School District DSA Application #: 04-121770 & 04-121766 DSA File #: 36-H3
Architect: PBK Architects Contractor: Condor (BP#10)

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM
NO. 1: Description: Deductive Change Order for Unused Contract Allowances
Reason: Contract Complete
Document Ref:
Requested by: District
Change in Contract Sum: \$-183,688.00
Time Extension: None

ITEM
NO. 2: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

ITEM
NO. 3: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

ITEM
NO. 4: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

PROJECT SUMMARY

Location	Original Contract Amount	Previous Change Orders	This Change Order	Revised Amount
Totals:				

CONTRACT SUMMARY

The original contract amount was:	\$3,098,000.00 ✓
Previously approved change order amount(s):	\$0.00
The contract amount will be increased/decreased by this Change Order:	\$-183,688.00 ✓
The new contract amount including this change order will be:	\$2,914,312.00 ✓
The original contract completion date was:	06/30/2024
Previously approved Change Order for contract time:	0 days
The contract time will be increased by this Change Order:	0 days
The date of completion as a result of this Change Order is:	06/30/2024

APPROVED BY:

Earl Weiss		7/17/2024
Contractor	Signature	Date
Kamal Israil		07/17/2024
DSA Inspector of Record (if applicable)	Signature	Date
Robert Lavey		07/18/2024
Architect / Engineer (if applicable)	Signature	Date
Frank Camacho		07/17/2024
Construction / Project Manager	Signature	Date
	07/17/2024	
Authorized Department Head (if applicable)	Signature	Date
Director, Technology (if applicable)	Signature	Date
Samuel Sousa	Signature	Date
CVUSD Project Manager		
Director, Maintenance & Operations (if applicable)	Signature	Date
Beverly Beemer		7/22/24
Director, Planning (if applicable)	Signature	Date
Greg Stachura		7/24/24
Owner (Authorized Agent)	Signature	Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: August 15, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations

SUBJECT: NOTICE OF COMPLETION FOR BID NO. 23-24-01F, CHINO HS AQUATIC CENTER, GYMNASIUM, AND LOCKER MODERNIZATION, BP#11

=====

BACKGROUND

On September 21, 2023, the Board of Education awarded Bid No. 23-24-01F, Chino HS Aquatic Center, Gymnasium, and Locker Modernization, BP#11, to JPI Development Group, Inc.

Original Bid Amount	Approved Change Orders	Total Contract	5% Retention Amount
\$542,000.00	N/A	\$542,000.00	\$27,100.00

All contracted work was completed on June 30, 2024. Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Kamal Israil, DSA Inspector of Record, Bob Lavey, Architect, Frank Camacho, Project Manager, Sam Sousa, CVUSD Construction Coordinator; Beverly Beemer, Director and Gregory Stachura, Assistant Superintendent, Facilities, Planning, and Operations.

Staff recommends the approval of the Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Notice of Completion for Bid No. 23-24-01F, Chino HS Aquatic Center, Gymnasium, and Locker Modernization, BP#11.

FISCAL IMPACT

None.

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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Humility • Civility • Service

DATE: August 15, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning and Operations

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR
BID NO. 23-24-01F, CHINO HS AQUATIC CENTER, GYMNASIUM,
AND LOCKER MODERNIZATION, BP#12**

=====

BACKGROUND

On September 21, 2023, the Board of Education awarded Bid No. 23-24-01F, Chino HS Aquatic Center, Gymnasium, and Locker Modernization, BP#12, to ACH Mechanical Contractors, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1	ACH Mechanical Contractors, Inc.	(\$214,767.44)
	Bid Amount:	\$1,086,000.00
	Revised Total Project Amount:	\$871,232.56
	Retention Amount:	\$43,561.63

The change order resulted in a net decrease of \$214,767.44 to the construction cost and no days added to the contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on June 30, 2024.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Kamal Israil, DSA Inspector of Record; Bob Lavey, Architect; Frank Camacho, Construction Manager; Sam Sousa, Construction Coordinator; Beverly Beemer, Director, Planning; and Gregory Stachura, Assistant Superintendent, Facilities, Planning and Operations.

Staff recommends the approval of the Change Order and Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 23-24-01F, Chino HS Aquatic Center, Gymnasium, and Locker Modernization, BP#12.

FISCAL IMPACT

(\$214,767.44) to Measure G Fund 21.

NE:GJS:cb



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: 07/15/24 BID/ CUPCAA #: 23-24-01F Change Order #: 001
Project Title: Chino High School Aquatic Center, Gymnasium & Locker Modernization
Owner: Chino Valley Unified School District DSA Application #: 04-121770 & 04-121766 DSA File #: 36-H3
Architect: PBK Architects Contractor: ACH Mechanical (BP#12)

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM
NO. 1: Description: Deductive Change Order for Unused Contract Allowances
Reason: Contract Complete
Document Ref:
Requested by: District
Change in Contract Sum: \$-214,767.44
Time Extension: None

ITEM
NO. 2: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

ITEM
NO. 3: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

ITEM
NO. 4: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

PROJECT SUMMARY

Location	Original Contract Amount	Previous Change Orders	This Change Order	Revised Amount
Totals:				

CONTRACT SUMMARY

The original contract amount was:	\$1,086,000.00
Previously approved change order amount(s):	\$0.00
The contract amount will be increased/decreased by this Change Order:	\$-214,767.44
The new contract amount including this change order will be:	\$871,232.56
The original contract completion date was:	06/30/2024
Previously approved Change Order for contract time:	0 days
The contract time will be increased by this Change Order:	0 days
The date of completion as a result of this Change Order is:	06/30/2024

APPROVED BY:

Hector Vargas		07/17/24
Contractor	Signature	Date
Kamal Israil		07/17/2024
DSA Inspector of Record (if applicable)	Signature	Date
Robert Lavey		07/18/2024
Architect / Engineer (if applicable)	Signature	Date
Frank Camacho		07/17/2024
Construction / Project Manager	Signature	Date
Authorized Department Head (if applicable)	Signature	Date
Director, Technology (if applicable)	Signature	Date
Samuel Sousa	Signature	Date
CVUSD Project Manager	Signature	Date
Director, Maintenance & Operations (if applicable)	Signature	Date
Beverly Beemer		7/23/24
Director, Planning (if applicable)	Signature	Date
Greg Stachura		7/24/24
Owner (Authorized Agent)	Signature	Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: August 15, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning and Operations

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR
BID NO. 23-24-01F, CHINO HS AQUATIC CENTER, GYMNASIUM,
AND LOCKER MODERNIZATION, BP#13**

=====

BACKGROUND

On September 21, 2023, the Board of Education awarded Bid No. 23-24-01F, Chino HS Aquatic Center, Gymnasium, and Locker Modernization, BP#13, to Southern California West Coast Electric, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1	Southern California West Coast Electric, Inc.	(\$82,221.92)
	Bid Amount:	\$1,619,615.00
	Revised Total Project Amount:	\$1,537,393.08
	Retention Amount:	\$76,869.65

The change order resulted in a net decrease of \$82,221.92 to the construction cost and no days added to the contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on June 30, 2024.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Kamal Israil, DSA Inspector of Record; Bob Lavey, Architect; Frank Camacho, Construction Manager; Sam Sousa, Construction Coordinator; Beverly Beemer, Director, Planning; and Gregory Stachura, Assistant Superintendent, Facilities, Planning and Operations.

Staff recommends the approval of the Change Order and Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 23-24-01F, Chino HS Aquatic Center, Gymnasium, and Locker Modernization, BP#13.

FISCAL IMPACT

(\$82,221.92) to Measure G Fund 21.

NE:GJS:cb



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: 07/15/24 BID/ CUPCAA #: 23-24-01F Change Order #: 001
Project Title: Chino High School Aquatic Center, Gymnasium & Locker Modernization
Owner: Chino Valley Unified School District DSA Application #: 04-121770 / 04-121766 DSA File #: 36-H3
Architect: PBK Architects Contractor: Southern California West Coast Electric (BP#13)

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM
NO. 1: Description: Deductive Change Order for Unused Contract Allowances
Reason: Contract Complete
Document Ref:
Requested by: District
Change in Contract Sum: \$-82,221.92
Time Extension: None

ITEM
NO. 2: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

ITEM
NO. 3: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

ITEM
NO. 4: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

PROJECT SUMMARY

Location	Original Contract Amount	Previous Change Orders	This Change Order	Revised Amount
Totals:				

CONTRACT SUMMARY

The original contract amount was:	\$1,619,615.00 ✓
Previously approved change order amount(s):	\$0.00
The contract amount will be increased/decreased by this Change Order:	\$-82,221.92 ✓
The new contract amount including this change order will be:	\$1,537,393.08
The original contract completion date was:	06/30/2024
Previously approved Change Order for contract time:	0 days
The contract time will be increased by this Change Order:	0 days
The date of completion as a result of this Change Order is:	06/30/2024

APPROVED BY:

Andrew Birchard		7/17/2024
Contractor	Signature	Date
Kamal Israil		07/17/2024
DSA Inspector of Record (if applicable)	Signature	Date
Robert Lavey		07/18/2024
Architect / Engineer (if applicable)	Signature	Date
Frank Camacho		07/17/2024
Construction / Project Manager	Signature	Date
Authorized Department Head (if applicable)	Signature	Date
Director, Technology (if applicable)	Signature	Date
Samuel Sousa	Signature	Date
CVUSD Project Manager	Signature	Date
Director, Maintenance & Operations (if applicable)	Signature	Date
Beverly Beemer		7/23/24
Director, Planning (if applicable)	Signature	Date
Greg Stachura		7/24/24
Owner (Authorized Agent)	Signature	Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: August 15, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning and Operations

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR
BID NO. 23-24-01F, CHINO HS AQUATIC CENTER, GYMNASIUM,
AND LOCKER MODERNIZATION, BP#14**

=====

BACKGROUND

On September 21, 2023, the Board of Education awarded Bid No. 23-24-01F, Chino HS Aquatic Center, Gymnasium, and Locker Modernization, BP#14, to Southern California Landscape, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1	Southern California Landscape, Inc.	(\$31,685.03)
	Bid Amount:	\$716,000.00
	Revised Total Project Amount:	\$684,314.97
	Retention Amount:	\$34,215.75

The change order resulted in a net decrease of \$31,685.03 to the construction cost and no days added to the contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on June 30, 2024.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Kamal Israil, DSA Inspector of Record; Bob Lavey, Architect; Frank Camacho, Construction Manager; Sam Sousa, Construction Coordinator; Beverly Beemer, Director, Planning; and Gregory Stachura, Assistant Superintendent, Facilities, Planning and Operations.

Staff recommends the approval of the Change Order and Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 23-24-01F, Chino HS Aquatic Center, Gymnasium, and Locker Modernization, BP#14.

FISCAL IMPACT

(\$31,685.03) to Measure G Fund 21.

NE:GJS:cb



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: 07/15/24 BID/ CUPCAA #: 23-24-01F Change Order #: 001
Project Title: Chino High School Aquatic Center, Gymnasium & Locker Modernization
Owner: Chino Valley Unified School District DSA Application #: 04-121770 & 04-121766 DSA File #: 36-H3
Architect: PBK Architects Contractor: Southern California Landscape (BP#14)

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM
NO. 1: Description: Deductive Change Order for Unused Contract Allowances
Reason: Contract Complete
Document Ref:
Requested by: District
Change in Contract Sum: \$-31,685.03
Time Extension: None

ITEM
NO. 2: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

ITEM
NO. 3: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

ITEM
NO. 4: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

PROJECT SUMMARY

Location	Original Contract Amount	Previous Change Orders	This Change Order	Revised Amount
Totals:				

CONTRACT SUMMARY

The original contract amount was:	\$716,000.00 ✓
Previously approved change order amount(s):	\$0.00
The contract amount will be increased/decreased by this Change Order:	\$-31,685.03 ✓
The new contract amount including this change order will be:	\$684,314.97 ✓
The original contract completion date was:	06/30/2024
Previously approved Change Order for contract time:	0 days
The contract time will be increased by this Change Order:	0 days
The date of completion as a result of this Change Order is:	06/30/2024

APPROVED BY:

Ron Lyon		7/17/24
Contractor	Signature	Date
Kamal Israil		07/17/2024
DSA Inspector of Record (if applicable)	Signature	Date
Robert Lavey		07/18/2024
Architect / Engineer (if applicable)	Signature	Date
Frank Camacho		07/17/2024
Construction / Project Manager	Signature	Date
Authorized Department Head (if applicable)	Signature	Date
Director, Technology (if applicable)	Signature	Date
Samuel Sousa	Signature	Date
CVUSD Project Manager	Signature	Date
Director, Maintenance & Operations (if applicable)	Signature	Date
Beverly Beemer		7/23/24
Director, Planning (if applicable)	Signature	Date
Greg Stachura		7/24/24
Owner (Authorized Agent)	Signature	Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: August 15, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning and Operations

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR
BID NO. 23-24-01F, CHINO HS AQUATIC CENTER, GYMNASIUM,
AND LOCKER MODERNIZATION, BP#15**

=====

BACKGROUND

On September 21, 2023, the Board of Education awarded Bid No. 23-24-01F, Chino HS Aquatic Center, Gymnasium, and Locker Modernization, BP#15, to Econo Fence, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1	Econo Fence, Inc.	(\$149,199.00)
	Bid Amount:	\$474,315.00
	Revised Total Project Amount:	\$325,116.00
	Retention Amount:	\$16,255.80

The change order resulted in a net decrease of \$149,199.00 to the construction cost and no days added to the contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on June 30, 2024.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Kamal Israil, DSA Inspector of Record; Bob Lavey, Architect; Frank Camacho, Construction Manager; Sam Sousa, Construction Coordinator; Beverly Beemer, Director, Planning; and Gregory Stachura, Assistant Superintendent, Facilities, Planning and Operations.

Staff recommends the approval of the Change Order and Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 23-24-01F, Chino HS Aquatic Center, Gymnasium, and Locker Modernization, BP#15.

FISCAL IMPACT

(\$149,199.00) to Measure G Fund 21.

NE:GJS:cb



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: 07/15/24 BID/ CUPCAA #: 23-24-01F Change Order #: 001
Project Title: Chino High School Aquatic Center, Gymnasium & Locker Modernization
Owner: Chino Valley Unified School District DSA Application #: 04-121770 & 04-121766 DSA File #: 36-H3
Architect: PBK Architects Contractor: Econo Fence (BP#15)

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM
NO. 1: Description: Deductive Change Order for Unused Contract Allowances
Reason: Contract Complete
Document Ref:
Requested by: District
Change in Contract Sum: \$-104,543.00
Time Extension: None

ITEM
NO. 2: Description: Credit for Descoping of Chain-link Fabric at Stadium/Parking Lot
Reason: Contract Complete
Document Ref: RFI#47
Requested by: District
Change in Contract Sum: \$-44,656.00
Time Extension: None

ITEM
NO. 3: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

ITEM
NO. 4: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

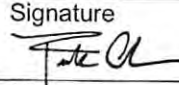
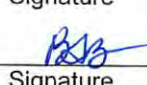
PROJECT SUMMARY

Location	Original Contract Amount	Previous Change Orders	This Change Order	Revised Amount
Totals:				

CONTRACT SUMMARY

The original contract amount was:	\$474,315.00 ✓
Previously approved change order amount(s):	\$0.00
The contract amount will be increased/decreased by this Change Order:	\$-149,199.00 ✓
The new contract amount including this change order will be:	\$325,116.00 ✓
The original contract completion date was:	06/30/2024
Previously approved Change Order for contract time:	0 days
The contract time will be increased by this Change Order:	0 days
The date of completion as a result of this Change Order is:	06/30/2024

APPROVED BY:

Amanda Johnson Contractor	 Signature	7/17/24 Date
Kamal Israil DSA Inspector of Record (if applicable)	 Signature	07/17/2024 Date
Robert Lavey Architect / Engineer (if applicable)	 Signature	07/18/2024 Date
Frank Camacho Construction / Project Manager	 Signature	07/17/2024 Date
Authorized Department Head (if applicable)	Signature	Date
Director, Technology (if applicable)	Signature	Date
Samuel Sousa CVUSD Project Manager	Signature	Date
Director, Maintenance & Operations (if applicable)	Signature	Date
Beverly Beemer Director, Planning (if applicable)	 Signature	7/23/24 Date
Greg Stachura Owner (Authorized Agent)	 Signature	7/24/24 Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: August 15, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations

**SUBJECT: CHANGE ORDER FOR BID NO. 23-24-24F, DON LUGO HS MPR
SOUND AND LIGHTING SYSTEM REPLACEMENT- REBID**

=====

BACKGROUND

On June 20, 2024, the Board of Education awarded Bid No. 23-24-24F, Don Lugo HS MPR Sound and Lighting System Replacement-Rebid to Vandert Construction, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1	Vandert Construction, Inc.	\$8,707.56
	Bid Amount:	\$225,000.00
	Revised Total Project Amount:	\$233,707.56

The change order results in a net increase of \$8,707.56 to the construction cost and no days added to the contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described.

Staff recommends the approval of the Change Order for this bid.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order for Bid No. 23-24-24F, Don Lugo HS MPR Sound and Lighting System Replacement – Rebid.

FISCAL IMPACT

\$8,707.56 to AMIM Block Grant.

NE:GJS:cb



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: 7/22/2024 BID/ CUPCAA #: 23-24-24F Change Order #: 1
Project Title: Don Lugo HS MPR Sound & Lighting System Replacement – Rebid
Owner: Chino Valley Unified School District DSA Application #: NA DSA File #: NA
Architect: NA Contractor: Vandert Construction, Inc.

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM
NO. 1: Description: Provide monitor speakers – procurement, installation, and connection
Reason: Not included in original bid, necessary to theatrical performances
Document Ref: Attached Proposal #001-A
Requested by: Don Lugo HS Site Staff
Change in Contract Sum: \$8707.56
Time Extension: 0 Days

ITEM
NO. 2: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

ITEM
NO. 3: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

ITEM
NO. 4: Description:
Reason:
Document Ref:
Requested by:
Change in Contract Sum:
Time Extension:

CONTRACT SUMMARY

The original contract amount was:	\$225,000.00
Previously approved change order amount(s):	\$0
The contract amount will be increased/decreased by this Change Order:	\$8707.56
The new contract amount including this change order will be:	\$233,707.56

The original contract completion date was:	08/20/2024
Previously approved Change Order for contract time:	0 days
The contract time will be increased by this Change Order:	0 days
The date of completion as a result of this Change Order is:	08/20/2024

APPROVED BY:

Contractor	Signature	Date
DSA Inspector of Record (if applicable)	Signature	Date
Architect / Engineer (if applicable)	Signature	Date
William Han, Project Manager	 <u>William Han</u>	7/22/24
Construction / Project Manager	Signature	Date
Olivier Wong, Principal Don Lugo HS		7-23-24
Authorized Department Head (if applicable)	Signature	Date
Director, Technology (if applicable)	Signature	Date
Sam Sousa		7-23-24
CVUSD Project Manager	Signature	Date
Director, Maintenance & Operations (if applicable)	Signature	Date
Beverly Beemer		7/23/2024
Director, Planning (if applicable)	Signature	Date
Greg Stachura		7/23/24
Owner (Authorized Agent)	Signature	Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: August 15, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning and Operations

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR
BID NO. 22-23-07F, EAGLE CANYON ES – ALTERATION
PROJECTS, BP 02-01**

=====

BACKGROUND

On October 6, 2022, the Board of Education awarded Bid No. 22-23-07F, Eagle Canyon ES – Alteration Project, BP 02-01, to Integrated Demolition and Remediation, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1	Integrated Demolition and Remediation, Inc.	(\$75,000.00)
	Bid Amount:	\$674,000.00
	Revised Total Project Amount:	\$599,000.00
	Retention Amount:	\$29,950.00

The change order resulted in a net decrease of \$75,000.00 to the construction cost and no days added to the contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on June 28, 2024.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Kirk Jesse, DSA Inspector of Record; Bob Lavey, Architect; Aaron Plante, Construction Manager; Beverly Beemer, Director, Planning; and Gregory Stachura, Assistant Superintendent, Facilities, Planning and Operations.

Staff recommends the approval of the Change Order and Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-07F, Eagle Canyon ES – Alteration Projects, BP 02-01.

FISCAL IMPACT

(\$75,000.00) to Measure G Fund 21.

NE:GJS:cb



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: 07/15/2024 BID/ CUPCAA #: 22-23-07F Change Order #: 001
 Project Title: Eagle Canyon Elementary School – Alterations
 Owner: Chino Valley Unified School District DSA Application #: A04-120586 DSA File #: 36-11
 Architect: PBK-WLC Architects Contractor: Integrated Demolition and Remediation, Inc.
(BP 02-01)
PO 240850

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1:	Description:	Reconcile Unused Unforeseen Allowance
	Reason:	Credit for the reconciliation of the unused unforeseen allowance.
	Document Ref:	Change Order Request No. E-004 (PCO #E-154)
	Requested by:	District
	Change in Contract Sum:	\$-75,000.00/ DEDUCT
	Time Extension:	0 Calendar Days

CONTRACT SUMMARY

The original contract amount was:	<u>\$674,000.00</u> ✓
Previously approved change order amount(s):	<u>\$0.00</u>
The contract amount will be increased /decreased by this Change Order:	<u>\$-75,000.00</u> ✓
The new contract amount including this change order will be:	<u>\$599,000.00</u> ✓

The original contract completion date:	<u>06/28/2024</u>
The contract time will be increased/decreased by days:	<u>0 days</u>
The date of completion as a result of this Change Order is:	<u>06/28/2024</u>

APPROVED BY:

Jay Gandhi

Contractor – Integrated Demolition and Remediation, Inc.

Kirk Jesse
Knowland Construction Services
DSA Inspector of Record (if applicable)

Signed by:

9298D9A4C13B434...

Signature

07/19/2024 | 09:52 PDT

Date

DocuSigned by:

F32A6F0311EA4FE...

Signature

07/22/2024 | 10:20 PDT

Date

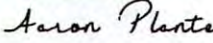
Bob Lavey
PBK WLC Architects Inc.
Architect / Engineer (if applicable)

Signed by:

8953B2CA4BF6419...
Signature

07/22/2024 | 17:52 PDT
Date

Aaron Plante
CW Driver
Construction/Project Manager

DocuSigned by:

D36BB714C84B4B6...
Signature

07/19/2024 | 10:07 PDT
Date

Authorized Department Head (if applicable)

Signature

Date

Director, Technology (if applicable)

Signature

Date

CVUSD Project Manager (if applicable)

Signature

Date

Beverly Beemer
Director, Planning (if applicable)


Signature

7/24/24
Date

Greg Stachura
Owner (Authorized Agent)


Signature

7/24/24
Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: August 15, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning and Operations

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR
BID NO. 22-23-07F, EAGLE CANYON ES – ALTERATION
PROJECTS, BP 03-01**

=====

BACKGROUND

On October 6, 2022, the Board of Education awarded Bid No. 22-23-07F, Eagle Canyon ES – Alteration Project, BP 03-01, to KAR Construction. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1	KAR Construction	(\$43,256.00)
Bid Amount:		\$1,097,000.00
Revised Total Project Amount:		\$1,053,744.00
Retention Amount:		\$52,687.20.00

The change order resulted in a net decrease of \$43,256.00 to the construction cost and no days added to the contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on June 28, 2024.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Kirk Jesse, DSA Inspector of Record; Bob Lavey, Architect; Aaron Plante, Construction Manager; Beverly Beemer, Director, Planning; and Gregory Stachura, Assistant Superintendent, Facilities, Planning and Operations.

Staff recommends the approval of the Change Order and Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-07F, Eagle Canyon ES – Alteration Projects, BP 03-01.

FISCAL IMPACT

(\$43,256.00) to Measure G Fund 21.

NE:GJS:cb



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: 07/15/2024 BID/ CUPCCAA #: 22-23-07F ✓ Change Order #: 001
 Project Title: Eagle Canyon Elementary School – Alterations
 Owner: Chino Valley Unified School District DSA Application #: A04-120586 DSA File #: 36-11
 Architect: PBK-WLC Architects Contractor: KAR Construction (BP 03-01)

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1:	Description:	Reconcile Unused Unforeseen Allowance
	Reason:	Credit for the reconciliation of the unused unforeseen allowance.
	Document Ref:	Change Order Request No. E-005 (PCO #E-156)
	Requested by:	District
	Change in Contract Sum:	\$-43,256.00/ DEDUCT
	Time Extension:	0 Calendar Days

CONTRACT SUMMARY

The original contract amount was:	<u>\$1,097,000.00</u> ✓
Previously approved change order amount(s):	<u>\$0.00</u>
The contract amount will be increased /decreased by this Change Order:	<u>\$-43,256.00</u> ✓
The new contract amount including this change order will be:	<u>\$1,053,744.00</u> ✓

The original contract completion date:	<u>06/28/2024</u>
The contract time will be increased/decreased by days:	<u>0 days</u>
The date of completion as a result of this Change Order is:	<u>06/28/2024</u>

APPROVED BY:

Ray Hilton

Contractor – KAR Construction

DocuSigned by:

Ray Hilton
2440E7B64B614D6...

Signature

07/23/2024 | 14:09 PDT

Date

Kirk Jesse
Knowland Construction Services
DSA Inspector of Record (if applicable)

DocuSigned by:

Kirk Jesse
F32A6F0311EA4FE...

Signature

07/23/2024 | 16:58 PDT

Date

Bob Lavey
PBK WLC Architects Inc.
Architect / Engineer (if applicable)

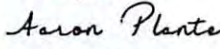
Signed by:

8953B2CA4BF6419...
Signature

07/23/2024 | 14:29 PDT

Date

Aaron Plante
CW Driver
Construction/Project Manager

DocuSigned by:

D36BB714C84B4B6
Signature

07/23/2024 | 14:50 PDT

Date

Authorized Department Head (if applicable)

Signature

Date

Director, Technology (if applicable)

Signature

Date

CVUSD Project Manager (if applicable)

Signature

Date

Beverly Beemer
Director, Planning (if applicable)


Signature

7/25/24
Date

Greg Stachura
Owner (Authorized Agent)


Signature

7/30/24
Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: August 15, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning and Operations

SUBJECT: NOTICE OF COMPLETION FOR BID NO. 22-23-07F, EAGLE CANYON ES – ALTERATION PROJECTS, BP 05-01

=====

BACKGROUND

On October 6, 2022, the Board of Education awarded Bid No. 22-23-07F, Eagle Canyon ES – Alteration Project, BP 05-01, to RND Contractors, Inc.

Original Bid Amount	Approved Change Orders	Total Contract	5% Retention Amount
\$389,000.00	N/A	\$389,000.00	\$19,450.00

All contracted work was completed on June 28, 2024. Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Kirk Jesse, DSA Inspector of Record; Bob Lavey, Architect; Aaron Plante, Construction Manager; Beverly Beemer, Director, Planning; and Gregory Stachura, Assistant Superintendent, Facilities, Planning and Operations.

Staff recommends the approval of the Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Notice of Completion for Bid No. 22-23-07F, Eagle Canyon ES – Alteration Projects, BP 05-01.

FISCAL IMPACT

None.

NE:GJS:cb

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: August 15, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning and Operations

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR
BID NO. 22-23-07F, EAGLE CANYON ES – ALTERATION
PROJECTS, BP 06-01**

=====

BACKGROUND

On October 6, 2022, the Board of Education awarded Bid No. 22-23-07F, Eagle Canyon ES – Alteration Project, BP 06-01, to Core Contracting, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1	Core Contracting, Inc.	(\$5,100.00)
	Bid Amount:	\$748,000.00
	Revised Total Project Amount:	\$742,000.00
	Retention Amount:	\$37,145.00

The change order resulted in a net decrease of \$5,100.00 to the construction cost and no days added to the contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on June 28, 2024.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Kirk Jesse, DSA Inspector of Record; Bob Lavey, Architect; Aaron Plante, Construction Manager; Beverly Beemer, Director, Planning; and Gregory Stachura, Assistant Superintendent, Facilities, Planning and Operations.

Staff recommends the approval of the Change Order and Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-07F, Eagle Canyon ES – Alteration Projects, BP 06-01.

FISCAL IMPACT

(\$5,100.00) to Measure G Fund 21.

NE:GJS:cb



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: 07/15/2024 BID/ CUPCAA #: 22-23-07F Change Order #: 001
 Project Title: Eagle Canyon Elementary School – Alterations
 Owner: Chino Valley Unified School District DSA Application #: A04-120586 DSA File #: 36-11
 Architect: PBK-WLC Architects Contractor: Core Contracting Inc. (BP 06-01)

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1:	Description:	Reconcile Unused Unforeseen Allowance
	Reason:	Credit for the reconciliation of the unused unforeseen allowance.
	Document Ref:	Change Order Request No. E-006 (PCO #E-157)
	Requested by:	District
	Change in Contract Sum:	\$-5,100.00/ DEDUCT
	Time Extension:	0 Calendar Days

CONTRACT SUMMARY

The original contract amount was:	<u>\$748,000.00</u>
Previously approved change order amount(s):	<u>\$0.00</u>
The contract amount will be increased/decreased by this Change Order:	<u>\$-5,100.00</u>
The new contract amount including this change order will be:	<u>\$742,900.00</u>

The original contract completion date:	<u>06/28/2024</u>
The contract time will be increased/decreased by days:	<u>0 days</u>
The date of completion as a result of this Change Order is:	<u>06/28/2024</u>

APPROVED BY:

David Flores

DocuSigned by:
David Flores
45E7D421AC6A4D0...

07/17/2024 | 09:18 PDT

Contractor – Core Contracting Inc.

Signature

Date

Kirk Jesse
Knowland Construction Services
DSA Inspector of Record (if applicable)

DocuSigned by:
Kirk Jesse
F32A6F0311EA4FE...

07/17/2024 | 09:46 PDT

Date

Bob Lavey
PBK WLC Architects Inc.
Architect / Engineer (if applicable)

DocuSigned by:
Bob Lavey
8953B2CA4BF6419...

Signature

07/18/2024 | 09:57 PDT

Date

Aaron Plante
CW Driver
Construction/Project Manager

DocuSigned by:
Aaron Plante
D36BB714C84B4B6...

Signature

07/17/2024 | 09:28 PDT

Date

Authorized Department Head (if applicable)

Signature

Date

Director, Technology (if applicable)

Signature

Date

CVUSD Project Manager (if applicable)

Signature

Date

Beverly Beemer
Director, Planning (if applicable)

BEB
Signature

7/24/24
Date

Greg Stachura
Owner (Authorized Agent)

GS
Signature

7/30/24
Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: August 15, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning and Operations

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR
BID NO. 22-23-07F, EAGLE CANYON ES – ALTERATION
PROJECTS, BP 06-02**

BACKGROUND

On October 6, 2022, the Board of Education awarded Bid No. 22-23-07F, Eagle Canyon ES – Alteration Project, BP 06-02, to K&Z Cabinet Co., Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1	K&Z Cabinet Co., Inc.	(\$20,000.00)
Bid Amount:		\$708,100.00
Revised Total Project Amount:		\$688,100.00
Retention Amount:		\$34,405.00

The change order resulted in a net decrease of \$20,000.00 to the construction cost and no days added to the contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on June 28, 2024.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Kirk Jesse, DSA Inspector of Record; Bob Lavey, Architect; Aaron Plante, Construction Manager; Beverly Beemer, Director, Planning; and Gregory Stachura, Assistant Superintendent, Facilities, Planning and Operations.

Staff recommends the approval of the Change Order and Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-07F, Eagle Canyon ES – Alteration Projects, BP 06-02.

FISCAL IMPACT

(\$20,000.00) to Measure G Fund 21.

NE:GJS:cb



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: 07/15/2024 BID/ CUPCCAA #: 22-23-07F Change Order #: 001
 Project Title: Eagle Canyon Elementary School – Alterations
 Owner: Chino Valley Unified School District DSA Application #: A04-120586 DSA File #: 36-11
 Architect: PBK-WLC Architects Contractor: K&Z Cabinet Co., Inc. (BP 06-02)

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1:	Description:	Reconcile Unused Unforeseen Allowance
	Reason:	Credit for the reconciliation of the unused unforeseen allowance.
	Document Ref:	Change Order Request No. E-007 (PCO #E-150)
	Requested by:	District
	Change in Contract Sum:	\$-20,000.00/ DEDUCT
	Time Extension:	0 Calendar Days

CONTRACT SUMMARY

The original contract amount was:	<u>\$708,100.00</u> ✓
Previously approved change order amount(s):	<u>\$0.00</u>
The contract amount will be increased /decreased by this Change Order:	<u>\$-20,000.00</u>
The new contract amount including this change order will be:	<u>\$688,100.00</u> ✓

The original contract completion date:	<u>06/28/2024</u>
The contract time will be increased/decreased by days:	<u>0 days</u>
The date of completion as a result of this Change Order is:	<u>06/28/2024</u>

APPROVED BY:

Joseph Guidera

Contractor – K&Z Cabinet Co., Inc.

DocuSigned by:

Joseph Guidera

9AF35B89BBB405...

Signature

07/17/2024 | 07:38 PDT

Date

Kirk Jesse

Knowland Construction Services

DSA Inspector of Record (if applicable)

DocuSigned by:

Kirk Jesse

F32A8F0311EA4FE

Signature

07/17/2024 | 09:02 PDT

Date

Bob Lavey PBK WLC Architects Inc. Architect / Engineer (if applicable)	<div>DocuSigned by:  8953B2CA4BF6419...</div> <hr/> Signature	07/18/2024 09:58 PDT <hr/> Date
Aaron Plante CW Driver Construction/Project Manager	<div>DocuSigned by:  D36BB714C84B4B6...</div> <hr/> Signature	07/17/2024 07:41 PDT <hr/> Date
<hr/> Authorized Department Head (if applicable)	<hr/> Signature	<hr/> Date
<hr/> Director, Technology (if applicable)	<hr/> Signature	<hr/> Date
<hr/> CVUSD Project Manager (if applicable)	<hr/> Signature	<hr/> Date
Beverly Beemer Director, Planning (if applicable)	 <hr/> Signature	7/24/24 <hr/> Date
Greg Stachura Owner (Authorized Agent)	 <hr/> Signature	7/24/24 <hr/> Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: August 15, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning and Operations

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR
BID NO. 22-23-07F, EAGLE CANYON ES – ALTERATION
PROJECTS, BP 09-01**

BACKGROUND

On October 6, 2022, the Board of Education awarded Bid No. 22-23-07F, Eagle Canyon ES – Alteration Project, BP 09-01, to Mirage Builders, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
2	Mirage Builders, Inc.	\$78,281.00
Bid Amount:		\$893,938.00
Revised Total Project Amount:		\$972,219.00
Retention Amount:		\$48,610.95

The change order resulted in a net increase of \$78,281.00 to the construction cost and no days added to the contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on June 28, 2024.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Kirk Jesse, DSA Inspector of Record; Bob Lavey, Architect; Aaron Plante, Construction Manager; Beverly Beemer, Director, Planning; and Gregory Stachura, Assistant Superintendent, Facilities, Planning and Operations.

Staff recommends the approval of the Change Order and Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-07F, Eagle Canyon ES – Alteration Projects, BP 09-01.

FISCAL IMPACT

\$78,281.00 to Measure G Fund 21.

NE:GJS:cb



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: 7/19/2024 BID/ CUPCCAA #: 22-23-07F Change Order #: 002
 Project Title: Eagle Canyon Elementary School
 Owner: Chino Valley Unified School District DSA Application #: 04-120586 DSA File #: 36-11
 Architect: PBK Architects Contractor: Mirage Builders Inc. (BP 09-01)

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1:	Description:	Eagle Canyon ES – RFI# 056 – Building D Water Intrusion Change order request # 002 is for remediating existing water intrusion / building leaking issues that were discovered during the demolition of the interior walls.
	Reason:	Mirages COR #005.7 = \$17,204.00 for Plaster removal and replacement.
	Document Ref:	Change order request #E-002 (PCO #E-022.3) E-Buildings Water Intrusion.
	Requested by:	District
	Change in Contract Sum:	\$17,204.00
	Time Extension:	0

CONTRACT SUMMARY

The original contract amount was:	<u>\$893,938.00</u> ✓
Previously approved change order amount(s):	<u>\$61,077.00</u> ✓
The contract amount will be increased/decreased by this Change Order:	<u>\$17,204.00</u> ✓
The new contract amount including this change order will be:	<u>\$972,219.00</u> ✓

The original contract completion date was:	<u>06/27/2024</u>
Previously approved Change Order for contract time:	<u>00 days</u>
The contract time will be increased by this Change Order:	<u>00 days</u>
The date of completion as a result of this Change Order is:	<u>06/27/2024</u>

APPROVED BY:

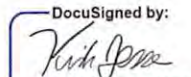
Blake McVeigh
Contractor

DocuSigned by:
Blake McVeigh
42AD24D1AF81467
Signature

07/22/2024 | 11
Date

Kirk Jesse
Knowland Construction Services

DSA Inspector of Record (if applicable)

DocuSigned by:

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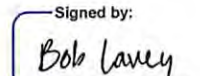
Signature

07/22/2024 | 1

Date

Bob Lavey
PBK Architects

Architect / Engineer (if applicable)

Signed by:

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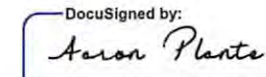
Signature

07/23/2024 | 0

Date

Aaron Plante
CWD Driver

Construction / Project Manager

DocuSigned by:

D36BB714C84B4B6

Signature

07/22/2024 | 1

Date

Authorized Department Head (if applicable)

Signature

Date

Director, Technology (if applicable)

Signature

Date

Sam Sousa

CVUSD Project Manager (if applicable)

Signature

Date

Director, Maintenance & Operations (if applicable)

Signature

Date

Beverly Beemer

Director, Planning (if applicable)



Signature

7/25/24

Date

Greg Stachura

Owner (Authorized Agent)



Signature

7/30/24

Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: August 15, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning and Operations

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR
BID NO. 22-23-07F, EAGLE CANYON ES – ALTERATION
PROJECTS, BP 09-02**

BACKGROUND

On October 6, 2022, the Board of Education awarded Bid No. 22-23-07F, Eagle Canyon ES – Alteration Project, BP 09-02, to Continental Marble and Tile Co. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1	Continental Marble and Tile Co.	(\$7,106.00)
Bid Amount:		\$131,091.00
Revised Total Project Amount:		\$123,985.00
Retention Amount:		\$6,199.25

The change order resulted in a net decrease of \$7,106.00 to the construction cost and no days added to the contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on June 28, 2024.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Kirk Jesse, DSA Inspector of Record; Bob Lavey, Architect; Aaron Plante, Construction Manager; Beverly Beemer, Director, Planning; and Gregory Stachura, Assistant Superintendent, Facilities, Planning and Operations.

Staff recommends the approval of the Change Order and Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-07F, Eagle Canyon ES – Alteration Projects, BP 09-02.

FISCAL IMPACT

(\$7,106.00) to Measure G Fund 21.

NE:GJS:cb



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: 07/15/2024 BID/ CUPCAA #: 22-23-07F Change Order #: 001
 Project Title: Eagle Canyon Elementary School – Alterations
 Owner: Chino Valley Unified School District DSA Application #: A04-120586 DSA File #: 36-11
 Architect: PBK-WLC Architects Contractor: Continental Marble & Tile Co. (BP 09-02)

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1:	Description:	Reconcile Unused Unforeseen Allowance
	Reason:	Credit for the reconciliation of the unused unforeseen allowance.
	Document Ref:	Change Order Request No. E-008 (PCO #E-152)
	Requested by:	District
	Change in Contract Sum:	\$-7,106.00/ DEDUCT
	Time Extension:	0 Calendar Days

CONTRACT SUMMARY

The original contract amount was:	<u>\$131,091.00</u> ✓
Previously approved change order amount(s):	<u>\$0.00</u>
The contract amount will be increased /decreased by this Change Order:	<u>\$-7,106.00</u> ✓
The new contract amount including this change order will be:	<u>\$123,985.00</u> ✓

The original contract completion date:	<u>06/28/2024</u>
The contract time will be increased/decreased by days:	<u>0 days</u>
The date of completion as a result of this Change Order is:	<u>06/28/2024</u>

APPROVED BY:

Meghan Guzman	DocuSigned by: <i>Meghan Guzman</i> CDCD9FD71F33404...	07/17/2024 08:04 PDT
Contractor – Continental Marble & Tile Co.	Signature	Date
Kirk Jesse	DocuSigned by: <i>Kirk Jesse</i> F32A8F0311EA4FE...	07/17/2024 09:01 PDT
Knowland Construction Services	Signature	Date
DSA Inspector of Record (if applicable)		

Bob Lavey PBK WLC Architects Inc. Architect / Engineer (if applicable)	<div>DocuSigned by:  8953B2CA4BF6419...</div> <hr/> Signature	07/18/2024 09:49 PDT <hr/> Date
Aaron Plante CW Driver Construction/Project Manager	<div>DocuSigned by:  D36BB714C84B4B6...</div> <hr/> Signature	07/17/2024 08:31 PDT <hr/> Date
<hr/> Authorized Department Head (if applicable)	<hr/> Signature	<hr/> Date
<hr/> Director, Technology (if applicable)	<hr/> Signature	<hr/> Date
<hr/> CVUSD Project Manager (if applicable)	<hr/> Signature	<hr/> Date
Beverly Beemer Director, Planning (if applicable)	 <hr/> Signature	7/24/24 <hr/> Date
Greg Stachura Owner (Authorized Agent)	 <hr/> Signature	7/24/24 <hr/> Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: August 15, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning and Operations

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR
BID NO. 22-23-07F, EAGLE CANYON ES – ALTERATION
PROJECTS, BP 09-03**

=====

BACKGROUND

On October 6, 2022, the Board of Education awarded Bid No. 22-23-07F, Eagle Canyon ES – Alteration Project, BP 09-03, to Ellijay Acoustics, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1	Ellijay Acoustics, Inc.	(\$20,000.00)
Bid Amount:		\$206,355.00
Revised Total Project Amount:		\$186,355.00
Retention Amount:		\$9,317.75

The change order resulted in a net decrease of \$20,000.00 to the construction cost and no days added to the contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on June 28, 2024.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Kirk Jesse, DSA Inspector of Record; Bob Lavey, Architect; Aaron Plante, Construction Manager; Beverly Beemer, Director, Planning; and Gregory Stachura, Assistant Superintendent, Facilities, Planning and Operations.

Staff recommends the approval of the Change Order and Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-07F, Eagle Canyon ES – Alteration Projects, BP 09-03.

FISCAL IMPACT

(\$20,000.00) to Measure G Fund 21.

NE:GJS:cb



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: 07/15/2024 BID/ CUPCAA #: 22-23-07F Change Order #: 001
 Project Title: Eagle Canyon Elementary School – Alterations
 Owner: Chino Valley Unified School District DSA Application #: A04-120586 DSA File #: 36-11
 Architect: PBK-WLC Architects Contractor: Elljay Acoustics Inc. (BP 09-03)

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1:	Description:	Reconcile Unused Unforeseen Allowance
	Reason:	Credit for the reconciliation of the unused unforeseen allowance.
	Document Ref:	Change Order Request No. E-009 (PCO #E-149)
	Requested by:	District
	Change in Contract Sum:	\$-20,000.00/ DEDUCT
	Time Extension:	0 Calendar Days

CONTRACT SUMMARY

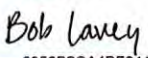
The original contract amount was:	<u>\$206,355.00</u> ✓
Previously approved change order amount(s):	<u>\$0.00</u>
The contract amount will be increased /decreased by this Change Order:	<u>\$-20,000.00</u> ✓
The new contract amount including this change order will be:	<u>\$186,355.00</u> ✓

The original contract completion date:	<u>06/28/2024</u>
The contract time will be increased/decreased by days:	<u>0 days</u>
The date of completion as a result of this Change Order is:	<u>06/28/2024</u>

APPROVED BY:

Jeff Shelton	 216F25C6810F4C0...	07/22/2024 12:31 PDT
Contractor – Elljay Acoustics Inc.	Signature	Date
Kirk Jesse	 F32A6F0311EA4FE...	07/22/2024 13:27 PDT
Knowland Construction Services	Signature	Date
DSA Inspector of Record (if applicable)		

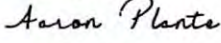
Bob Lavey
PBK WLC Architects Inc.
Architect / Engineer (if applicable)

Signed by:

8953B2CA4BF6419...
Signature

07/22/2024 | 17:51 PDT

Date

Aaron Plante
CW Driver
Construction/Project Manager

DocuSigned by:

D36BB714C84B4B6...
Signature

07/22/2024 | 13:19 PDT

Date

Authorized Department Head (if applicable)

Signature

Date

Director, Technology (if applicable)

Signature

Date

CVUSD Project Manager (if applicable)

Signature

Date

Beverly Beemer
Director, Planning (if applicable)


Signature

7/24/24
Date

Greg Stachura
Owner (Authorized Agent)


Signature

7/24/24
Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: August 15, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning and Operations

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR
BID NO. 22-23-07F, EAGLE CANYON ES – ALTERATION
PROJECTS, BP 09-04**

=====

BACKGROUND

On October 6, 2022, the Board of Education awarded Bid No. 22-23-07F, Eagle Canyon ES – Alteration Project, BP 09-04, to Lawrence W Rosine, Co. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1	Lawrence W Rosine, Co.	(\$12,061.00)
Bid Amount:		\$171,000.00
Revised Total Project Amount:		\$158,939.00
Retention Amount:		\$7,946.95.00

The change order resulted in a net decrease of \$12,061.00 to the construction cost and no days added to the contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on June 28, 2024.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Kirk Jesse, DSA Inspector of Record; Bob Lavey, Architect; Aaron Plante, Construction Manager; Beverly Beemer, Director, Planning; and Gregory Stachura, Assistant Superintendent, Facilities, Planning and Operations.

Staff recommends the approval of the Change Order and Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-07F, Eagle Canyon ES – Alteration Projects, BP 09-04.

FISCAL IMPACT

(\$12,061.00) to Measure G Fund 21.

NE:GJS:cb



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: 07/25/2024 BID/ CUPCCAA #: 22-23-07F Change Order #: 001
 Project Title: Eagle Canyon Elementary School – Alterations
 Owner: Chino Valley Unified School District DSA Application #: A04-120586 DSA File #: 36-11
 Architect: PBK-WLC Architects Contractor: Lawrence W Rosine Co. (BP 09-04)

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1:	Description:	Reconcile Unused Unforeseen Allowance
	Reason:	Credit for the reconciliation of the unused unforeseen allowance.
	Document Ref:	Change Order Request No. E-017 (PCO #E-166)
	Requested by:	District
	Change in Contract Sum:	\$-12,061.00/ DEDUCT
	Time Extension:	0 Calendar Days

CONTRACT SUMMARY

The original contract amount was:	<u>\$171,000.00</u>
Previously approved change order amount(s):	<u>\$0.00</u>
The contract amount will be increased /decreased by this Change Order:	<u>\$-12,061.00</u>
The new contract amount including this change order will be:	<u>\$158,939.00</u>

The original contract completion date:	<u>06/28/2024</u>
The contract time will be increased/decreased by days:	<u>0 days</u>
The date of completion as a result of this Change Order is:	<u>06/28/2024</u>

APPROVED BY:

Andrew Rosine
Contractor – Lawrence W Rosine Co.

DocuSigned by:

57FDE112AF2F403...

07/29/2024 | 10:42 PDT

Date

Kirk Jessee
Knowland Construction Services
DSA Inspector of Record (if applicable)


DocuSigned by:

F32A6F0311EA4FE...

07/29/2024 | 10:49 PDT

Date

Bob Lavey
PBK WLC Architects Inc.
Architect / Engineer (if applicable)

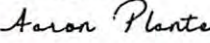
Signed by:

0953B2CA4BF6419...

Signature

07/29/2024 | 11:10 PDT

Date

Aaron Plante
CW Driver
Construction/Project Manager

DocuSigned by:

D36BB714C84B4B6...

Signature

07/29/2024 | 10:43 PDT

Date

Authorized Department Head (if applicable)

Signature

Date

Director, Technology (if applicable)

Signature

Date

CVUSD Project Manager (if applicable)

Signature

Date

Beverly Beemer
Director, Planning (if applicable)


Signature

7/29/24
Date

Greg Stachura
Owner (Authorized Agent)


Signature

7/30/24
Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: August 15, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning and Operations

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR
BID NO. 22-23-07F, EAGLE CANYON ES – ALTERATION
PROJECTS, BP 09-05**

=====

BACKGROUND

On October 6, 2022, the Board of Education awarded Bid No. 22-23-07F, Eagle Canyon ES – Alteration Project, BP 09-05, to D&M Painting, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1	D&M Painting, Inc.	(\$20,000.00)
Bid Amount:		\$347,700.00
Revised Total Project Amount:		\$327,700.00
Retention Amount:		\$16,385.00

The change order resulted in a net decrease of \$20,000.00 to the construction cost and no days added to the contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on June 28, 2024.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Kirk Jesse, DSA Inspector of Record; Bob Lavey, Architect; Aaron Plante, Construction Manager; Beverly Beemer, Director, Planning; and Gregory Stachura, Assistant Superintendent, Facilities, Planning and Operations.

Staff recommends the approval of the Change Order and Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-07F, Eagle Canyon ES – Alteration Projects, BP 09-05.

FISCAL IMPACT

(\$20,000.00) to Measure G Fund 21.

NE:GJS:cb



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: 07/15/2024 BID/ CUPCCAA #: 22-23-07F Change Order #: 001
Project Title: Eagle Canyon Elementary School – Alterations
Owner: Chino Valley Unified School District DSA Application #: A04-120586 DSA File #: 36-11
Architect: PBK-WLC Architects Contractor: D&M Painting, Inc. (BP 09-05)

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1:	Description:	Reconcile Unused Unforeseen Allowance
	Reason:	Credit for the reconciliation of the unused unforeseen allowance.
	Document Ref:	Change Order Request No. E-011 (PCO #E-158)
	Requested by:	District
	Change in Contract Sum:	\$-20,000.00/ DEDUCT
	Time Extension:	0 Calendar Days

CONTRACT SUMMARY

The original contract amount was:	\$347,700.00
Previously approved change order amount(s):	\$0.00
The contract amount will be increased /decreased by this Change Order:	\$-20,000.00
The new contract amount including this change order will be:	\$327,700.00
The original contract completion date:	06/28/2024
The contract time will be increased/decreased by days:	0 days
The date of completion as a result of this Change Order is:	06/28/2024

APPROVED BY:

Kelly Grant	<div>Signed by: 58BD16102C014DE...</div>	07/22/2024 10:18 PDT
Contractor – D&M Painting, Inc.	Signature	Date
Kirk Jesse Knowland Construction Services	<div>DocuSigned by: F32A6F0311EA4FE...</div>	07/22/2024 10:19 PDT
DSA Inspector of Record (if applicable)	Signature	Date

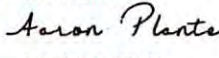
Bob Lavey
PBK WLC Architects Inc.
Architect / Engineer (if applicable)

Signed by:

8953B2CA4BF6419...
Signature

07/22/2024 | 17:50 PDT
Date

Aaron Plante
CW Driver
Construction/Project Manager

DocuSigned by:

D36BB714C84B4B6...
Signature

07/22/2024 | 10:54 PDT
Date

Authorized Department Head (if applicable)

Signature

Date

Director, Technology (if applicable)

Signature

Date

CVUSD Project Manager (if applicable)

Signature

Date

Beverly Beemer
Director, Planning (if applicable)


Signature

7/24/24
Date

Greg Stachura
Owner (Authorized Agent)


Signature

7/24/24
Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: August 15, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning and Operations

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR
BID NO. 22-23-07F, EAGLE CANYON ES – ALTERATION
PROJECTS, BP 10-01**

=====

BACKGROUND

On October 6, 2022, the Board of Education awarded Bid No. 22-23-07F, Eagle Canyon ES – Alteration Project, BP 10-01, to Bogh Engineering, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1	Bogh Engineering, Inc.	(\$109,461.00)
Bid Amount:		\$1,957,700.00
Revised Total Project Amount:		\$1,848,239.00
Retention Amount:		\$92,411.95

The change order resulted in a net decrease of \$109,461.00 to the construction cost and no days added to the contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on June 28, 2024.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Kirk Jesse, DSA Inspector of Record; Bob Lavey, Architect; Aaron Plante, Construction Manager; Beverly Beemer, Director, Planning; and Gregory Stachura, Assistant Superintendent, Facilities, Planning and Operations.

Staff recommends the approval of the Change Order and Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-07F, Eagle Canyon ES – Alteration Projects, BP 10-01.

FISCAL IMPACT

(\$109,461.00) to Measure G Fund 21.

NE:GJS:cb



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: 07/15/2024 BID/ CUPCCAA #: 22-23-07F Change Order #: 001
 Project Title: Eagle Canyon Elementary School – Alterations
 Owner: Chino Valley Unified School District DSA Application #: A04-120586 DSA File #: 36-11
 Architect: PBK-WLC Architects Contractor: Bogh Engineering, Inc. (BP 10-01)

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1:	Description:	Reconcile Unused Unforeseen Allowance
	Reason:	Credit for the reconciliation of the unused unforeseen allowance.
	Document Ref:	Change Order Request No. E-012 (PCO #E-159)
	Requested by:	District
	Change in Contract Sum:	\$-109,461.00/ DEDUCT
	Time Extension:	0 Calendar Days

CONTRACT SUMMARY

The original contract amount was:	<u>\$1,957,700.00</u> ✓
Previously approved change order amount(s):	<u>\$0.00</u>
The contract amount will be increased /decreased by this Change Order:	<u>\$-109,461.00</u> ✓
The new contract amount including this change order will be:	<u>\$1,848,239.00</u> ✓

The original contract completion date:	<u>06/28/2024</u>
The contract time will be increased/decreased by days:	<u>0 days</u>
The date of completion as a result of this Change Order is:	<u>06/28/2024</u>

APPROVED BY:

Jeff Jaso	 779D8B54A85B4A8...	07/17/2024 08:13 PDT
Contractor – Bogh Engineering, Inc.	Signature	Date
Kirk Jesse	 F32A6F0311EA4FE...	07/17/2024 08:59 PDT
Knowland Construction Services	Signature	Date
DSA Inspector of Record (if applicable)		

Bob Lavey PBK WLC Architects Inc. Architect / Engineer (if applicable)	<div>DocuSigned by:  8953B2CA4BF6419...</div> Signature	07/18/2024 09:51 PDT Date
Aaron Plante CW Driver Construction/Project Manager	<div>DocuSigned by:  D36BB714C84B4B6...</div> Signature	07/17/2024 08:29 PDT Date
Authorized Department Head (if applicable)	Signature	Date
Director, Technology (if applicable)	Signature	Date
CVUSD Project Manager (if applicable)	Signature	Date
Beverly Beemer Director, Planning (if applicable)	 Signature	7/24/24 Date
Greg Stachura Owner (Authorized Agent)	 Signature	7/24/24 Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: August 15, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning and Operations

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR
BID NO. 22-23-07F, EAGLE CANYON ES – ALTERATION
PROJECTS, BP 11-01**

=====

BACKGROUND

On October 6, 2022, the Board of Education awarded Bid No. 22-23-07F, Eagle Canyon ES – Alteration Project, BP 11-01, to Kitcor Corporation, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1	Kitcor Corporation, Inc.	(\$11,692.00)
Bid Amount:		\$173,404.00
Revised Total Project Amount:		\$161,712.00
Retention Amount:		\$8,085.60

The change order resulted in a net decrease of \$11,692.00.00 to the construction cost and no days added to the contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on June 28, 2024.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Kirk Jesse, DSA Inspector of Record; Bob Lavey, Architect; Aaron Plante, Construction Manager; Beverly Beemer, Director, Planning; and Gregory Stachura, Assistant Superintendent, Facilities, Planning and Operations.

Staff recommends the approval of the Change Order and Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-07F, Eagle Canyon ES – Alteration Projects, BP 11-01.

FISCAL IMPACT

(\$11,692.00) to Measure G Fund 21.

NE:GJS:cb



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: 07/15/2024 BID/ CUPCAA #: 22-23-07F Change Order #: 001
 Project Title: Eagle Canyon Elementary School – Alterations
 Owner: Chino Valley Unified School District DSA Application #: A04-120586 DSA File #: 36-11
 Architect: PBK-WLC Architects Contractor: Kitcor Corporation (BP 11-01)

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1:	Description:	Reconcile Unused Unforeseen Allowance
	Reason:	Credit for the reconciliation of the unused unforeseen allowance.
	Document Ref:	Change Order Request No. E-013 (PCO #E-151)
	Requested by:	District
	Change in Contract Sum:	\$-11,692.00/ DEDUCT
	Time Extension:	0 Calendar Days

CONTRACT SUMMARY

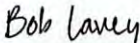
The original contract amount was:	<u>\$173,404.00</u>
Previously approved change order amount(s):	<u>\$0.00</u>
The contract amount will be increased /decreased by this Change Order:	<u>\$-11,692.00</u>
The new contract amount including this change order will be:	<u>\$161,712.00</u>

The original contract completion date:	<u>06/28/2024</u>
The contract time will be increased/decreased by days:	<u>0 days</u>
The date of completion as a result of this Change Order is:	<u>06/28/2024</u>

APPROVED BY:

Bob Kitchen	 9129B06AC2BE4C3...	07/25/2024 09:05 PDT
Contractor – Kitcor Corporation	Signature	Date
Kirk Jesse	 F32A6F0311EA4FE...	07/25/2024 11:43 PDT
Knowland Construction Services	Signature	Date
DSA Inspector of Record (if applicable)		

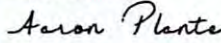
Bob Lavey
PBK WLC Architects Inc.
Architect / Engineer (if applicable)

Signed by:

8953B2CA4BF6419...
Signature

07/25/2024 | 09:07 PDT

Date

Aaron Plante
CW Driver
Construction/Project Manager

DocuSigned by:

D36BB714C84B4B6...
Signature

07/25/2024 | 10:39 PDT

Date

Authorized Department Head (if applicable)

Signature

Date

Director, Technology (if applicable)

Signature

Date

CVUSD Project Manager (if applicable)

Signature

Date

Beverly Beemer
Director, Planning (if applicable)


Signature

7/29/2024
Date

Greg Stachura
Owner (Authorized Agent)


Signature

7/30/24
Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: August 15, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning and Operations

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR
BID NO. 22-23-07F, EAGLE CANYON ES – ALTERATION
PROJECTS, BP 22-01**

BACKGROUND

On October 6, 2022, the Board of Education awarded Bid No. 22-23-07F, Eagle Canyon ES – Alteration Project, BP 22-01, to Emyrean Plumbing, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1	Emyrean Plumbing, Inc.	(\$47,287.00)
	Bid Amount:	\$913,316.00
	Revised Total Project Amount:	\$866,029.00
	Retention Amount:	\$43,301.45

The change order resulted in a net decrease of \$47,287.00 to the construction cost and no days added to the contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on June 28, 2024.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Kirk Jesse, DSA Inspector of Record; Bob Lavey, Architect; Aaron Plante, Construction Manager; Beverly Beemer, Director, Planning; and Gregory Stachura, Assistant Superintendent, Facilities, Planning and Operations.

Staff recommends the approval of the Change Order and Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-07F, Eagle Canyon ES – Alteration Projects, BP 22-01.

FISCAL IMPACT

(\$47,287.00) to Measure G Fund 21.

NE:GJS:cb



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: 07/15/2024 BID/ CUPCAA #: 22-23-07F Change Order #: 001
 Project Title: Eagle Canyon Elementary School – Alterations
 Owner: Chino Valley Unified School District DSA Application #: A04-120586 DSA File #: 36-11
 Architect: PBK-WLC Architects Contractor: Empyrean Plumbing, Inc. (BP 22-01)

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1:	Description:	Reconcile Unused Unforeseen Allowance
	Reason:	Credit for the reconciliation of the unused unforeseen allowance.
	Document Ref:	Change Order Request No. E-014 (PCO #E-160)
	Requested by:	District
	Change in Contract Sum:	\$-47,287.00/ DEDUCT
	Time Extension:	0 Calendar Days

CONTRACT SUMMARY

The original contract amount was:	<u>\$913,316.00</u> ✓
Previously approved change order amount(s):	<u>\$0.00</u>
The contract amount will be increased /decreased by this Change Order:	<u>\$-47,287.00</u> ✓
The new contract amount including this change order will be:	<u>\$866,029.00</u> ✓

The original contract completion date:	<u>06/28/2024</u>
The contract time will be increased/decreased by days:	<u>0 days</u>
The date of completion as a result of this Change Order is:	<u>06/28/2024</u>

APPROVED BY:

Brittany Campbell

Contractor – Empyrean Plumbing, Inc.

DocuSigned by:

Brittany Campbell
955B8BF4B8C445E...

Signature

07/18/2024 | 11:48 PDT

Date

Kirk Jesse
Knowland Construction Services
DSA Inspector of Record (if applicable)

DocuSigned by:

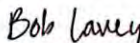
Kirk Jesse
F32A6F0311EA4FE...

Signature

07/18/2024 | 11:49 PDT

Date

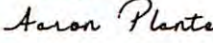
Bob Lavey
PBK WLC Architects Inc.
Architect / Engineer (if applicable)

Signed by:

8953B2CA4BF6419...
Signature

07/22/2024 | 17:49 PDT

Date

Aaron Plante
CW Driver
Construction/Project Manager

DocuSigned by:

D36BB714C84B4B6...
Signature

07/18/2024 | 13:07 PDT

Date

Authorized Department Head (if applicable)

Signature

Date

Director, Technology (if applicable)

Signature

Date

CVUSD Project Manager (if applicable)

Signature

Date

Beverly Beemer
Director, Planning (if applicable)


Signature

7/24/24
Date

Greg Stachura
Owner (Authorized Agent)


Signature

7/24/24
Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: August 15, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning and Operations

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR
BID NO. 22-23-07F, EAGLE CANYON ES – ALTERATION
PROJECTS, BP 23-01**

BACKGROUND

On October 6, 2022, the Board of Education awarded Bid No. 22-23-07F, Eagle Canyon ES – Alteration Project, BP 23-01, to Simco Mechanical, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1	Simco Mechanical, Inc.	(\$75,984.00)
Bid Amount:		\$479,500.00
Revised Total Project Amount:		\$403,516.00
Retention Amount:		\$20,175.80

The change order resulted in a net decrease of \$75,984.00 to the construction cost and no days added to the contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on June 28, 2024.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Kirk Jesse, DSA Inspector of Record; Bob Lavey, Architect; Aaron Plante, Construction Manager; Beverly Beemer, Director, Planning; and Gregory Stachura, Assistant Superintendent, Facilities, Planning and Operations.

Staff recommends the approval of the Change Order and Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-07F, Eagle Canyon ES – Alteration Projects, BP 23-01.

FISCAL IMPACT

(\$75,984.00) to Measure G Fund 21.

NE:GJS:cb



Chino Valley Unified School District
Facilities, Planning, and Operations Division
CHANGE ORDER

Date: 07/15/2024 BID/ CUPCAA #: 22-23-07F Change Order #: 001
Project Title: Eagle Canyon Elementary School – Alterations
Owner: Chino Valley Unified School District DSA Application #: A04-120586 DSA File #: 36-11
Architect: PBK-WLC Architects Contractor: Simco Mechanical, Inc. (BP 23-01)

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1:	Description:	Reconcile Unused Unforeseen Allowance
	Reason:	Credit for the reconciliation of the unused unforeseen allowance.
	Document Ref:	Change Order Request No. E-015 (PCO #E-163)
	Requested by:	District
	Change in Contract Sum:	\$-75,984.00/ DEDUCT
	Time Extension:	0 Calendar Days

CONTRACT SUMMARY

The original contract amount was:	\$479,500.00 ✓
Previously approved change order amount(s):	\$0.00
The contract amount will be increased /decreased by this Change Order:	\$-75,984.00 ✓
The new contract amount including this change order will be:	\$403,516.00 ✓
The original contract completion date:	06/28/2024
The contract time will be increased/decreased by days:	0 days
The date of completion as a result of this Change Order is:	06/28/2024

APPROVED BY:

Alex Harbachian	<div>DocuSigned by: 3E3A9FC2F942497...</div>	07/18/2024 18:41 PDT
Contractor – Simco Mechanical, Inc.	Signature	Date
Kirk Jesse	<div>DocuSigned by: F32A6F0311EA4FE...</div>	07/19/2024 09:49 PDT
Knowland Construction Services	Signature	Date
DSA Inspector of Record (if applicable)		

Bob Lavey
PBK WLC Architects Inc.
Architect / Engineer (if applicable)

Signed by:
Bob Lavey
8953B2CA4BF6419...

07/22/2024 | 17:50 PDT

Signature

Date

Aaron Plante
CW Driver
Construction/Project Manager

DocuSigned by:
Aaron Plante
D36BB714C64B4B6...

07/19/2024 | 10:07 PDT

Signature

Date

Authorized Department Head (if applicable)

Signature

Date

Director, Technology (if applicable)

Signature

Date

CVUSD Project Manager (if applicable)

Signature

Date

Beverly Beemer
Director, Planning (if applicable)

BEB
Signature

7/24/24
Date

Greg Stachura
Owner (Authorized Agent)

GS
Signature

7/24/24
Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: August 15, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning and Operations

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR
BID NO. 22-23-07F, EAGLE CANYON ES – ALTERATION
PROJECTS, BP 26-01**

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BACKGROUND

On October 6, 2022, the Board of Education awarded Bid No. 22-23-07F, Eagle Canyon ES – Alteration Project, BP 26-01, to Rancho Pacific Electric Construction, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1	Rancho Pacific Electric Construction, Inc.	(\$172,918.00)
	Bid Amount:	\$3,038,700.00
	Revised Total Project Amount:	\$2,865,782.00
	Retention Amount:	\$143,289.10

The change order resulted in a net decrease of \$172,918.00 to the construction cost and no days added to the contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on June 28, 2024.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Kirk Jesse, DSA Inspector of Record; Bob Lavey, Architect; Aaron Plante, Construction Manager; Beverly Beemer, Director, Planning; and Gregory Stachura, Assistant Superintendent, Facilities, Planning and Operations.

Staff recommends the approval of the Change Order and Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-07F, Eagle Canyon ES – Alteration Projects, BP 26-01.

FISCAL IMPACT

(\$172,918.00) to Measure G Fund 21.

NE:GJS:cb



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: 07/15/2024 BID/ CUPCCAA #: 22-23-07F Change Order #: 001
 Project Title: Eagle Canyon Elementary School – Alterations
 Owner: Chino Valley Unified School District DSA Application #: A04-120586 DSA File #: 36-11
 Architect: PBK-WLC Architects Contractor: Rancho Pacific Electric Construction, Inc. (BP 26-01)

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1:	Description:	Reconcile Unused Unforeseen Allowance
	Reason:	Credit for the reconciliation of the unused unforeseen allowance.
	Document Ref:	Change Order Request No. E-016 (PCO #E-164)
	Requested by:	District
	Change in Contract Sum:	\$-172,918.00/ DEDUCT
	Time Extension:	0 Calendar Days

CONTRACT SUMMARY

The original contract amount was:	<u>\$3,038,700.00</u> ✓
Previously approved change order amount(s):	<u>\$0.00</u>
The contract amount will be increased /decreased by this Change Order:	<u>\$-172,918.00</u> ✓
The new contract amount including this change order will be:	<u>\$2,865,782.00</u> ✓

The original contract completion date:	<u>06/28/2024</u>
The contract time will be increased/decreased by days:	<u>0 days</u>
The date of completion as a result of this Change Order is:	<u>06/28/2024</u>

APPROVED BY:

Stephen Robinson	<div>DocuSigned by:</div> <div>2448FDE4D580420...</div>	07/17/2024 12:58 PDT
Contractor – Rancho Pacific Electric Construction, Inc.	Signature	Date
Kirk Jesse	<div>DocuSigned by:</div> <div>F32A6F0311EA4FE...</div>	07/18/2024 11:51 PDT
Knowland Construction Services	Signature	Date
DSA Inspector of Record (if applicable)		

Bob Lavey
PBK WLC Architects Inc.
Architect / Engineer (if applicable)

DocuSigned by:
Bob Lavey
8953B2CA4BF6419...

Signature

07/18/2024 | 09:59 PDT

Date

Aaron Plante
CW Driver
Construction/Project Manager

DocuSigned by:
Aaron Plante
D36BB714C84B4B6...

Signature

07/17/2024 | 13:16 PDT

Date

Authorized Department Head (if applicable)

Signature

Date

Director, Technology (if applicable)

Signature

Date

CVUSD Project Manager (if applicable)

Signature

Date

Beverly Beemer
Director, Planning (if applicable)

BEB
Signature

7/24/24
Date

Greg Stachura
Owner (Authorized Agent)

GS
Signature

7/24/24
Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: August 15, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning and Operations

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR
BID NO. 22-23-07F, EAGLE CANYON ES – ALTERATION
PROJECTS, BP 31-01**

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BACKGROUND

On November 17, 2022, the Board of Education awarded Bid No. 22-23-07F, Eagle Canyon ES – Alteration Project, BP 31-01, to Keller North America, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1	Keller North America, Inc.	(\$100,000.00)
	Bid Amount:	\$1,500,000.00
	Revised Total Project Amount:	\$1,400,000.00
	Retention Amount:	\$70,000.00

The change order resulted in a net decrease of \$100,000.00 to the construction cost and no days added to the contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on June 28, 2024.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Kirk Jesse, DSA Inspector of Record; Bob Lavey, Architect; Aaron Plante, Construction Manager; Beverly Beemer, Director, Planning; and Gregory Stachura, Assistant Superintendent, Facilities, Planning and Operations.

Staff recommends the approval of the Change Order and Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-07F, Eagle Canyon ES – Alteration Projects, BP 31-01.

FISCAL IMPACT

(\$100,000.00) to Measure G Fund 21.

NE:GJS:cb



Chino Valley Unified School District
Facilities, Planning, and Operations Division

CHANGE ORDER

Date: 07/15/2024 BID/ CUPCCAA #: 22-23-07F Change Order #: 001
 Project Title: Eagle Canyon Elementary School – Alterations
 Owner: Chino Valley Unified School District DSA Application #: A04-120586 DSA File #: 36-11
 Architect: PBK-WLC Architects Contractor: Keller North America, Inc. (BP 31-01)

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1:	Description:	Reconcile Unused Unforeseen Allowance
	Reason:	Credit for the reconciliation of the unused unforeseen allowance.
	Document Ref:	Change Order Request No. E-003 (PCO #E-147)
	Requested by:	District
	Change in Contract Sum:	\$-100,000.00/ DEDUCT
	Time Extension:	0 Calendar Days

CONTRACT SUMMARY

The original contract amount was:	<u>\$1,500,000.00</u> ✓
Previously approved change order amount(s):	<u>\$0.00</u>
The contract amount will be increased /decreased by this Change Order:	<u>\$-100,000.00</u> ✓
The new contract amount including this change order will be:	<u>\$1,400,000.00</u> ✓

The original contract completion date:	<u>06/28/2024</u>
The contract time will be increased/decreased by days:	<u>0 days</u>
The date of completion as a result of this Change Order is:	<u>06/28/2024</u>

APPROVED BY:

Sunil Arora

Contractor – Keller North America, Inc.

DocuSigned by:
Sunil Arora
D90D3035C9364E1...

Signature

07/18/2024 | 08:38 PDT

Date

Kirk Jesse

Knowland Construction Services

DSA Inspector of Record (if applicable)

DocuSigned by:
Kirk Jesse
F32A6F0311EA4FE...

Signature

07/18/2024 | 11:50 PDT

Date

Bob Lavey PBK WLC Architects Inc. Architect / Engineer (if applicable)	<div>DocuSigned by:  8953B2CA4BF6419...</div> Signature	07/18/2024 09:59 PDT Date
Aaron Plante CW Driver Construction/Project Manager	<div>DocuSigned by:  D36BB714C84B4B6...</div> Signature	07/18/2024 09:24 PDT Date
Authorized Department Head (if applicable)	Signature	Date
Director, Technology (if applicable)	Signature	Date
CVUSD Project Manager (if applicable)	Signature	Date
Beverly Beemer Director, Planning (if applicable)	 Signature	7/24/24 Date
Greg Stachura Owner (Authorized Agent)	 Signature	7/24/24 Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: August 15, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning and Operations

SUBJECT: NOTICE OF COMPLETION FOR BID NO. 22-23-07F, EAGLE CANYON ES – ALTERATION PROJECTS, BP 32-01

=====

BACKGROUND

On October 6, 2022, the Board of Education awarded Bid No. 22-23-07F, Eagle Canyon ES – Alteration Project, BP 32-01, to Roadway Engineering & Construction Corp.

Original Bid Amount	Approved Change Orders	Total Contract	5% Retention Amount
\$523,400.00	N/A	\$523,400.00	\$26,170.00

All contracted work was completed on June 28, 2024. Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Kirk Jesse, DSA Inspector of Record; Bob Lavey, Architect; Aaron Plante, Construction Manager; Beverly Beemer, Director, Planning; and Gregory Stachura, Assistant Superintendent, Facilities, Planning and Operations.

Staff recommends the approval of the Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Notice of Completion for Bid No. 22-23-07F, Eagle Canyon ES – Alteration Projects, BP 32-01.

FISCAL IMPACT

None.

NE:GJS:cb

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: August 15, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Grace Park, Ed.D., Deputy Superintendent
Joseph Durkin, Director, Human Resources
Jaime Ortega, Director, Human Resources

SUBJECT: CERTIFICATED/CLASSIFIED PERSONNEL ITEMS

=====

BACKGROUND

Board approval of personnel transactions is required by Board Bylaw 9324 Bylaws of the Board - Minutes and Recordings and Education Code 35163. Included are new hires based on need, which includes replacements, growth, and/or class size reduction.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the certificated/classified personnel items.

FISCAL IMPACT

All personnel assignments are within the approved staffing ratio for the appropriate school year budget.

NE:GP:JD:JO:jw

CERTIFICATED PERSONNEL

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
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CERTIFICATED MANAGEMENT PERSONNEL FOR THE 2024/2025 SCHOOL YEAR**APPOINTMENT**

HENRY-HOGARTH, Jacqueline	Behavior Intervention Coordinator	Special Education	08/16/2024
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RESIGNATION

MOORE, Teressa	Jr. High Principal	Briggs K-8	08/09/2024
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HIRED AT THE APPROPRIATE PLACEMENT ON THE CERTIFICATED SALARY SCHEDULE AND APPROPRIATE CREDENTIAL FOR THE 2024/2025 SCHOOL YEAR

MENDEZ, Erika	Dual Immersion Teacher	Anna Borba ES	07/30/2024
VILLALPANDO, Jennifer	Special Education Teacher	Anna Borba ES	08/01/2024
VALENZUELA, Savannah	Special Education Teacher	Butterfield ES	08/06/2024
HIRTZEL, Broghan	Elementary Teacher	Cattle ES	07/30/2024
ZELNICK, Ashleigh	Special Education Teacher	Cortez ES	07/30/2024
LUGO, Caitlin	TK Teacher	Dickson ES	08/08/2024
MENDEZ, Marco	Elementary PE Teacher	Dickson ES, Glenmeade ES, Marshall ES, Briggs K-8	07/30/2024
PACHECO PEREZ, Julie	Elementary Teacher	Glenmeade ES	07/30/2024
BLAKELY, Madison	TK Teacher	Glenmeade ES	07/30/2024
DICKERSON, Joyce	Special Education Teacher	Glenmeade ES	08/06/2024
ZHANG, Huining	Dual Immersion Teacher	Hidden Trails ES	07/30/2024
MITCHELL, Maria Elena	Elementary Teacher	Levi Dickey ES	07/30/2024
JONES, Kathryn	Special Education Teacher	Liberty ES	07/31/2024
MACIAS, Christina	Elementary Teacher	Litel ES	08/05/2024
WISMER, Jillena	Special Education Teacher	Newman ES	08/07/2024
LAZARUS, Taylor	Elementary Teacher	Liberty ES	07/30/2024
BIELMAN, Julie	Special Education Teacher	Rhodes ES	07/30/2024
DELGADO, Samantha	Elementary Teacher	Rhodes ES	07/30/2024
HUFF, Rebecca	Elementary Teacher	Rhodes ES	08/02/2024
TURNBULL, Alexis	Elementary Teacher	Rhodes ES	07/30/2024
AGUIRRE, Daisy	Special Education Teacher	Walnut ES	08/01/2024
MARQUEZ, Sabrina	Special Education Teacher	Walnut ES	07/30/2024
BOURDET, Kaley	Elementary Teacher	Legacy K-8	07/03/2024
ANGEL-BUSTAMANTE, Athena	Secondary Teacher	Magnolia JHS	07/30/2024
GARCIA, Giselle	Secondary Teacher	Magnolia JHS	07/30/2024
CASTRO JR., Antonio	Secondary Teacher	Ramona JHS	07/30/2024
GONZALEZ, Andres	Secondary Teacher	Woodcrest JHS	07/30/2024
NEGRETE, Montserrat	Secondary Teacher	Woodcrest JHS	07/30/2024
MARQUEZ, Emily	Secondary Teacher	Ayala HS	08/02/2024

CERTIFICATED PERSONNEL (cont.)

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
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HIRED AT THE APPROPRIATE PLACEMENT ON THE CERTIFICATED SALARY SCHEDULE AND APPROPRIATE CREDENTIAL FOR THE 2024/2025 SCHOOL YEAR (cont.)

THOMPSON, Hayley	Secondary Teacher	Ayala HS	07/30/2024
AUSTIN, Marcus	Special Education Teacher	Chino HS	07/30/2024
PARRELL, Flint	Secondary Teacher	Chino HS	08/02/2024
KIM, Suzy	Secondary Teacher	Chino HS/BST	07/30/2024
OLEARY, Dylan	Secondary Teacher	Chino Hills HS	07/30/2024
TORRES, Alicia	Secondary Teacher	Chino Hills HS	07/30/2024
SANCHEZ, Ramiro	Secondary Teacher	Chino Hills HS	08/02/2024
LOPEZ, Alissa	Secondary Teacher	Don Lugo HS	07/30/2024
SWEET, Dylan	Special Education Teacher	Don Lugo HS	07/30/2024
RIOS, Lauren	Secondary Teacher	Alternative Ed.	07/30/2024
LACONICO-WILTBANKS, Justine	Intervention Counselor K-12	Health Services	07/25/2024
RAZZAK, Amreen	Child Development Teacher	Health Services	08/05/2024
TIMPKE, Terry	Child Development Teacher	Health Services	08/05/2024
STUBBLEFIELD, Sydney	Intervention Counselor K-12 (50%)	Health Services	07/25/2024
BERNAL, Twila	Psychologist	Special Education	07/29/2024
FOSS, Marilu	Psychologist	Special Education	07/29/2024
SENGA, Esther	Speech Language Pathologist	Special Education	07/30/2024
WALLACE, Danielle	Speech Language Pathologist	Special Education	07/30/2024

RETIREMENT

PETTINGER, Denise (28 years of service)	Elementary Teacher	Newman ES	06/01/2024
PRAIRIE, Nora (23 years of service)	Intervention Teacher	Cal Aero K-8	08/01/2024
SCHUMANN, Donald (26 years of service)	Secondary Teacher	Chino HS	05/25/2024
CENIK, Margaret (7 years of service)	Secondary Teacher	Don Lugo HS	06/15/2024

RESIGNATION

JACKSON, Christa	Elementary Teacher	Dickson ES	07/24/2024
BENITEZ, Janine	Child Development Teacher	Liberty ES	07/01/2024
ESCOBEDO, Maggie	SAI Teacher	Liberty ES	07/12/2024
ANDINO-GONZALEZ, Maritza	Secondary Teacher	Ramona JHS	07/12/2024
ESPARZA, Taylor-Anne	Secondary Teacher	Ramona JHS	08/01/2024
KNIGHT, Kristen	Special Education Teacher	Don Lugo HS	07/01/2024
TORRES, Gerardo	Intervention Counselor K-12	Health Services	07/25/2024
CUADRA, Serena	Instructional Coach	Secondary Curriculum	06/30/2024
NORMAN, Kimberly	Instructional Coach	Secondary Curriculum	08/05/2024

CERTIFICATED PERSONNEL (cont.)

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
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LEAVE OF ABSENCE

LEE, April	Special Education Teacher	Walnut ES	2024/2025
LACHEMANN, Bret	Secondary Teacher	Magnolia JHS	2024/2025
MOTT, Jenny	School Nurse 20%	Health Services	2024/2025

APPOINTMENT – EXTRA DUTY - SPORTS

VARNER, Emilio (NBM)	Basketball (GF)	Ayala HS	08/16/2024
LOPEZ, Homer (NBM)	Football (GF)	Chino HS	08/16/2024
MARTIN, Richard	Football (GF)	Chino HS	08/16/2024
MENDOZA JR., George	Football (GF)	Chino HS	08/16/2024
BORJA, Luis (NBM)	Girls Soccer (GF)	Chino Hills HS	08/16/2024
CEDENO, Ana (NB)	Dance (B)	Chino Hills HS	08/16/2024
DANAO, Kristine	Cross Country (GF)	Chino Hills HS	08/16/2024
HATLEY, Lawrence (NBM)	Football (GF)	Chino Hills HS	08/16/2024
MAGANA, Alani (NBM)	Band (B)	Chino Hills HS	08/16/2024
NGO, Triston (NBM)	Dance (GF)	Chino Hills HS	08/16/2024
PROVOST, James (NBM)	Football (B)	Chino Hills HS	08/16/2024
TURNER, Brian (NBM)	Football (GF)	Chino Hills HS	08/16/2024

TOTAL: \$23,534.00

APPOINTMENT OF CERTIFICATED SUBSTITUTES EFFECTIVE JULY 1, 2024, THROUGH JUNE 30, 2025

AVILA, Erica	AYALA, Dante	ALVAREZ, Michelle
BAEZA, Veronica	BLITZ, Reva	BRYANT, Liam
CARCIDO, Anissa	CASAS, Maria	CENTENO, Rosalinda
CERVANTES, Anthony	CHINCHILLA, Jennifer	CORNILS, Chase
COVARRUBIAS, Mayela	ESPARZA, Alyssa	ESTRADA, Zenia
HAGGETT, Janelle	HAYES, Jacob	HICKS, Angela
HREY, Colin	IBARRA, Miranda	JONES, Trent
LEE, Jung Lim	MACKESSY, Linda	MARTINEZ, Divinity
MCELRATH, Miesha	MENDEZ, Ismerai	MICHEL, Maria
ORTEGA, Anthony	ORTEGA, Leticia	PEREZ, Kassaundra
RAMIREZ, Fabian	RAMOS, Neyeli	RIVERA, Celia
RODRIGUEZ, Jessica	SANCHEZ OLEA, Dulce	TIM, Tatiana
TRAN, Thong My	USCANGA, Joshua	VARELA, Cynthia
VASQUEZ, Danitza	VILLARTA, Valerie	WANG, Boyen
WHITE, Zachary	ZALUSKE, Victoria	ZEMLICKA, Riley

CLASSIFIED PERSONNEL

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
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HIRED AT THE APPROPRIATE PLACEMENT ON THE CLASSIFIED SALARY SCHEDULE**APPOINTMENT**

MOHAPATRA, Bijayalaxmi	Paraprofessional II (SELPA/GF)	Butterfield ES	08/16/2024
SALAZAR, VALERI	Paraprofessional II (SELPA/GF)	Butterfield ES	08/16/2024
SWEET, Jennifer	IA/Elementary Grade Level (GF)	Butterfield ES	08/16/2024
GARCIA, Marlene	Paraprofessional II (SELPA/GF)	Cortez ES	08/16/2024
GALICIA, Javier	Elem. Library/Media Center Assistant (C)	Dickson ES	08/16/2024
BARCELO, Alejandro	IA/Elementary Grade Level (GF)	Glenmeade ES	08/16/2024
SIRISUB, Britney	Playground Supervisor (GF)	Hidden Trails ES	08/16/2024
DELGADO, Nathan	Custodian I (GF)	Wickman ES	08/16/2024
CHAVEZ, Jasmine	Nutrition Services Professional (NS)	Legacy K-8	08/05/2024
MUNTEAN, Kimberly	Paraprofessional I (SELPA/GF)	Townsend JHS	08/16/2024
ARRIETA, Steven	Paraprofessional II (SELPA/GF)	Woodcrest JHS	08/12/2024
PEREIRA, David	Security Person (GF)	Chino HS	08/16/2024
MARMOLEJO, Brandi	Nutrition Services Professional (NS)	Don Lugo	08/02/2024
SEARS, Ryan	Security Person (GF)	Don Lugo HS	08/16/2024
AVITIA, Jonathan	Maintenance II Carpenter (GF)	Maintenance	08/16/2024
TEUNISSEN, Brandon	Maintenance III/HVAC-R (GF)	Maintenance	08/16/2024
WALSH, Christopher	Security Person (GF)	Risk Management	08/16/2024
DUENAS, Samantha	Behavior Intervention Aide (C)	Special Education	08/16/2024

PROMOTION

CHICO, Laurie	FROM: Counseling Assistant (GF) 8hrs/213 work days TO: School Secretary I (GF) 8hrs/215 work days	Townsend JHS Cattle ES	08/01/2024
PROUDFIT, Stephanie	FROM: Assist. Principal Secretary (GF) 8 hrs./213 work days TO: Personnel Clerk III (GF) 8 hrs./261 contract days	Don Lugo HS Human Resources	08/01/2024

CHANGE OF ASSIGNMENT

FLORES, Erica	FROM: Playground Supervisor (GF) 1.5 hrs./180 work days TO: Nutrition Services Professional (NS) 2 hrs./181 work days	Rhodes ES Butterfield Ranch ES	08/05/2024
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CLASSIFIED PERSONNEL (cont.)

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
<u>LEAVE OF ABSENSE</u>			
KIM, Bich	Playground Supervisor	Cal Aero K-8	07/07/2024 through 09/01/2024

ADDITIONAL ASSIGNMENT

SEWARD, Michelle	IA/Computer Assisted Instruction (C)	Walnut ES	08/16/2024
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RESIGNATION

CHARPENTIER, Tera	Playground Supervisor (GF)	Butterfield Ranch ES	05/22/2024
SANDOVAL, Rebecca	Playground Supervisor (GF)	Butterfield Ranch ES	05/23/2024
FOX-LEEMING, Nancy	Playground Supervisor (GF)	Cattle ES	08/01/2024
HOWARD, Kimberly	IA/Elementary Grade Level (GF)	Cattle ES	07/23/2024
BUTANI, Purvang	Playground Supervisor (GF)	Country Springs ES	08/04/2024
MEZA, Vanessa	Playground Supervisor (GF)	Dickson ES	08/05/2024
KENNEDY, Christal	Playground Supervisor (GF)	Glenmeade ES	07/25/2024
AHOLA, Kimberly	Paraprofessional II (SELPA/GF)	Litel ES	05/24/2024
NELSON, Blanca	Playground Supervisor (GF)	Litel ES	07/23/2024
MORRISON, Amanda	Paraprofessional II (SELPA/GF)	Marshall ES	07/31/2024
RAMIREZ, Vivian Jo	Playground Supervisor (GF)	Marshall ES	07/26/2024
ESQUEDA, Xiana	Paraprofessional II (SELPA/GF)	Newman ES	08/05/2024
VIZARRO, Janell	Paraprofessional II (SELPA/GF)	Newman ES	08/07/2024
REYES, Janiece	IA/Elementary Grade Level (GF)	Walnut ES	08/16/2024
FLORES, Angelica	Playground Supervisor (GF)	Briggs K-8	08/05/2024
LUDIN, Tracy	Playground Supervisor (GF)	Cal Aero K-8	07/29/2024
FANNING, Elizabeth	Playground Supervisor (GF)	Canyon Hills JHS	08/02/2024
DOMINGUEZ, Arlena	Paraprofessional I (SELPA/GF)	Legacy K-8	07/22/2024
RICHMOND, Ashley	Paraprofessional I (SELPA/GF)	Canyon Hills JHS	07/15/2024
VILLA, Lyzette	Typist Clerk II (GF)	Magnolia JHS	08/01/2024
RAMOS, Blair	Playground Supervisor (GF)	Ramona JHS	07/29/2024
WALTON, Denisha	Playground Supervisor (GF)	Ayala HS	07/01/2024
HARRIS, Dylan	Paraprofessional II (SELPA/GF)	Chino HS	07/31/2024
PADILLA, Rocio Jazmin	School Community Liaison Bilingual (C)	Chino HS	08/15/2024
DICKERSON, Joyce	IA/Secondary Grade Level (C)	CVLA	08/05/2024
BYRNE, Sherie	Paraprofessional I (SELPA/GF)	Don Lugo	07/29/2024
RAZZAK, Amreen	Child Care Specialist (C)	Child Development	08/04/2024
GARCIA, Alina	Behavior Intervention Aide (C)	Special Education	06/03/2024
SACCONE, Dana	Behavior Intervention Aide (C)	Special Education	07/30/2024
HERREN, EMILY	Occupational Therapist (SELPA/GF)	Special Education	07/12/2024

CLASSIFIED PERSONNEL (cont.)

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
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RETIREMENT

DEL VILLAR, LINDA (18 years of service)	Paraprofessional I (SELPA/GF)	Newman ES	08/04/2024
BLANCO, Eileen (27 years of service)	Supplemental Instruction/Support Tech (GF)	Alternative Ed.	08/30/2024

**APPOINTMENT OF CLASSIFIED SUBSTITUTES EFFECTIVE JULY 1, 2024, THROUGH
JUNE 30, 2025**

ARTUKOVICH, Denise	BUTANI, Pervangi	CHAMPION, Eloy
DIAZ, Madison	IHDE, Allison	SETLAK, Tedy
ZAMORA, Amanda		

(504)	= Federal Law for Individuals with Handicaps
(ABG)	= Adult Education Block Grant
(ASB)	= Associated Student Body
(ASF)	= Adult School Funded
(ATE)	= Alternative to Expulsion
(B)	= Booster Club
(BTSA)	= Beginning Teacher Support & Assessment
(C)	= Categorically Funded
(CDF)	= Child Development Fund
(CVLA)	= Chino Valley Learning Academy
(CWY)	= Cal Works Youth
(E-rate)	= Discount Reimbursements for Telecom.
(G)	= Grant Funded
(GF)	= General Fund
(HBE)	= Home Base Education
(MAA)	= Medi-Cal Administrative Activities
(MG)	= Measure G – Fund 21
(MH)	= Mental Health – Special Ed.
(NBM)	= Non-Bargaining Member
(ND)	= Neglected and Delinquent
(NS)	= Nutrition Services Budget
(OPPR)	= Opportunity Program
(PFA)	= Parent Faculty Association
(R)	= Restricted
(ROP)	= Regional Occupation Program
(SAT)	= Saturday School
(SB813)	= Medi-Cal Admin. Activities Entity Fund
(SELPA)	= Special Education Local Plan Area
(SOAR)	= Students on a Rise
(SPEC)	= Spectrum Schools
(SS)	= Summer School
(SWAS)	= School within a School
(VA)	= Virtual Academy
(WIA)	= Workforce Investment Act

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: August 15, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Grace Park, Ed.D., Deputy Superintendent
Whitney Fields, Director, Risk Management and Human Resources

SUBJECT: REJECTION OF CLAIMS

=====

BACKGROUND

Claim 24.07.11 was submitted on July 9, 2024, from the Law Offices of Christian J. Amendt, on behalf of a student at Ayala HS. The claimant alleges severe injury after his hand was burned during a class science experiment. He also claims pain and emotional trauma. Claimant seeks a settlement demand that lies within the jurisdiction of the Superior Court.

Claim 24.05.12 was submitted on May 10, 2024, from Luis A. Carrillo, ESQ., on behalf of a student at E.J. Marshall ES. The claimant alleges injury and negligent failures of the Chino Valley USD to provide a safe and secure school campus. Claimant seeks a settlement demand that lies within the jurisdiction of the Superior Court.

The Board is requested to reject claims against the District to allow insurance carriers to investigate the claims and make recommendations regarding the dispositions.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education reject the claims and refer them to the District's insurance adjuster.

FISCAL IMPACT

Unknown at present.

NE:GP:WF:lag

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: August 15, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Grace Park, Ed.D., Deputy Superintendent
Joe Durkin, Director, Human Resources
Jaime Ortega, Director, Human Resources

**SUBJECT: STUDENT TEACHING AGREEMENT WITH HOPE
INTERNATIONAL UNIVERSITY OF FULLERTON, CALIFORNIA**

=====

BACKGROUND

Student teaching, internship, and practicum experience provides a high quality of learning, support, and practical classroom experience for professionals in training. The Chino Valley Unified School District has an opportunity to establish a Student Teaching Agreement with Hope International University of Fullerton, California.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Student Teaching Agreement with Hope International University of Fullerton, California.

FISCAL IMPACT

None.

NE:GP:JD:JO:jw

**Hope International University
of Fullerton, California**

AGREEMENT

THIS AGREEMENT entered into this 15 day August, by and between Hope International University of Fullerton, California, hereinafter called the University, and hereinafter called the district:

Chino Valley Unified School District

WITNESSETH

WHEREAS, pursuant to the provisions of Section 11006 of the Education Code, the governing board of any school district is authorized to enter into agreements with a state college, the University of California, or any other university or college accredited by the State Board of Education as a teacher education institution, to provide teaching experience through practice teaching to students enrolled in teacher training curricula of such institutions; and

Chino Valley Unified School District

WHEREAS, any such agreement may provide for the payment in money or in services for the services rendered by the school district of an amount not to exceed the actual cost to the school district of the services rendered; and

WHEREAS, it has been determined between parties hereto that the payments to be made to the District under this agreement do not exceed the actual cost to the District of the services rendered by the District;

NOW, THEREFORE, it is mutually agreed between the parties hereto as follows:

I.

The district shall provide teaching experience through practice teaching in schools and classes of the District in terms of a defined unit of time for students of the university possessing valid preliminary certificates and assigned by the University to practice teaching in schools or classes of the District, and under the direct supervision and instruction of such employees of the District, as the University through their duly authorized representative may agree upon.

If either the District or the University concludes that a particular assignment is not beneficial to the elementary or secondary school class(es) involved, and/or the cooperating teaching, and/or the student teacher, that assignment may be terminated. If the District and the University mutually agree, another assignment within the District may be pursued.

“Practice teaching” as used herein and elsewhere in this agreement means active participation in the duties and functions of classroom teaching under the direct supervision and instruction of employees of the District holding valid life diplomas or credentials issued by the State Commission on Teacher Credentialing, other than emergency or provisional credentials, authorizing them to serve as classroom teachers in the schools and classes in which the practice teaching is provided.

Employees supervising practice teaching (a) shall have completed a minimum of three (3) years of satisfactory teaching in the subject(s) of the classes in which the practice teaching is to occur, and in teaching the age groups(s) represented in the class(es) in which practice teaching is to occur; and (b) shall have been recommended by the District for supervising practice teachers by virtue of exemplary teaching performance, knowledge of current trends in teaching of the subject(s) taught in classes in which practice teaching is to occur, and knowledge of the student population represented in the class(es) in which practice teaching is to occur; the mentor teacher will document the completion of 10 hours of training in areas required by CTC. The placement will actively use the CA Standards and be a technology rich learning environment and the district agrees to meet the Literacy Performance Assessment’s (LPA). Districts must have a recording policy in place to accommodate TPA video assessment(s). Mentors shall stay current with changing program requirements, including program alignment to the Literacy Standards and TPEs.

Each placement will have the access to focus students in the classroom for the student teacher to complete their Teaching Performance Assessments: an IEP, 504 or GATE student; an EL learner; a student from an underserved education group or group that needs to be served differently.

This contract also covers the pre-service observation hours that may be completed in your district within classrooms settings meeting the requirements listed above by the Commission for Teacher Credentialing.

II.

The University will pay the District according to the following schedule:

- A. For each candidate who spends a semester at a school, the school will receive \$100 for working with the candidate (For each half semester the school will receive \$50.)
- B. For each candidate who student teaches for four (4) for five (5) weeks, the supervising master teacher will receive \$100.

- C. For each candidate who student teaches for eight (8) to ten (10) weeks, the supervising master teacher will receive \$150.
- D. For each candidate who student teaches for up to (12) weeks, the supervising master teacher will receive \$200.

“Unit of practice teaching” as used herein and elsewhere in this agreement shall mean the specified period of time assigned in the District to qualify for the practice teaching requirement by the University. It is understood that in each instance a unit must fall within the semester or school year calendar adopted by the District.

The number of units of practice teaching to be provided for each student of the University assigned to practice teaching under this agreement shall be determined by the University.

III.

An assignment of a student of the University to practice teaching in schools or classes of the District ordinarily shall be for approximately four (4), five (5), eight (8), ten (10) or twelve (12) weeks.

The assignment of a student of the University to practice teaching in the District shall be deemed to be effective for the purposes of this agreement as of the date the student presents to the proper authorities of the District the assignment card or other document given him or her by the University effecting such assignment, but not earlier than the date of such assignment as shown on such card or other document.

A student of the University will provide verification and proof of a Certificate of Clearance issued by the State, a TB test and a current CPR/First Aid card.

Absences of a student from assigned practice teaching shall not be counted as absences in computing the quarter units of practice teaching provided the student by the District.

IV.

Within a reasonable time following the close of each quarter of the University, the District shall submit an invoice, to the University for payment at the rate provided herein, for practice teaching provided by the District under and in accordance with this agreement during said quarter. The District shall attach to the invoice a certificate, executed by a duly authorized representative of the District certifying that the District expended or became obligated to expend in providing such practice teaching an amount not less than the amount on the invoice. The University will pay the amount of such invoice from monies made available for such purpose by or pursuant to the laws of the State.

V.

The term of this agreement shall commence on the 10th day of July, 2024 and shall be ongoing until June 30, 2029.

VI.

The University or District may terminate the agreement date by giving at least thirty (30) days prior written notice.

VII.

Notwithstanding any other provisions of this agreement, details such as maximum number of students, the defined unit of time, or the distribution of assignments of said students to training levels, shall be arranged for by and between the University and the District; it being understood that the District shall not be obligated to accept assignments of training students beyond the ability of the District, within their established training programs, to effectively provide services pursuant to this agreement; and further, that the University shall not be obligated to pay the District for services in any amount in excess of that provided for under the terms of this agreement.

VIII.

Each of the parties to this agreement agrees to indemnify, defend, and save harmless the officers, agents, and employees of the other from any and all claims and losses accruing or resulting in connection with the performance of this agreement, and from any and all claims and losses accruing and resulting to any person, firm or corporation who may be injured or damaged by the actions arising directly out of the work to be performed pursuant to this agreement.

If any legal action is necessary to enforce the terms of this agreement or to settle a dispute concerning this agreement, the prevailing party shall be entitled to reasonable attorney's fees and court costs in addition to any other relief to which the party may be entitled to the extent awarded by the court.

I. General Liability:

- A. Commercial General Liability with a \$1,000,000, and \$1,000,000 Aggregate per occurrence for Bodily Injury, Personal and Advertising Injury and Property Damage.
- B. University's insurance to be primary and non-contributory.
- C. 30-day notice of intent to cancel, non-renew, or make material change in coverage.
- D. Chino Valley Unified School District and CSRM JPA to be named as "Additional Insured."
- E. Executed Indemnity and Hold Harmless Agreement or substantial similar provisions should be included in the contract.

II. Professional Liability:

- A. \$1,000,000 Errors & Omissions Insurance or Professional Liability.
- B. 30-day notice of intent to cancel, non-renew or make material change in coverage.
- C. Executed Indemnity and Hold Harmless Agreement or substantial similar provisions should be included in the contract.
- D. "Additional Insured" is not required.

III. Workers' Compensation/Employer's Liability:

- A. Certificate of Insurance indicating "statutory" limits.
- B. 30-day notice of intent to cancel, non-renew, or make material change in coverage.
- C. Employer's Liability, \$1,000,000.

IV. Sexual Abuse or Molestation:

- A. \$3,000,000 Sexual Abuse Injury Limit of Insurance.
- B. All other requirements as provided under "General Liability (b through e)" above.

IX.

All workers' compensation insurance shall be at the cost of the University, and all premiums will be paid by the University.

IN WITNESS WHEREOF the parties hereto have caused this agreement to be executed by there duly authorized offices the day and year first herein before written.

Chino Valley Unified School District

By: _____

Title: _____

HOPE INTERNATIONAL UNIVERSITY

By: _____

Dr. Joyce Yang
Dean, College of Education

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: August 15, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
Liz Pensick, Director, Fiscal Services

**SUBJECT: REVISION OF ADMINISTRATIVE REGULATION 3314.3 BUSINESS
AND NONINSTRUCTIONAL OPERATIONS – USE OF DISTRICT
CREDIT CARDS**

=====

BACKGROUND

Board policies and regulations are routinely developed as a result of changes in law, mandates, federal regulations, and current practice. Administrative Regulation 3314.3 Business and Noninstructional Operations – Use of District Credit Cards is being revised to reflect updates to both current authorized District credit cardholders and current practice.

New language is provided in UPPER CASE while old language to be deleted is ~~lined through~~.

Consideration of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education receive for information the revision of Administrative Regulation 3314.3 Business and Noninstructional Operations – Use of District Credit Cards.

FISCAL IMPACT

None.

NE:SHC:LP:lmf

USE OF DISTRICT CREDIT CARDS

The intent of a District credit card is to replace or complement existing processes available for the most efficient yet accountable method for typical small dollar volume transactions. The District credit card is not intended to avoid or bypass the purchasing department or other established purchasing programs/contracts. District issued credit cards are to be used prudently and only for official school business.

AUTHORIZED CARDHOLDERS

A cardholder is an authorized employee issued a credit card that is responsible for committing small dollar purchases for the District in accordance with program guidelines and District policies and procedures. The credit card is issued in an individual employee's name and may not be used by anyone else. A person in an authorized position may elect not to have a District credit card issued.

The following positions are authorized to be issued a district credit card:

- Board of Education members
- Superintendent
- DEPUTY SUPERINTENDENT
- Associate Superintendent, Business Services
- Assistant Superintendent, Curriculum, Instruction, Innovation, and Support
- Assistant Superintendent, Facilities, Planning, and Operations
- Assistant Superintendent, Human Resources
- CHIEF TECHNOLOGY OFFICER
- Director, Communications
- Director, Fiscal Services
- Director, Nutrition Services
- Director, Purchasing

All District credit cards will have a credit limit of \$4,000 per billing cycle (30 day) unless a higher limit is authorized by the Superintendent.

Cardholder Responsibilities

The cardholder is responsible for ensuring that the credit card is used appropriately and that all purchases of goods or services are within the Chino Valley Unified School District's purchasing procedures and policies. Prior to receiving a credit card, each cardholder must sign a receipt acknowledgement form and the cardholder agreement form acknowledging the understanding of all policies, regulations, and guidelines governing the use of a District issued credit card.

USE OF DISTRICT CREDIT CARDS (cont.)

The cardholder is responsible for the security of the credit card and all transactions made by it. A lost or missing card is to be reported immediately to the designated accounts payable clerk.

CARDHOLDER PROCEDURES

The cardholder is responsible for reviewing the monthly credit card statement for accuracy. The statement must be signed and submitted to the business department within five days of receipt with appropriate back-up documentation attached, including original itemized receipt(s)/invoice(s) from vendor(s).

Itemized receipt/invoice shall consist of the following:

1. Description of services or items purchased
2. Quantity purchased
3. Unit price per item
4. Sales tax, if applicable
5. Shipping charges, if applicable
6. Purchase total

For travel/conference related charges, a copy of the approved conference application must be attached. Personal items and alcoholic beverages may not be charged to the credit card. Valid account number(s) should be written on the statement in order for the charges to be expensed to the correct budget.

The cardholder is responsible for contacting the vendor regarding questionable or disputed transactions on the monthly bankcard statement. The cardholder is responsible for notifying the designated accounts payable clerk of the circumstances so the appropriate follow-up action can be made in a timely manner.

Use of District Credit Cards

Should the cardholder leave the District or transfer to a position not authorized to carry a credit card, the credit card must be returned to the designated accounts payable clerk for cancellation.

Chino Valley Unified School District

Regulation adopted: March 3, 2005

Revised: November 2, 2006

Revised: September 22, 2011

Revised: October 5, 2017

Revised: November 4, 2021

REVISED:

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: August 15, 2024

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Luke Hackney, Assistant Superintendent, Curriculum, Instruction,
Innovation, and Support
Stephanie Johnson, Director, Student Support Services

SUBJECT: **2023/2024 SECOND SEMESTER STUDENT EXPULSION
REPORT**

=====

BACKGROUND

In order to provide the Board of Education with regular and summative expulsion information, an expulsion report will be presented on a semester basis. This report will indicate the number of students recommended for expulsion, the offense, and the disposition of each case. During second semester 2023/2024, 41 students were recommended for expulsion. Of those recommendations, 21 were expelled and 20 were revoked.

In accordance with Board Policy 5144.1, policies and standards of behavior consistent with the Education Code are established in order to promote learning and protect the safety and well-being of all students. When these policies and standards are violated, it may be necessary to expel a student from regular classroom instruction.

Expulsion is an action taken by the Board for severe or prolonged breaches of discipline by a student. Except for single acts of a grave or serious nature, expulsion is used only when there is a history of misconduct, when other means of correction, including other forms of discipline such as suspension, have failed to bring about proper conduct, or when the student's presence causes a continuing danger to self or others.

In compliance with established Board policies and standards, the District makes removal of potentially dangerous students from the classroom a top priority, ensures fair and equal treatment of all students, and requires that instances of offenses be addressed according to Board policies and to the fullest extent allowed by law. The Education Code mandates recommendations for expulsion in a number of instances, with discretion to actually

impose expulsion vested in the final decision of the District's Board of Education after an evidentiary hearing has been held before a District expulsion hearing panel.

Before the expulsion process starts, site administration shall immediately report to the Superintendent or designee any incidence of offenses specified in law, board policy and administrative regulation as cause for suspension or expulsion.

Consideration of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education receive for information the 2023/2024 Second Semester Student Expulsion Report.

FISCAL IMPACT

None.

NE:LH:SJ:jg

Expulsion Hearing Administrative Each expelled pupil is ordered to complete a plan of rehabilitation prior to application for readmission.		Full Expulsion	Suspended Enforcement	Time Frame				Program Referral		Revocation of Recommendation	
				1 semester	2 semesters	Split Semesters	1 Year	District	County	School Site Principal	Expulsion Hearing Panel or Board Decision
48900(a)(1)	Caused, attempted to cause, or threatened to cause physical injury.	1	1	1		1		2		7	1
48900(a)(2)	Willfully used force or violence upon another person, except in self-defense.	8		1	7			6	2	1	3
48900(b)	Possessed, sold, or furnished a firearm, knife, explosive, or other dangerous object.										
48900(c)	Possessed, used, sold, or furnished, or been under the influence of a controlled substance, an alcoholic beverage, or an intoxicant of any kind.	3	3		3	3		6			1
48900(d)	Offered, arranged, or negotiated to sell a controlled substance, an alcoholic beverage, or an intoxicant of any kind, and either sold, delivered, or furnished to a person another liquid, substance, or material and represented the liquid, substance, or material as a controlled substance, alcoholic beverage, or intoxicant.										
48900(e)	Committed or attempted to commit robbery or extortion.										
48900(f)	Caused or attempted to cause damage to school property or private property.									1	1
48900(g)	Stole, or attempted to steal, school property or private property.										
48900(h)	Possessed or used tobacco, or products containing tobacco or nicotine products.										
48900(i)	Committed an obscene act or engaged in profanity or vulgarity.										
48900(j)	Possessed or offered, arranged, or negotiated to sell drug paraphernalia.										
48900(k)(1)	Disrupted school activities or willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel.										
48900(l)	Knowingly received stolen school property or private property.										
48900(m)	Possessed an imitation firearm.										
48900(n)	Committed or attempted to commit a sexual assault or committed a sexual battery.										

Expulsion Hearing Administrative Each expelled pupil is ordered to complete a plan of rehabilitation prior to application for readmission.		Full Expulsion	Suspended Enforcement	Time Frame				Program Referral		Revocation of Recommendation	
				1 semester	2 semesters	Split Semesters	1 Year	District	County	School Site Principal	Expulsion Hearing Panel or Board Decision
48900(o)	Harassed, threatened, or intimidated a pupil who is a complaining witness or a witness in a school disciplinary proceeding for purposes of either preventing that pupil from being a witness or retaliating against that pupil for being a witness, or both.										
48900(p)	Offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma.										
48900(q)	Engaged in, or attempted to engage in, hazing.										
48900(r)	Engaged in an act of bullying.										
48900(t)	A pupil who aids or abets, the infliction or attempted infliction of physical injury to another person may be subject to suspension, but not expulsion.										
48900.2	Committed sexual harassment. (Applicable to grades 4-12, only.)	1	1	1		1		2		1	
48900.3	Caused, attempted to cause, threatened to cause, or participated in an act of hate violence. (Applicable to grades 4-12, only.)										
48900.4	Intentionally engaged in harassment, threats, or intimidation, directed against school district personnel or pupils by creating an intimidating or hostile educational environment. (Applicable to grades 4-12, only.)										
48900.7	Made terroristic threats against school officials and/or school property.										
48915(a)(1)(A)	Causing serious physical injury to another person, except in self-defense.	1			1			1			1
48915(a)(1)(B)	Possession of any knife or other dangerous object-of no reasonable use to the pupil.	1			1			1		1	
48915(a)(1)(C)	Unlawful possession of any controlled substance except for one of the following: (i) The first offense for the possession of not more than one ounce of marijuana, other than concentrated cannabis. (ii) The possession of over the counter medication for use by the pupil for medical purposes or medication prescribed for the pupil by a physician.										
48915(a)(1)(D)	Robbery or extortion.										

Expulsion Hearing Administrative Each expelled pupil is ordered to complete a plan of rehabilitation prior to application for readmission.		Full Expulsion	Suspended Enforcement	Time Frame				Program Referral		Revocation of Recommendation	
				1 semester	2 semesters	Split Semesters	1 Year	District	County	School Site Principal	Expulsion Hearing Panel or Board Decision
48915(a)(1)(E)	Assault or battery, as defined in Sections 240 and 242 of the Penal Code, upon any school employee. An assault is an unlawful attempt, coupled with a present ability, to commit a violent injury on the person of another. A battery is any willful and unlawful use of force or violence upon the person of another.										1
48915(c)(1)	The principal or superintendent of schools shall immediately suspend, pursuant to Section 48911, and shall recommend expulsion of a pupil that he or she determines has committed any of the following acts at school or at a school activity off school grounds: (1) Possessing, selling, or otherwise furnishing a firearm. This subdivision does not apply to an act of possessing a firearm if the pupil had obtained prior written permission to possess the firearm from a certificated school employee, which is concurred in by the principal or the designee of the principal. This subdivision applies to an act of possessing a firearm only if the possession is verified by an employee of a school district. The act of possessing an imitation firearm, as defined in subdivision (m) of Section 48900, is not an offense for which suspension or expulsion is mandatory, but it is an offense for which suspension, or expulsion may be imposed.										
48915(c)(2)	Brandishing a knife at another person.										
48915(c)(3)	Selling a controlled substance.	1			1			1			1
48915(c)(4)	Committing or attempting to commit a sexual assault or committing sexual battery as defined in subdivision (n) of Section 48900.										
48915(c)(5)	Possession of an explosive.										
TOTALS		16	5	3	13	5	0	19	2	11	9

Total Expulsions	21
Total Revocations	<u>20</u>
Total Expulsion Recommendations:	41